

9-11-2015

Board of Directors Open Meeting 09/11/2015

UC Hastings Board of Directors

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HASTINGS
COLLEGE
OF THE LAW

**Open Meeting
Board of Directors**

September 11, 2015



NOTICE OF MEETING

EVENT: Meeting of the University of California
Hastings College of the Law Board of Directors

DATE: Friday, September 11, 2015

PLACE: UC Hastings College of the Law
Alumni Reception Center
200 McAllister Street, 2nd Floor
San Francisco, CA 94102

STARTING TIME: 9:00 a.m.

AGENDA: See Attached

This notice is available at the following University of California, Hastings College of the Law website address: <http://www.uchastings.edu/board>

For further information please contact Elise Traynum, Secretary of the Board of Directors, 198 McAllister Street, San Francisco, CA 94102, (415) 565-4787. You are encouraged to inform Ms. Traynum of your intent to speak during the public comment period 72 hours in advance of the meeting.

The University of California, Hastings College of the Law subscribes to the Americans with Disabilities Act. Please contact the Secretary's Office by 10 a.m. on Tuesday, September 8, 2015, for accommodations.



**UNIVERSITY OF CALIFORNIA
HASTINGS COLLEGE OF THE LAW**

BOARD OF DIRECTORS

OPEN SESSION AGENDA

September 11, 2015 - 9:00 a.m.

UC Hastings College of the Law
200 McAllister Street
Alumni Reception Center, 2nd Floor
San Francisco, California 94102

1. ROLL CALL

Chair Tom Gede
Vice Chair Chip Robertson
Director Donald Bradley
Director Tina Combs
Director Maureen Corcoran
Director Marci Dragun
Director Carin Fujisaki
Director Claes Lewenhaupt
Director Mary Noel Pepys
Director Bruce Simon
Director Sandra Thompson

2. PUBLIC COMMENT PERIOD

(Oral)

3. REPORT OF ASUCH PRESIDENT

3.1 Direction of ASUCH 2015-2016

(Written)

3.1.1 Promote Community Development

3.1.2 Continue Promoting Hastings as an Institution

3.1.3 Student Concerns

***4. GENERAL CONSENT CALENDAR**

The following items are presented as the Consent Calendar. Anyone wishing to remove any item from the Consent Calendar for discussion and/or consideration may request that the Chair remove

the item from the Consent Calendar. All remaining Consent Calendar items shall be approved by the Board of Directors in a single vote without discussion.

- * 4.1 Approval of Minutes: June 5, 2015. (Written)

5. FINANCE COMMITTEE CONSENT CALENDAR

The Finance Committee Meeting was held at UC Hastings in the A. Frank Bray Conference Room, San Francisco, California, on Thursday, August 13, 2015, at 9:00 a.m. By unanimous vote, the Finance Committee submits the following Consent Calendar. Anyone wishing to pull any item from the Finance Consent Calendar may request the Chair to remove the item from the Finance Consent Calendar for discussion. All items on the Finance Consent Calendar shall be approved by the Board of Directors in a single vote.

- * 5.1 State Budget for 2015-16 (Written)
- * 5.2 Application Fees – Suspension for 2016 Recruitment Cycle (Written)
- * 5.3 Non-State Budget for 2015-16 (Written)
- 5.4 State Contracts in Excess of \$50,000
 - * 5.4.1 Database Subscription - Westlaw (Written)
 - * 5.4.2 Database Subscription - Bloomberg/BNA (Written)
 - * 5.4.3 Database Subscription - West LMA/Thomson Reuters (Written)
 - * 5.4.4 Interpreter Services – Partners in Communication (Written)
- 5.5 Non-State Contracts in Excess of \$50,000:
 - * 5.5.1 Environmental Impact Report – Long Range Campus Plan - TRC (Written)
 - * 5.5.2 Institutional Master Plan – Long Range Campus Plan-MKThink (Written)
 - * 5.5.3 Professional Services – Cynthia Calvert (Written)
 - * 5.5.4 Professional Services – University of Chicago (Written)
- * 5.6 Participation in UC Mortgage Assistance Program (Written)

6. REPORT OF THE CHIEF FINANCIAL OFFICER

- 6.1 Contracts in Excess of \$50,000:
 - * 6.1.1 Berkeley Resource Center for Online Education - Health Policy & Law (HPL) Masters Program (Written)
 - * 6.1.2 Canvas – Learning Management System (Written)
 - * 6.1.3 Golden Gate Glass – Tower Window Replacement (Written)
 - * 6.1.4 UC Irvine – Time Reporting System (Written)
- 6.2 Non-state Budget Changes
 - * 6.2.1 Project Budget for Long Range Campus Plan 3.0 (Written)
 - * 6.2.2 Cash Transfers for 2014-15 and 2015-16 (Written)

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|---|-----|--|-----------|
| | 6.3 | Status Update – Long Range Campus Plan 3.0 (PowerPoint) | (Written) |
| * | 6.4 | Annual Update of Five Year Infrastructure Plan 2016-2021 | (Written) |

The following reports were distributed and discussed at the Finance Committee Meeting on August 13, 2015. These are listed below as informational items, and distributed in the agenda packet.

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|--|------|---|-----------|
| | 6.6 | 2014-15 Year-End Investment Report | (Written) |
| | 6.7 | Budget Bill Supplemental Report Language - Enrollment Based Funding | (Written) |
| | 6.8 | Budget Planning – Update of Five-Year Budget Model | (Written) |
| | 6.9 | Non-State Budget Report – Preliminary 2014-15 Year-end | (Written) |
| | 6.10 | Auxiliary Enterprises Budget Report – Preliminary 2014-15 Year-end | (Written) |
| | 6.11 | Annual Report on Insurance Coverage 2015-16 | (Written) |
| | 6.12 | Listing of Checks and Wire Transfers over \$50,000 | (Written) |

7. REPORT OF THE EDUCATIONAL POLICY COMMITTEE

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|--|-----|--|-----------|
| | 7.1 | Enrollment Updates on JD, MSL, and LLM Programs | (Oral) |
| | 7.2 | Flex time JD Program Development | (Oral) |
| | 7.3 | New Student Orientation and Professional Development (PREP) Programs | (Written) |
| | 7.4 | Law Library Director Search | (Oral) |
| | 7.5 | Promoting Academic Research | (Oral) |

8. REPORT OF THE ADVANCEMENT & COMMUNICATIONS COMMITTEE

- | | | | |
|--|-----|--|-----------|
| | 8.1 | Fundraising Report/Capital Campaign Update | (Written) |
| | | <ul style="list-style-type: none"> • Overview of FY14-15 Results • 10K and Above Gift Report • Campaign Comparison Year-to-Date Raised Report • FY15-16 Goals: Campaign Planning & Performance Report • Gala/Reunion Update | |

- 8.2 Communications Update
 - 8.2.1 UC Hastings in the News (Written)
 - 8.2.2 Communications Update – UC Hastings Magazine & Editorial (Oral)

9. REPORT OF THE CHANCELLOR & DEAN

- 9.1 Introduction of new Chief Development Officer (Oral)
- 9.2 Report on Action Taken in Closed Session Regarding Gifts and Appointments (To Be Reported Out After Closed Session) (Oral)
- 9.3 Chancellor & Dean's Annual Report Detailing the Activities Intended for the Next Fiscal Year to Further the College's Long-Range Plan (To be distributed)
- 9.4 Other Informational Items: Academic Programs, Student Services, External Relations and Personnel (Oral)

10. REPORT OF THE CHAIR

- * 10.1 General Recommendation Action for Slate of Appointment of the UC Hastings Foundation Trustees (Written)

11. DIRECTOR COMMENTS AND BOARD ANNOUNCEMENTS

This is a time reserved for Directors who wish to briefly comment on Board matters, provide a reference to staff or other resources for factual information, or direct staff to place items on future agenda.

12. THE BOARD WILL GO INTO CLOSED SESSION AT APPROXIMATELY 11:00 A.M.

The Board will adjourn to the closed session to consider the items listed on the Closed Session Agenda. At the conclusion of the Closed Session, the Board will reconvene the Open Meeting prior to adjourning the meeting, to report on any actions taken in Closed Session for which a report is required by law.

- *13. ADJOURNMENT (Oral)

OPEN BOARD OF DIRECTORS MEETING

Public Comment Period

This item is reserved for members of the public to comment on non-agenda and agenda items.

OPEN BOARD OF DIRECTORS MEETING

REPORT ITEM

REPORT BY: Nicholas C. Lansdown, ASUCH President
SUBJECT: Direction of ASUCH 2015-2016
REPORT: Oral

ASSOCIATED STUDENTS OF THE UNIVERSITY OF CALIFORNIA, HASTINGS
UC Hastings College of the Law – 200 McAllister Street, San Francisco, California 94102
Board of Directors Meeting – September 2015
Fall Report – Nicholas Lansdown, ASUCH President

Dear Board of Directors,

This year, ASUCH has three main goals. The first is to continue to support student organizations and foster community involvement. Our second objective is the continued role of promoting UC Hastings as an institution. Lastly, our third goal is to promote the already established Alumni Mentorship Network Program, bridging the gap between practitioners and students.

ASUCH's role in promoting community development and involvement centers around three main processes that have already started:

3.1.1 Promote Community Development

- **Budget Allocation Process** – ASUCH has received \$54,778 from student fees to distribute over the course of this academic year to over 51 active student organizations. ASUCH, in conjunction with Student Services, has planned a Leadership Conference for Friday, September 4, 2015 at which students will learn (1) how to submit a budget to ASUCH to be considered for funding, and (2) resources that are available to them (e.g. CEC, the Alumni Office, etc.). After the conference, organizations have one week to submit their proposed budgets for the fall semester. The finance committee, comprised of the ASUCH Treasurer, Vince Moita, and two members of the 1L, 2L, and 3L classes, will meet the weekend of September 12, 2015 to come up with a proposed budget that will be adopted at the ASUCH General Counsel meeting on September 16, 2015.
- **Organizing Community Events** – ASUCH has been very active on campus already. Within the first two weeks of school, ASUCH has held 7 different community-building activities, most of which were non-alcoholic. During 1L Orientation, ASUCH coordinated three events, 1L Unplugged, Mission Burrito tour, and Capture the Flag at Golden Gate Park. These events were a tremendous success having just north of 150 1L participants and roughly 30 2L & 3L participants. These events were mainly coordinated and initiated by our Director of Community Affairs, Sara Tobin and our Internal Vice President Ryan Brodovsky. During the second week of classes, ASUCH offered a variety of community events to assist 1Ls in getting to know people outside their respective sections. These events, primarily within the Shark Tank, included Ping Pong tournaments, Movie Night, a video/board/table game night, and the first BOB of the Semester. ASUCH is planning to have more of these non-alcoholic types of events and will work in conjunction with Gaming Oriented Students of UC Hastings ("GOSH") to facilitate game nights, movie viewings, and other community building events throughout the semester. In addition, ASUCH will have six BOBs this semester. The date for Barristers Ball has been set for October 16, 2015. We are also planning to host the 2nd Annual ASUCH Fair in response to student requests for an ASUCH-planned event that does not include alcohol. At the Fair, we intend to have food vendors and game booths hosted by student organizations. These events have all been coordinated or initiated by our Director of Community Affairs, Sara Tobin.

- **Representing Students on Committees and Facilitating Discussion Between Students and Administration** – At the September 2, 2015 meeting of the ASUCH General Counsel, we began the process of appointing student representatives to committees throughout the school. Students on committees are required to report to ASUCH twice per semester about the functions, projects, and plans of the committee on which they serve, which will be published in our new ASUCH Weekly. We hope that this will contribute to the goal of not only increasing transparency, but also ensuring that students have easy access to the resources made available to them. In other words, not only do we want to be transparent about what is happening between students and administration, we want students to know and appreciate that we are being transparent.

3.1.2 Continue Promoting UC Hastings as an Institution

Regarding our goal to contribute to the reputation of the institution, which we hope will positively impact our ranking and assist with retention efforts, there are two main events that ASUCH will be introducing designed to help students learn how to create professional connections, actually create professional connections, and inspire alumni to hire UC Hastings and invest in UC Hastings students. Ideally, this will translate into job placement and increased spending per student. These events will be coordinated predominantly by Matthew Huzaineh, External Vice President of ASUCH, with assistance from myself. The first will be a speed-dating inspired networking event in the fall, and the second will be a stop-and-go networking event in the spring.

- **Fall Speed-Networking** – This event, which had tremendous success Fall 2014, will entail multiple professionals sitting at tables with rotating groups of students (likely 6-8 per table) and having 10-minute conversations about their lives and career trajectory with a little time for Q&A. The rotations will be followed by a reception at which students can ask the professionals follow-up questions. This event was found to be particularly useful because students were not networking “cold” and walking up to a group of unfamiliar people in an unfamiliar setting. Students appreciated the fact that the initial conversation was facilitated by the speed-dating format, that they could ask additional questions after the rounds at the reception, and we are optimistic that this event will be equally beneficial.
- **Spring Stop-and-Go** – This is supposed to be an educational experience that we hope will teach students three main things: (1) how to approach and exit a conversation with someone they do not know; (2) how they are perceived and tools to improve their first impressions; and (3) how to create not just a conversation for the evening, but a relationship that will benefit their career. This event will look like any other networking reception, but we plan to have the audience of people balanced between students and alumni of Hastings. Alumni will be free during the event, while networking, to stop a conversation and give real-time feedback to students about good or discomfoting things that the student is doing or saying (e.g. asking questions that are somewhat inappropriate for a first meeting, failing to “pitch” themselves).

These networking events are being held in addition to our traditional 6-at-6 events to increase the number of methods we are using to create student-alumni relationships. ASUCH will be

working with various offices, such as Student Services, Alumni Office, Career Services, etc., in both leveraging resources and networks to ensure success.

3.1.3 Student Concerns

- Many students have asked me why there is no discount/subsidy program for public transit systems. Since UC Hastings is a commuter school, having only limited on-campus housing, the majority of students rely on public transit for transportation purposes.
- Rising 3Ls are worried about the Tower Move-Out date. According to many new Alumni and recent tower dwellers, they were only given 3 days to completely move out of their residences after finishing the BAR exam. This expedient move out date made new Alumni feel as if UC Hastings didn't care about their well-being or the stress associated with the BAR. Additionally, many new Alumni felt that they were not only expected to pass the BAR, but were essentially being evicted at one of the most stressful times of their lives. Given that San Francisco's real estate market is becoming financially oppressive, rising 3Ls would like a little more time to find affordable housing after the BAR.
- Many students are becoming increasingly concerned that they, the student body, are no longer the focus of administrative decision-making at UC Hastings. Some of this concern stems from their inability, or apparent inability, to access financial information and reasons behind certain financial expenditures. The other side of this concern is issues that arise in the Tower and the recent Internet outage, lasting more than 12 hours during peak school hours. This incident alone caused some students to band together to inform the administration that they were not happy with how UC Hastings was focusing their resources. The brunt of their frustration culminated with the belief that "administration" did not make efforts to hear student concerns or keep in touch with them in a manner that allowed them to voice their needs.
- To date, I have fielded many questions as to the duration of the "interim" student lounge. Having no qualified answer as to when and what the space will be used for, if it will be used for another project, etc., is disconcerting for students, especially with an increased concentration of student activity this semester.

Respectfully submitted,

/s/ Nicholas Lansdown, President of
ASUCH

OPEN BOARD OF DIRECTORS MEETING

ACTION ITEM:

4. GENERAL CONSENT CALENDAR

The following items are presented as the Consent Calendar. Anyone wishing to remove any item from the Consent Calendar for discussion and/or consideration may request that the Chair remove the item from the Consent Calendar. All remaining Consent Calendar items shall be approved by the Board of Directors in a single vote without discussion.

4.1 Approval of Minutes: June 5, 2015.

(Written)



**UNIVERSITY OF CALIFORNIA
HASTINGS COLLEGE OF THE LAW**

**BOARD OF DIRECTORS
OPEN SESSION
MINUTES**

Friday, June 5, 2015—9:00 a.m.
UC Hastings College of the Law
200 McAllister Street
Alumni Reception Center, 2nd Floor
San Francisco, CA 94102

1. ROLL CALL

Directors Present

Chair Carin Fujisaki
Vice Chair Thomas Gede
Director Donald Bradley
Director Tina Combs
Director Maureen Corcoran
Director Marci Dracun
Director Claes Lewenhaupt
Director Mary Noel Pepys
Director Chip Robertson
Director Sandra Thompson (by telephone)

Directors Absent

Director Bruce Simon

Staff Present

Chancellor & Dean Frank H. Wu
Provost & Academic Dean Elizabeth Hillman
General Counsel Elise Traynum
Chief Financial Officer David Seward
Acting Assistant Dean for Institutional Advancement Alex Shapiro

Others Present

ASUCH President, Nicholas Lansdown
Faculty Ex Com, Professor Ascanio Piomelli

2. PUBLIC COMMENT PERIOD

Chair Carin Fujisaki opened the Public Comment Period. Hearing no requests from the public to speak, Chair Fujisaki closed the Public Comment Period.

3. REPORT OF ASUCH PRESIDENT

The new ASUCH President Nicholas Lansdown reported on his goals for this year as the ASUCH President and spokesperson for the students. He spoke about his interest in facilitating more community involvement on the part of ASUCH members. Also, he informed everyone that there would be an ASUCH weekly publication this year. The new ASUCH President emphasized that networking was a top priority for his presidency.

4. GENERAL CONSENT CALENDAR- APPROVED BY UNANIMOUS VOTE OF THE BOARD.

*4.1 Approval of Minutes from March 6, 2015.

Chair Carin Fujisaki called for approval of the December 5, 2014 Minutes. The Minutes were approved and ordered filed as distributed.

5. FINANCE COMMITTEE CONSENT CALENDAR- APPROVED BY UNANIMOUS VOTE OF THE BOARD. ITEMS PULLED FOR DISCUSSION ARE INDENTIFIED BELOW

5.1 Subcommittee on Audit Meeting

* 5.1.1 Hood & Strong: Audit Plan and Engagement Letter for 2015

*5.2 Multi-Year Budget Planning—Deficit Reduction Plan- Pulled for Discussion Prior to the Vote

Chief Financial Officer David Seward provided an update on the proposed budget and deficit reduction plan. He noted the College is in a budget deficit for its core operations and that the proposed deficit reduction plan was designed to address this deficit. The plan does not address the future cost growth that is likely to occur or the desirability of continuing the financial aid allotment. Further, it assumes that the Governor's budget is adopted, and it incorporates auxiliary enterprises which generate a net cash flow of \$1.5 million for the upcoming year after all debt service and operating expenses. The budget plan does not touch upon fund-raising, advancement, and miscellaneous revenues. Finally, he noted the plans are predicated on a class-size of 320 full-year, paying students, and an assumed normal level of attrition.

Chief Financial Officer David Seward highlighted that there has been a surge of faculty retirements. He reported that \$175,000 savings was assumed through the VSIP offered to non-represented employees. Also, he told of a plan to reduce staffing for the Centers and give them the opportunity to instead seek grant-funded or soft-funded positions and to structure administrative support to provide for clerical, centralized support services that may be part of the Sixth Floor Project. He also noted that a grants administrator would be hired in the Chief Financial Officer's office to take some pressure off the Centers and make that function more centralized.

Chief Financial Officer David Seward highlighted reductions in specific departments, including a reduction in the number of Moot Court teams by 25 percent. He noted that this would reduce the state subsidy by \$25,000. Non-state dollars will be used instead. Using state funds to support the Moot Court Program would not reduce the number of competitions, only the number of teams. Chief Financial Officer David Seward explained that other departments' budget reductions include changing the cost-allocation method for auxiliary enterprises by applying a 12 percent overhead rate to all auxiliaries to reflect that a portion of the Chief Financial Officer's and the Chancellor & Dean's time is

allocated to supporting those activities. He noted that this would not create savings, but it would make the cost structures more accurately reflect the reality.

Chief Financial Officer David Seward further reported a modest increases in the LLM and the MSL programs enrollment over targeted levels. He noted that \$764,000 was shifted from the state to the non-state dollars as a result.

Chief Financial Officer David Seward mentioned that on the revenue side, efforts were underway to increase revenue levels through new academic programs and fee increases, as well as rental increases. Rents in McAllister Tower and the parking garage rates have both increased. He explained that increases in revenue was anticipated from the Health Policy Law and the JD-Flex-Time programs, as well as \$250,000 in gross rent for the fourth floor of the Tower with the Centers' relocation to the sixth floor of the 200 McAllister building. In response to questions, Chief Financial Officer David Seward concluding comments were that the increased revenue from new programs, rent, and fee increases addressed the core budget deficit, but not the need to find additional revenue sources for future cost growth.

5.3 State Contracts in Excess of \$50,000

- *5.3.1 Security Services – San Francisco Police Department
- *5.3.2 Student Lockers – Camargo's Locker Magic
- *5.3.3 Library Online Services – Westlaw
- *5.3.4 Library Online Services – Lexis/Nexus
- *5.3.5 Library Online Services – Bloomberg
- *5.3.6 Printing Services – Diablo Communications & Printing

*5.4 Auxiliary Enterprises Proposed Budget 2015-16

*5.5 State Budget Changes

5.5.1 Kane Hall – Cal OSHA Façade Access Upgrade

5.6 Non-State Contracts in Excess of \$50,000

- *5.6.1 Engineering Services – Ferrari Moe
- *5.6.2 Consulting Services – Financial Aid – Suzanne Bartels
- *5.6.3 Consulting Services – Financial Aid – Jeffrey Hanson
- *5.6.4 Consulting Services – WorkLife Law – Cynthia Calvert

*5.7 University of California Retirement Plan – Loan from Short-Term Investment Pool Loan

*5.8 Fund Transfer – STIP to Wells Fargo Bank

*5.9 Fees for 2015-16: Parking Rates, Health Center and UCSHIP Fees and Freeze on General Enrollment and Other Mandatory Fees

*5.10 Bar Preparation Loan Program Modification

*5.11 UC Student Health insurance Program – Renewal of MOU

Upon motion duly made, seconded, and carried, the Board of Directors approved the Finance Consent Calendar.

6. REPORT OF THE CHIEF FINANCIAL OFFICER

Chief Financial Officer David Seward first summarized the non-state contracts in excess of \$50,000.

6.1 Non-State Contracts in excess of \$50,000

*6.1.1 McAllister Tower – Window Washing – Lewis & Taylor -- \$53,000 / 2 Years

Chief Financial Officer David Seward reported that the College completed the bidding process to obtain quotes for the window washing services at McAllister Tower. Three firms submitted bids. The Lowest most responsible bid was from Lewis & Taylor LLP. The price quote would be good for four cleanings over a two year period.

*6.1.2 Academic Building – 333 Golden Gate Avenue – MKThink -- \$167,000

Chief Financial Officer David Seward requested authority to enter into an agreement with MKThink for the architectural services for the space program for the replacement building at 333 Golden Gate Ave. He noted that UC Hastings secured state funding in the amount of \$37.8 million for the construction of a new facility, and the California Department of General Services will serve as project manager for the project. Discussion ensued on the Space Program described as articulating all of UC Hastings requirement for the building. The Space Program requirements include:

1. Space/room types
2. Square foot allocations by room/room type
3. Adjacencies
4. Functional specifications
5. Furnishings, fixtures, and equipment
6. Prototypical room configurations
7. Other user-driven requirements

*6.1.3 Fee Waiver Agreement with USF Law School for Tax Coursework

In response to an inquiry regarding the rationale behind the Fee Waiver Agreement with USF. Provost & Academic Dean Elizabeth Hillman explained the advantages of cross-enrollment, especially as an antidote to the problem of undersubscribed enrollment. She noted that limited cross-enrollment would increase efficiency at both institutions and is being offered on a pilot basis for the fall semester of 2015 academic year. She also highlighted the prominence of USF's tax curriculum and the advantage it would offer to students to be able to attend those courses. USF students would have reciprocal rights to attend UC Hastings classes on a space- permitting.

Upon motion duly made, seconded, and carried, the Board of Directors approved the Non-State Contracts in excess of \$50,000.

6.2 Non-State Budget Change – LRCP 3.0 – Budget Allocation for CEQA and Space Programming

Chief Financial Officer David Seward summarized the non-state budget change: Long-Range Campus Planning, including funding for the CEQA process and space programming. The arrangement

structured with the State of California Department of Finance is that the State of California would fund \$37.8 million for 333 Golden Gate with an additional \$7 million for the 198 McAllister annex, to be funded at a later date. The College would fund the CEQA process, including 333 Golden Gate and other elements of the LRCP. He noted it is important that the College maintain control of the programming effort because it would shape the entire project's development at 333 Golden Gate, and the cost for that is \$167,000.

The State indicated that to the extent there is excess funding of the \$37.8 million, the College would be able to seek reimbursement for certain costs. Chief Financial Officer David Seward concluded his report by emphasizing that it is unlikely that there would be excess funds from the project.

In response to questions regarding whether the CEQA-review process would lock the Board in, or would the Board remain able to choose alternative options, and Chief Financial Officer David Seward responded that the CEQA process does not lock the College into any path, as long as the College is explicit that the project and alternative projects are subject to a number of variables. An RFP has been circulated for selection of a CEQA consultant. It is expected that two or three firms would submit a bid for the work.

Chief Financial Officer David Seward then provided an overview of the Long-Range Campus Plan. He noted many developments in recent months. He introduced faculty representatives of the LRCP Committee—Evan Lee, Rory Little, and Osagi Obasagi—along with Century Urban, represented by Bryant Sparkman and Leo Ma.

Chief Financial Officer David Seward summarized recent developments, including tentative plans about how space will be allocated between administrative, academic, and other functions. Chancellor & Dean Frank H. Wu highlighted the incremental nature of the process and the difficulty in responding to specific questions at this point. He noted that many ideas were still in the tentative phase, and a decision had yet been made on all of the particulars. Chancellor & Dean Frank H. Wu said that that it is clear, for a variety of reasons that something must be done with the Tower. He emphasized that it is not clear at this point what would be done. Chief Financial Officer David Seward further noted that programming at this point does not even address specifics. Provost & Academic Dean Elizabeth Hillman added that LRCP would bring the College's facilities in line with existing programmatic features, which are currently fifty years behind. Such changes would improve the UC Hastings image.

Chief Financial Officer David Seward reported that the budget cleared the Senate and Assembly. It is anticipated that the Governor would sign the budget bill. The Department of General Services will be conducting project delivery at the request of the State Department of Finance. He further noted the student housing update is very positive. The LRCP identified two major deficiencies on campus: the existing physical condition of 198 McAllister and the Tower. Both buildings lack seismic strengthening and have substantial deferred maintenance. He also highlighted the importance in concurrent, rather than sequential, work as much as possible. Chief Financial Officer David Seward highlighted that a MOU with UCSF is necessary to master lease any excess capacity in the 198 McAllister building to UCSF.

Chief Financial Officer David Seward noted the LRCP timeline reflects 4.5 years as the earliest possible completion date for construction of the new facility. He noted that the budget bill language authorized supplementation of the project with non-state institutional funds, private gifts, grants, and donations. Chancellor & Dean Frank H. Wu repeated that the College is limited to non-state resources to supplement the new building at 333 Golden Gate. The Governor has formally committed to a five-year infrastructure plan for an additional \$6.8 million.

Chief Financial Officer David Seward then discussed various aspects of the process in more detail, followed by a presentation by Leo Ma on the preliminary economics of the project at 198 McAllister.

Professor Rory Little then spoke positively about the vision embodied in the LRCP, and what these initiatives can do for the UC Hastings name and reputation. He encouraged the College, its administration and Board, to consider going the extra mile to not only build a competent building, but a top-ranked building, so that the College might excel and better fulfill its mission. He encouraged fund-raising for the purpose of an augmentation fund to achieve these goals.

Professor Evan Lee echoed Professor Rory Little's framing of LRCP as a tremendous opportunity for the College to excel, and further voiced support of an augmentation fund. He highlighted importance in making the new building people-centered, which he defined as a building that is inviting to students and that adds to their overall experience. He described it as an opportunity that could potentially be made into a "game changer," quoting Professor Osagi Obasagi. At the same time, he said that if this cannot be achieved through an augmentation of the funds, then it would not be advisable to dip into the reserves for this purpose.

A Board Member inquired into the possibility of dipping into the reserves temporarily, in order to meet certain deadlines. Chief Financial Officer David Seward advised against it, noting reserves are finite and are in need of replenishing. He further emphasized the importance in having all costs incorporated in the initial documents, and the complications inherent to augmentations after the fact.

Another Board Member inquired into whether the proposed number of units for the new building would result in a height that would cause friction in the surrounding community. Chief Financial Officer David Seward noted that the answer will depend on the shadow analysis and how that analysis is incorporated.

6.3 Authorization of General Salary Adjustment for Faculty and Non-Represented Staff

Chief Financial Officer David Seward requested authorization to implement the 1.5 percent general salary increase for non-represented employees. The GSA was authorized for represented employees, but not for faculty and non-represented staff.

Upon motion duly made, seconded, and carried, the Board of Directors authorized the general salary adjustment for faculty and non-represented staff.

The following reports were discussed at the Joint Meeting of the Subcommittee on Audit and Finance Committee and Finance Committee meeting on May 14, 2015. These are listed as informational items and are distributed in the agenda packet of materials.

- 6.4 Status Report – Management Letter Findings 2014
- 6.5 Status Report – Moss Adams Findings – HR and Payroll Assessment, December 1, 2014
- 6.6 Auditor Selection for 2016 – Invitation for Bid & Timeline
- 6.7 Presentation on Accounting for Pension Benefits (GASB 68)
- 6.8 Investment Report as of March 31, 2015
- 6.9 State Budget Report as of March 31, 2015
- 6.10 Auxiliary Enterprises Budget Status Report & Financial Statements as of March 31, 2015
- 6.11 Update on Capital Projects
 - 6.11.1 Project Kaleidoscope
 - 6.11.2 Long Range Campus Planning
- 6.12 Report on Checks & Electronic Transfers over \$50,000

7. REPORT OF THE EDUCATIONAL POLICY COMMITTEE

7.1 Enrollment Management Parameters

Provost & Academic Dean Elizabeth Hillman presented the report of the Educational Policy Committee. She discussed the aggressive financial aid plan and provided an update on admissions for the coming year, noting that over 350 deposits have been received, and both GPA and LSAT scores are a little higher than the previous year. Further, she noted that over \$7.5 million in scholarships are being awarded which is more than half of all the financial aid allocated across all three classes—three years of students. The average award is now \$20,000, and was \$12,000 only four years ago. The best students are being aggressively pursued. She also noted that, last year, 38 percent of the students who paid an initial deposit did not ultimately attend. If, for example, 15 percent of the students who initially deposited do not ultimately attend, that will still be \$6.3 million in scholarships which would be \$200,000 over what was budgeted.

Provost & Academic Dean Elizabeth Hillman highlighted that this is a tremendous investment that the College is making in the quality of its students, and the need for such investment is likely to only increase in the future. She noted that many schools are providing more than 100 percent of tuition. The approach in recruiting law students is mirroring that which has historically been taken with graduate students in other fields because of the competitiveness for the top students. Provost & Academic Dean Elizabeth Hillman discussed the pressure on the transfer market, noting 18 students were lost to Berkeley and 38 overall; other schools have lost as many as 100 to transfers. One Board Member inquired into the possibility of increasing class size, and Chancellor & Dean Frank H. Wu elaborated on the undesirability of that option. In essence, he explained that larger class size will come at the expense of metrics.

Provost & Academic Dean Elizabeth Hillman commented on initiatives which are being done to improve student retention, including mentoring and honor societies. She discussed the metrics of the pool of students who are transferring out and those transferring into the College. Provost & Academic Dean Elizabeth Hillman discussed the waitlist at length. She explained that, Admissions was drawing from the waitlist those students without need, because financial aid had been exhausted for the year. One Director expressed a desire for a holistic approach to the admissions process, and Provost & Academic Dean Elizabeth Hillman noted that a holistic approach is fundamental to the admissions process; and therefore is incorporated into the process. In response to questions regarding whether funding for LRCP would compete with financial aid funding, and it was agreed that financial aid should not be compromised for the objectives of the LRCP.

A question was raised about the diversity of the incoming class. Provost & Academic Dean Elizabeth Hillman noted that diversity is certainly a component of the holistic review process, and she highlighted the degree to which past classes demonstrate the College has been successful in that regard. Chancellor & Dean Frank H. Wu mentioned that the College is tied in fourth place for diversity enrollment.

8. REPORT OF THE ADVANCEMENT & COMMUNICATIONS COMMITTEE

8.1 Development Update – Campaign Reports for period ending March 31, 2015 – Year-to-Date Campaign Report

Director Sandra Thompson provided the report of the Advancement & Communications Committee. She also emphasized the importance in achieving 100-percent giving among the Directors this year, and she requested that that all who have not yet given to do so.

Acting Dean for Institutional Advancement Alex Shapiro first noted the launching of "opportunity.uchastings.edu" website as well as the brochure. He discussed the advantages of the website and the purpose of the brochure, as well as the various efforts underway to publicize the campaign. He also remarked on the concept behind the campaign being to highlight that UC Hastings is a "real" law school, where the hard challenges of being a lawyer are confronted. He said that he does not want to present an overly-glossed, "ivory tower" image of the school.

9. REPORT OF THE CHANCELLOR & DEAN

9.1 Report on Action Taken in Closed Session Regarding Gifts and Appointments (To Be Reported Out After Closed Session)

9.2 Chancellor & Dean's Annual Report- *Distributed without discussion due to time constraints.*

9.3 Other Informational Items: Academic Programs, Student Services, External Relations and Personnel

10. REPORT OF THE CHAIR

10.1 Election of Officers

10.1.1 Chair

A motion was made and seconded for Director Tom Gede as the new Chair.

Upon motion duly made, seconded, and carried, the Board of Directors elected Director Tom Gede as the new Chair.

10.1.2 Vice Chair

A motion was made and seconded for Director Chip Robertson as the new Vice Chair.

Upon motion duly made, seconded, and carried, the Board of Directors elected Director Chip Robertson as the new Vice Chair.

10.2 Establishment of the Auditor Selection Committee

Chief Financial Officer David Seward reported that a draft RFP has been completed and upon completion of the current audit cycle, the RFP would be released. He noted that A Committee needs to be established to assess the proposals, and Board representation, preferably two members, is needed on the Committee. Director Donald Bradley was nominated. Upon motion duly made, seconded, and carried, the Board of Directors elected Director Donald Bradley as the sole Board member to serve on the Committee.

11. REPORT OF THE GENERAL COUNSEL

11.1 Resolution Authorizing Chancellor & Dean to Sunshine Proposals and Commence Collective Bargaining Negotiations

General Counsel Elise Traynum reported on the resolution authorizing the Chancellor & Dean, or his designee, to sunshine proposals and commence collective-bargaining negotiations. This would make it clear that sunshine meetings were delegated to staff and they would not be held at the Board level. She noted that the resolution provided that there should be a report provided to the Board on a regular basis. Further, the Board reserves a right to approve all collective-bargaining agreements.

Upon motion duly made, seconded, and carried, the Board of Directors approved the resolution authorizing Chancellor & Dean Frank H. Wu to sunshine proposals and commence collective-bargaining negotiations.

11.2 Report on College's Policies and Standards for Career Office Regarding Military Recruiting

General Counsel Elise Traynum reported military recruiters were allowed on campus prior to "Don't-Ask-Don't-Tell", and after the repeal of "Don't-Ask-Don't-Tell". She noted that the Board did not need to take any action to allow military recruiters on campus as questioned by a Director. There was no need for additional action by the Board at this time. The internal policies reflect that military recruiters are authorized to recruit on campus.

11.3 Update on Annual Board/Faculty Retreat

General Counsel Elise Traynum reported that the annual retreat will be October 2-3, 2015 at Cavallo Point in Sausalito. She, Chancellor and Dean Frank H. Wu, and Directors Dragun and Pepys will meet to work on the program details.

11.4 Confirm Dates for Special Meetings on Audit

Chief Financial Officer David Seward announced that the special meetings on the audit would be held on October 28 at 9:00 am.

12. DIRECTOR COMMENTS AND BOARD ANNOUNCEMENTS

New Chair Tom Gede provided a brief report on the meeting of the Association of Governing Boards. He asked that UC Hastings will send its Directors to the annual conference on trusteeship. He recommended that as many as possible attend, and he circulated materials about the event to the Directors, and he outlined the various points of focus at the conference.

New Chair Tom Gede also spoke in tribute to Chair Carin Fujisaki, commending her on her extraordinary service and contributions. The Board joined in enthusiastic applause.

13. THE BOARD CONVENED THE CLOSED SESSION AT 11:00 A.M. AND RECONVENED THE OPEN MEETING AFTER CLOSED SESSION. THE FOLLOWING MATTER WAS REPORTED OUT AFTER THE CLOSED SESSION:

1. Agenda Item 3.1

Upon motion duly made, seconded, and carried, the Board of Directors of the University of California Hastings College of the Law approved the following gift: Chancellor & Dean Frank H. Wu requested acceptance of a gift in the amount of \$25,000, from A. Curtis Sawyer Jr. The gift would establish The A. Curtis Sawyer Jr. '81 Fund to be used to support students who have demonstrated an interest in

Environmental Law. This Fund will annually sponsor two students to attend the Yosemite Environmental Conference (\$300 per student) and the balance of the Fund will provide a HPILF summer stipend (approximately \$4,150 annually) for a student working in a government agency or non-profit which works to preserve the environment.

*14. ADJOURNMENT

There being no further business to come before the Board of Directors, the Open Meeting was adjourned at 12:45 P.M.

Respectfully submitted,

Elise K. Traynum, Secretary

ACTION ITEM

***5. FINANCE COMMITTEE CONSENT CALENDAR**

The Finance Committee Meeting was held at UC Hastings in the A. Frank Bray Conference Room, San Francisco, California, on Thursday, August 13, 2015, at 9:00 a.m. By unanimous vote, the Finance Committee submits the following Consent Calendar. Anyone wishing to pull any item from the Finance Consent Calendar may request the Chair to remove the item from the Finance Consent Calendar for discussion. All items on the Finance Consent Calendar shall be approved by the Board of Directors in a single vote.

ACTION ITEM

1. **REPORT BY:** Don Bradley
2. **SUBJECT:** 2015-16 State Budget
3. **RECOMMENDATION:**

That the Board of Directors approves the attached state budget for 2015-16.

4. BACKGROUND:

Fiscal detail on major elements of both the revenue and expenditure budgets for 2015-16 is detailed below.

Revenues

- State Appropriations, General Fund – The state's General Fund support for 2015-16 is increasing \$1,016,000 or 11% over 2014-15.
- Tuition and Related Fees – The budget reflects no increase in per student tuition and fees and is based on the following enrollment assumptions, changed from the 2014-15 midyear revised five-year planning model as noted:

	Initial Planning Assumptions	2015-16 Beginning Budget	FTE Change	Fee Per FTE Student	Revenue Change
JD Students					
First Year	320.0	290.0	(30.0)		
Second Year (including Transfers)	307.0	292.0	(15.0)		
Third Year	297.0	292.0	(5.0)		
Visiting	4.0	1.0	(3.0)		
Total JD	928.0	875.0	(53.0)	\$43,486	-\$2,304,758
Non-JD Students					
LLM, net exchange	33.5	25.5	(8.0)	\$47,500	-\$380,000
MSL	8.0	8.0	-	\$41,200	\$0
Total Non-JD	41.5	33.5	(8.0)		-\$380,000
TOTAL	969.5	908.5	(61.0)		-\$2,684,758

- Non-resident Tuition – The budget assumes eleven percent of JD students or 97 FTE are non-residents paying \$6,000 tuition. In 2014-15 a similar percentage resulted in revenue paid by 101.5 FTE non-resident students.

- Veteran Fee Waivers – The 2015-16 budget estimates 14 FTE students are veterans eligible for waiver of the \$43,486 enrollment fee with an additional amount of \$24,000 waived for the Summer Legal Institute. In 2014-15 there were 12 fee waivers and \$4,800 waived during the summer.
- Forfeited Deposits – This revenue stream is being redirected to fund unrestricted nonstate activities under the direction of the Academic Dean, in place of Application Fee revenues which plan to be suspended for the Fall 2016 cycle.
- Unrealized Gain/Loss on Investments – This category accounts for the change in the market value of the state fund's share the UC General Endowment Pool (GEP) and is not a budgeted item as there's no basis for a projection. In 2014-15 unrealized gains of \$1,408,222 were recognized.
- Overhead Allowances – As an element of the deficit reduction plan presented to the Board in June, Auxiliary Enterprises have been budgeted to contribute 12 percent of revenue or \$980,332 as overhead to the state, a change from past practice allocating five percent of expense that increases state revenue by \$779,593 over 2014-15 actual auxiliary overhead. Indirect costs allowed on federal and private grants, ranging from 5-12 percent of direct costs, are budgeted to contribute \$256,235 to state funds.
- Miscellaneous – This category is increased by \$47,100 projected revenues from the On-Campus Interview Program, previously categorized as nonstate unrestricted revenues and partially supporting a 1.0 FTE staff position.
- Transfer from Other Funds – The 2015-16 budget reallocates \$321,000 from state plant fund reserves for special projects:
 - \$275,000 carryforward for Kane Hall façade as approved by the Board at the June 5, 2015 meeting;
 - \$40,000 to replace wireless access points and expand coverage in the library and Tower;
 - \$6,000 to refresh audio-visual systems in two seminar rooms of Snodgrass Hall.

Expenses

- Salaries and Wages – The 2015-16 budget includes funding for employee compensation adjustments for faculty, non-represented and represented employees per agreements finalized during collective bargaining last year. The 2015-16 budget includes:
 1. An adjusted and reduced faculty salary base budget of \$12,109,627 that accounts for savings from 2014-15 retirements and provides for the following changes in 2015-16:
 - a) Three new professors: 1.0 FTE tenure-track Professor of Law David Owen, 1.0 FTE tenure-track Associate Professor of Law Veena Dubal, and 1.0 FTE tenure-track Associate Professor of Law Zachary Price.
 - b) An allocation of \$709,000 for adjunct and Sullivan Professor wages.
 - c) An allocation of \$241,000 for a new Law Library Director, a tenured faculty position.
 - d) A provisional allocation of \$400,000 representing that amount of the new base budget not yet assigned to specific faculty appointments and available to fund faculty changes through June 2016.

- e) Full-year funding of the three percent merit salary adjustments awarded January 1, 2015.
 - f) General Salary Adjustments of 1.5 percent effective July 1, 2015.
 - g) Conversion of faculty salaries to fund a new 1.0 FTE staff Director supporting the Bar Passage Support program.
 - h) Restoration of the staff Academic Support program Director to full-time, eliminating summer furlough and increasing by .2 FTE.
 - i) Allocations to fund temporary staff salaries for a LL.M. Career Advisor \$51,000 and assistance with Global Programs \$10,000.
 - j) An allocation of \$33,000 to augment funding from the Palm Center supporting a 1.0 FTE Visiting Professor's salary.
 - k) Redirection of \$50,000 for classroom card reader systems and attendance software.
 - l) Redirection of \$30,000 to the Career Office for the Bay Area Incubator Program, funding participation by three students.
 - m) Redirection of \$20,000 to fund experiential learning externships through the UCDC Program.
2. Staffing changes, in addition to the 1.2 FTE conversion of faculty wages for Bar Passage and Academic Support Programs above, include:
- a) Transfer of 1.0 FTE Legal Employment Coordinator position supporting the On-Campus Interview (OCI) Program from nonstate to state funding. OCI fees charged to employers no longer generate sufficient revenues to fund the Coordinator's salary and benefits; the revenues are also transferred to state at an estimated \$47,100.
 - b) A new .5 FTE Program Manager supporting the Startup Legal Garage, funded at no incremental cost by reallocation from the Institute for Innovation Law's staffing budget.
 - c) A reorganization of the Admissions and Financial Aid functions that generates ongoing savings of \$178,000 and:
 - i. Eliminates 2.0 FTE Assistant Dean positions by attrition (VSIP and voluntary terminations in 2014-15)
 - ii. Funds a promotional position conversion to create an Assistant Dean of Enrollment Management
 - iii. Funds salary increases for four office staff employees ranging from 9-31%.
 - d) An increase of .2 FTE staffing in Fiscal Services funded by restructuring positions subsequent to voluntary turn-over.
 - e) Elimination of the 1.0 FTE Deputy Director position in the Library subsequent to voluntary termination in 2014-15 generating savings of \$173,000.
 - f) Elimination of .65 FTE Chief of Public Safety subsequent to retirement, and leaving 2.0 FTE Security Officer positions unfilled, pending Public Safety Department reorganization.
3. Compensation adjustments:
- a. Full-year funding of 2014-15 merit and salary adjustments.
 - b. General Salary Adjustments of 1.5 percent effective July 1, 2015, for all regular faculty and staff.

- c. Salary increases of 2.5 percent effective January 1, 2016, per collective bargaining agreements with AFSCME and AFT-Librarians unions.
 - d. Full-year funding for 11.5 FTE staff positions vacant on July 1, 2015 (including the Chief Development Officer and Chief Information Officer).
 - e. A funding pool for reclassification and market adjustments for staff positions at \$55,970 (combined with benefit allocation equals a \$75,000 total pool).
4. Salary savings of (\$308,000) -- 25% of vacant staff position funding -- are included in the beginning budget reflecting projected unspent funding during periods of vacancies, turnovers, and other changes to faculty and staff allocations (\$410,000 inclusive of benefits).
- Staff Benefits – An allocation rate of 33% has been budgeted in 2015-16; the effective rate in 2014-15 was 32%. Premium cost changes to health and welfare plans managed by UC will be effective January 1, 2016. No increases in UC Retirement Plan employer contribution rates are projected.
 - Travel and Training – Included here are allocations of \$3,500 to professors for research and professional development -- increased from \$2,500 in 2014-15 -- from which other categories of expenditure are allowed; the 2015-16 budget represents an increase of \$136,000 from 2014-15 faculty expense in this category. An increase of \$39,000 results from redirection of activities previously funded from nonstate unrestricted sources supporting the research dean and student services.
 - Computer Software – Ongoing software support for activities initially funded with Kaleidoscope project allocations increases the operating budget in 2015-16. Also included is a one-time \$50,000 allocation for classroom card reader attendance software.
 - Equipment and Improvements – Included in the 2015-16 budget are the following:
 - \$275,000 for Kane Hall façade as approved by the Board at the June 5, 2015, meeting;
 - \$130,000 for new and replacement IT equipment (computers, servers);
 - \$6,000 to refresh audio-visual systems in two seminar rooms of Snodgrass Hall
 - Financial Aid Grants – The financial aid budget for 2015-16 state accounts includes:
 - 1) \$12,073,304 grant budget for JD students, an amount sufficient to fund the Student Aid Strategies for the Class of 2018 approved by the Board on January 16, 2015. Increasing the grant funding for incoming 1L JD students to \$5,500,000 is partially funded by 2014-15 unspent carryforward of \$659,000 and \$1,000,000 from operating reserves. To continue the increased level of funding for these renewable grant awards the following two years will require \$2,000,000 annual use of reserves in the absence of one-time carryforward and any adjustment for reduced enrollments.
 - 2) \$520,000 for the Loan Repayment Assistance Program (LRAP), continuing the 2014-15 base allocation.
 - 3) \$50,000 for merit awards to JD students renewable and continued from 2014-15.
 - 4) \$393,750 grant budget for LL.M.-International students, tuition discounts for 25.5 FTE students in addition to the exchange agreements for 6 FTE students included in net fee revenues.

- 5) \$30,000 grant funding for Master of Studies in Law (MSL) students, tuition discounts budgeted for eight FTE paying students.
- 6) \$36,000 for International Summer Internships, awards to rising 1L and 2L students to help defray travel and living expenses while working on international issues in an unpaid position.

Summary

2015-16 Operations Budget

Based on the projected revenues identified and assuming the approval of all proposed expenditures, an ending operating reserve with market valuation as of 6/30/15 is projected at \$15.5 million. The prior year reserve is preliminary.

Operating Revenues	\$52,710,224
Operating Expenses	<u>(56,348,057)</u>
Net Operations	(3,637,833)
Prior Year Reserve	<u>19,127,313</u>
Projected Ending Reserve	<u>\$15,489,480</u>

PLANT FUND RESERVE

The Plant Fund Reserve is budgeted to end 2014-15 with a net asset balance of \$8,971,247. In 2015-16 investment income is budgeted to add \$100,000. Funding of the Kane Hall facade project approved by the Board in June at \$275,000 and the new items proposed below results in an ending projected state Plant Fund Reserve of \$8,342,917 (market valuation at 6/30/15).

Technology Projects

New allocations for capital project funding are proposed:

- \$250,000 for a Time Reporting System representing initial start-up and year 1 costs; refer to separate related Board agenda item for details.
- \$128,643 for continued project management (salaries and benefits) of Kaleidoscope initiatives.
- \$74,687 to cover 2014-15 funding deficit for Kaleidoscope initiatives.

5. PROPOSED RESOLUTION:

Resolved, that the Board of Directors approves the proposed state budget for 2015-16.

REVENUES	Proposed Budget 2015-16	Change from 2014-15 (Prelim) to 2015-16 Budget	Preliminary Year-end Actual 2014-15	Year-end Actual 2013-14
State Appropriations				
General Fund	10,644,000 *	11%	9,628,000	8,360,000
Lottery Fund	<u>170,000</u>	<u>50%</u>	<u>113,315</u>	<u>145,122</u>
Total	\$ 10,814,000	11%	\$ 9,741,315	\$ 8,505,122
Tuition and Related Fees				
Non-resident Tuition	582,000 *	-4%	609,000	638,433
Registration Fee	38,050,250 *	-5%	39,964,790	44,860,570
Veteran Fee Waivers	(632,804) *	20%	(526,632)	(722,176)
LL.M. Tuition	1,211,250 *	-16%	1,450,410	954,246
MSL Tuition	329,600 *	1%	325,145	198,591
Summer Legal Institute	469,200	-25%	628,461	519,167
Other Student Fees	98,300	-2%	100,110	163,681
Forfeited Deposits	<u>0</u> *	<u>-100%</u>	<u>114,294</u>	<u>83,880</u>
Total	\$ 40,107,796	-6%	\$ 42,665,578	\$ 46,696,392
Scholarly Publications				
Subscription Revenues	<u>85,200</u>	<u>-9%</u>	<u>93,177</u>	<u>99,250</u>
Total	\$ 85,200	-9%	\$ 93,177	\$ 99,250
Other Income				
Investment Income	287,000	-6%	306,071	267,911
Realized Gain/Loss on Sale of Investments	-	--	-	168,570
Unrealized Gain/Loss on Investments	- *	-100%	1,408,222	3,022,424
Overhead Allowances	1,033,828 *	313%	250,322	313,811
Miscellaneous	<u>61,400</u> *	<u>162%</u>	<u>23,474</u>	<u>139,999</u>
Total	\$ 1,382,228	-30%	\$ 1,988,089	\$ 3,912,715
Transfer from Other Funds	\$ 321,000 *	1%	\$ 318,152	\$ 910,698
Prior Year Reserve/Beginning Fund Balance	<u>\$ 19,127,313</u>	<u>7%</u>	<u>\$ 17,806,328</u>	<u>\$ 14,243,236</u>
TOTAL REVENUES	\$ 71,837,537	-1%	\$ 72,612,639	\$ 74,367,413

*See attached narrative.

<i>EXPENDITURES</i>	Proposed Budget 2015-16	Change from 2014-15 (Prelim) to 2015-16 Budget	Preliminary Year-end Actual 2014-15	Year-end Actual 2013-14
Salaries & Wages	24,627,986 *	-1%	24,956,036	24,645,153
Student Wages-Reg. & Work-study	536,829	22%	438,902	434,552
Staff Benefits	8,045,196 *	3%	7,785,095	7,509,113
Consultants	448,319	-5%	470,907	685,421
Temporary Help (Contracted)	234,600	-47%	445,696	186,891
Employee Development & Testing	152,850	48%	103,183	66,364
Recruiting & Advertising	217,463	34%	162,749	172,111
Audit, Legal, and Case Costs	245,000	7%	229,529	229,539
Insurance	297,661	10%	270,244	259,207
Printing & Copier Service	948,342	3%	920,407	852,685
Supplies	273,280	5%	260,203	337,929
Travel	781,581 *	31%	595,174	684,032
Dues & Subscriptions	194,743	20%	162,166	124,409
Events & Entertainment	207,540	-2%	211,955	162,499
Computer Software	615,301 *	17%	524,956	274,119
Data Processing	124,163	18%	104,842	92,444
Info Retrieval & Bibliography Svc.	156,800	-5%	164,345	148,118
Books & Bindings	1,101,898	1%	1,085,926	1,222,461
Equipment Maintenance	124,499	-1%	125,876	133,714
Building Maintenance	941,066	8%	873,911	1,034,176
Other Contract Services	636,273	18%	540,620	627,988
Utilities	927,103	-2%	946,646	932,206
Telephone	24,298	-55%	54,339	61,111
Mail	85,757	29%	66,296	73,564
Misc. (Including Bank Fees)	220,114	-40%	366,484	149,130
Equipment & Improvements	423,148 *	103%	207,957	795,202
Space & Equipment Rental	617,993	5%	591,348	610,486
Financial Aid Grants	13,103,054 *	21%	10,816,326	13,224,062
Collection Costs	2,200	-31%	3,208	26,166
Transfer to Other Funds	33,000 *	=	-	806,233
TOTAL EXPENDITURES	\$ 56,348,057	5%	\$ 53,485,326	\$ 56,561,085

*See attached narrative.

ACTION ITEM

1. **REPORT BY:** Don Bradley
2. **SUBJECT:** Application Fees – Suspension for 2016 Recruitment Cycle

3. RECOMMENDATIONS:

That the Board of Directors authorizes suspending the assessment of application fees for the 2016 recruitment cycle.

4. BACKGROUND:

Currently, UC Hastings charges a \$75 application fee, unchanged since 2004. To encourage a greater number of applications in the light of a diminished application pool, it is recommended that UC Hastings suspends application of this fee for the 2016 recruitment cycle. UC Hastings allows merit-based fee waivers by invitation and need-based fee waivers through the Law School Admissions Council. While application fees have been waived with increasing frequency by admissions office personnel, competitive market considerations support suspending their collection for the upcoming admission cycle.

In 2014-15, application fees generated \$86,000 of nonstate revenue that was allocated to the following programs:

- Research Dean Events
- Academic Conferences
- Student Services Events
- Global Programs
- On-Campus Interview Program
- Admissions Events

To maintain current levels of budgeted activity, forfeited deposits will be reclassified as nonstate revenue and costs will be pushed off to Core Funding (i.e., state appropriation and student fees) where appropriate.

Practices on fees at competitor schools are as follows:

- **Loyola LA** – no application fee
- **Pepperdine** – no application fee
- **UC Berkeley** - \$75 with a need-based waiver possible through LSAC
- **UC Davis** – no application fee
- **UC Irvine** – no application fee
- **UCLA** - \$75 with a need-based waiver possible through LSAC

- **University of San Diego** – no application fee
- **University of Southern CA** – automatic fee waivers for early applicants (by February 1) and) and fee waivers for all USC grads. Otherwise fee is \$75.

Outlined below is UC Hastings specific data on applications, application fee waivers and payments.

- Fall 2015
3,613 JD applications
Fee Waived = $2462 \times 75 = \$184,650.00$
Fee Paid = $1151 \times 75 = \$86,325.00$
- Fall 2014
3,112 JD Applications
Fee waived = $761 \times 75 = \$57,075.00$
Fee paid = $2351 \times 75 = \$176,325.00$
- Fall 2013
3,950 JD Applications
Fee Waived = $1092 \times 75 = \$81,900.00$
Fee Paid = $2858 \times 75 = \$214,350.00$
- Fall 2012
4,811 JD Applications
Fee Waived = $1241 \times 75 = \$93,075.00$
Fee Paid = $3570 \times 75 = \$267,750.00$
- Fall 2011
5,177 JD Applications
Fee Waived = $803 \times 75 = \$60,225.00$
Fee Paid = $4375 \times 75 = \$328,050.00$
- Fall 2010
5,892 JD Applications
Fee Waived = $737 \times 75 = \$55,125.00$
Fee Paid = $5155 \times 75 = \$386,625.00$

A recommendation on whether to continue the suspension of enrollment fees or reinstate them for the enrollment cycle will be made at a later date based on market conditions then extant.

5. PROPOSED RESOLUTION:

Resolved, that the Board of Directors authorizes the suspension of the assessment of application fees for the 2016 recruitment cycle.

ACTION ITEM

1. **REPORT BY:** Don Bradley
2. **SUBJECT:** 2015-16 Non-State Budget
3. **RECOMMENDATION:**

That the Board of Directors approves the attached non-state budget for 2015-16.

4. BACKGROUND

This report is divided into the following categories of non-state funds:

- Restricted Funds
- Unrestricted Funds

RESTRICTED FUNDS

This report includes all non-state funds having restrictions imposed upon them from external sources, such as donors or granting agencies.

Overall

On an overall basis, the net effect of planned activity is a \$2,695,837 reduction in restricted fund net assets, a function of expending grant/gift funds received in the prior year or approved spending plans that use accumulated current-use fund balances.

Expenses

- Instruction and Research, Salaries and Benefits – The increase in 2015-16 salary and benefit expense compared to prior years is primarily funded by grants and gifts. Included in 2015-16 and contributing to the increase is \$201,000 for a 1.0 FTE visiting professor's salary and benefits funded by a Palm Center grant of \$168,000 and \$33,000 transfer from state funds.
- Student Services, Salaries and Benefits – Planned for expenditure in 2015-16 but not expended in 2014-15 are funds received in prior years supporting the Foundation Bridge Fellow grants issued through the Career Office.
- Financial Aid, Scholarships and Fellowships – The increase in scholarship expense budgeted at \$2 million compared to 2014-15 awards totaling \$1.3 million is attributed to: \$100,000 for the newly established James Sarsfield O'Neill Scholarship (reclassified from student loan funds by court order in 2014-15); \$140,000 Faculty Academic Excellence Scholarship; \$126,666 expenditure of funds received by donor

Howell; \$120,000 for the Kenneth E. Olivier '77 Scholarship Fund; \$65,000 Blum Foundation Scholarship; \$57,650 Innovation Law Clinic scholarships; \$50,000 Percy Towne Scholarship, and \$32,620 Hawaii Scholarship.

- Student Organizations – Student organizations are not required to budget expenditures but actual activity is recognized at year-end.

Nonoperating Revenues (Expenses)

- Donations – The 2015-16 budget for donations reflects projected gifts from recurring or known sources and has been downwardly adjusted to account for one time donations in 2014-15. Included here are the following significant restricted gifts expected in 2015-16, amounts before deduction of the 5% gift processing fee:
 - \$150,000 for support of the Center for WorkLife Law
 - \$185,533 for the Leon and Esther Blum Scholarship
 - \$90,000 pass-through funding of the Tony Patino Memorial Fellowship
 - \$90,000 for the Center for Gender and Refugee Studies
 - \$30,000 for the Judge Schnacke Memorial Scholarship
 - \$25,000 for the Oshima Family Scholarship

Endowed Funds Spending Rate and Cost Recovery Surcharge

- Endowment Spending Rate – The budget for endowed funds is based on 2014-15 payout distributions reflecting a total return spending policy permitting the expenditure of both current income and a portion of appreciation. As adopted by the Board of Directors in March 2015, the spending rate for 2015-16 is 4.0 percent calculated on the 12 quarter rolling average market value of all endowed funds (January 2012–December 2014). In 2014-15 the approved payout rate was also 4.0 percent.
- Endowment Management Cost Recovery Surcharge – A cost recovery fee with a surcharge of 35 basis points (0.35 percent) is applied to distributions from the General Endowment Pool for endowed funds. The funds recovered will be used to defray, in part, the cost of carrying out the terms of endowments and provide additional resources for the fundraising effort.

UNRESTRICTED FUNDS

This report includes all non-state current-use funds that do not have restrictions imposed upon them from external sources. These funds include gifts given without restriction such as the UC Hastings Foundation support in the form of black grants for Institutional Advancement and Alumni Office operations. In addition, funds generated that support the budget of individual programs such as research centers, and conferences are also recorded here. Miscellaneous revenue sources such as classroom rental and vending machine commissions fund programs that may not have income of their own such as Student and College-wide events and administrative support funds. Designated Funds, those funds restricted as to use by the Board of Directors (e.g., Digardi Professorship, Hastings Chair, PICAP) are also categorized as unrestricted current-use funds because it is within the Board's power to remove such restrictions.

Overall

On an overall basis, the net effect of planned activity is a \$1,027,956 reduction in unrestricted fund net assets, a function of spending accumulated current-use fund balances.

Expenses

- Instruction and Research, Salaries and Benefits – The Center for WorkLife Law is projecting salaries and benefits in 2015-16 greater than 2014-15 funded by unrestricted sources.
- Student Services, Salaries and Benefits – Effective 2015-16 the Legal Employment Coordinator for the On-Campus Interview (OCI) program is being funded in the state budget; fees charged to participating employers are no longer sufficient.
- Institutional and Building Support, Program Support – Expenditure authority from 2014-15 is carried forward to 2015-16 at \$551,562 from Hastings Digardi Hall in support of Long Range Campus Planning pre-development activities.

Nonoperating Revenues (Expenses)

- Donations – The UC Hastings Foundation budget includes block grants to the College reflecting annual transfers of unrestricted gift revenues. The Foundation's 2015-16 block grants total \$887,000 for Alumni Office, Institutional Advancement, administrative and other support; this amount is reduced from \$956,000 in 2014-15. The 2015-16 budget has also been reduced by one-time gifts received in 2014-15.
- Unrealized Gain/Loss on Investments – This category accounts for the change in the market value of the nonstate unrestricted fund's share of UC General Endowment and is not a budgeted item as there is no basis for a projection.

5. PROPOSED RESOLUTION

Resolved, that the Board of Directors approves the attached non-state budget for 2015-16.

ACTION ITEM

1. **REPORT BY:** Don Bradley
2. **SUBJECT:** State Contracts in Excess of \$50,000

3. RECOMMENDATIONS:

That the Board of Directors authorizes award of the 2015-16 state contracts described in this report.

Item: 5.4.1

Title: Library Educational Database Subscription
Vendor Name: Westlaw
Cost: \$65,000
Term of Contract: One Year

Description:

Contract authorization is requested to enter into an agreement with Westlaw for the College's annual subscription to the LexisNexis educational database. This is an ongoing subscription for the Law Library. The College has provided this database to students for years. The Library wishes to continue providing this normal and typical service expected by law students.

Item: 5.4.2

Title: Library Educational Database Subscription
Vendor Name: Bloomberg/BNA
Cost: \$57,000
Term of Contract: One Year

Description:

Contract authorization is requested to enter into an agreement with Bloomberg/BNA for the College's annual subscription to the Bloomberg/BNA educational database. This is an ongoing subscription for the Law Library. The College has provided this database to students for years. The Library wishes to continue providing this normal and typical service expected by law students.

Item: 5.4.3

Title: Library Educational Database Subscription

Vendor Name: West LMA/Thomson Reuters

Cost: \$57,000

Term of Contract: One Year

Description:

Contract authorization is requested to enter into an agreement with West LMA/Thomson Reuters for the College's annual subscription to the West LMA/Thomson Reuters educational database. This is an ongoing subscription for the Law Library. The College has provided this database to students for years. The Library wishes to continue providing this normal and typical service expected by law students.

Item: 5.4.4

Title: Interpreter Services

Vendor Name: Partners in Communication

Cost: \$60,000

Term of Contract: One Year

Description:

Contract authorization is requested to enter into an agreement with Partners in Communication to provide interpretation services on an as-needed basis as determined by and scheduled through UC Hastings Disabilities Resource Center (DRP). The College has provided this service to students for several years now. DRP wishes to continue providing this service.

4. PROPOSED RESOLUTION:

Resolved, that the Board of Directors authorizes award of the 2015-16 state contracts listed.

5.4.1	Database Subscription - Westlaw	\$65,000
5.4.2	Database Subscription - Bloomberg/BNA	\$57,000
5.4.3	Database Subscription - West LMA/Thomson Reuters	\$57,000
5.4.4	Interpreter Services - Partners in Communication	\$60,000

ACTION ITEM

- 1. REPORT BY:** Don Bradley
- 2. SUBJECT:** 2015-16 Non-state Contracts in Excess of \$50,000
- 3. RECOMMENDATIONS:**

That the Board of Directors authorizes award of the 2015-16 non-state contracts described in this report.

Item: 5.5.1
Title: Professional Services – Environmental Impact Report
Vendor Name: TRC
Cost: \$350,397 (Not to exceed)
Term of Contract: One Year

Description:

Contract authority is requested to enter into an agreement with the firm TRC for the preparation of the Environmental Impact Report and related clearances and reviews required under the California Environmental Quality Act (CEQA). The TRC proposal includes key sub-consultants for transportation, architectural resources, and visual simulations. The firm also offers extensive experience with previous UC Hastings CEQA reviews and has a thorough knowledge of environmental and planning issues in San Francisco.

A Request for Proposal (RFP #45-0180) was issued in June 2015 soliciting proposals from qualified firms. Three firms responded and interviews were conducted with all respondents. The interview panel was comprised of representatives of the Department of General Services, Hastings Board of Directors, consultants and staff. The three firms interviewed were:

Dudek	\$375,005
TRC Solutions, Inc. (TRC)	\$350,397
Environmental Science Associates (ESA)	\$294,435

The panel exhibited a strong preference for the TRC project team and proposal. TRC's commitment to more closely comport its work with UC Hastings timeline (May 2016) was in contrast to ESA's estimated completion date of October 2016 (a date which would be extended by 3 months if a traffic study were included in their proposal).

The comparability of cost between Dudek and TRC as contrasted to ESA is due to ESA's exclusion of a traffic sub-consultant in their proposal (had ESA included a traffic sub-consultant in their proposal, its cost would have increased from between \$50,000 to \$100,000).

The College's procurement manager is currently negotiating with TRC to drill down into their cost with an aim to achieving cost reductions from scope clarification. Authority is requested to enter into an agreement with TRC at a "not to exceed" value of \$350,397.

Item: 5.5.2
Title: Professional Services – Institutional Master Plan
Vendor Name: MKThink
Cost: \$42,000
Term of Contract: One Year

Description:

Contract authority is requested to amend the agreement with MKThink approved at the June 2015 meeting of the Board of Directors to include in their scope of work the development of an Institutional Master Plan (IMP), renderings and promotional materials suitable for public outreach and fundraising and other services related to the LRCP 3.0 effort. The initial contract value was \$167,480.

Item: 5.5.3
Title: Consultant – Work Life Law
Vendor Name: Cynthia Calvert
Cost: \$50,500
Term of Contract: One Year

Description:

Contract authorization is requested to enter into an agreement with Cynthia Calvert to provide consulting services in the Center for WorkLife Law related to managing the hotline, responding to Attorney Network inquiries, to oversee the FRD database, and to plan and run Attorney Network teleconference, as well as other items.

The following contract requires ratification of the actions of the Chair of the Board, Chair of the Finance Committee and Chancellor and Dean pursuant to Section 8.1.3 of the Financial Operations Policy and Procedure Manual concerning out-of-cycle Board approval.

Specifically, Section 8.1.3 provides that, "In the event that prior approval by the full Board of Directors for leases and contracts over \$50,000 is impractical or unfeasible, the Chancellor and Dean may approve said leases or contracts after consultation with and approval by the Chair of the Board and the Chair of the Finance Committee and subject to notification of the full Board of Directors."

Item: 5.5.4

Title: Center for WorkLife Law - Stable Schedules Study

Vendor Name: University of Chicago

Cost: \$121,674

Term of Contract: One Year

Description:

Requested is authority to enter into an agreement with the University of Chicago. Under this agreement, UC Hastings Center for WorkLife Law would reimburse the University an amount up to \$121,674 for research services to be conducted by the University for WLL's grant-funded Stable Schedules Study.

4. PROPOSED RESOLUTION:

Resolved, that the Board of Directors authorizes award of the 2015-16 contracts listed below:

5.5.1	Environmental Impact Report	TRC	\$350,397
5.5.2	Institutional Master Plan	MKThink	\$42,000
5.5.3	Professional Services - WorkLife Law	Cynthia Calvert	\$50,500

Be it further resolved, that the Board of Directors approves ratification of Item 5.5.4 pursuant to Section 8.1.3 of the Financial Operations Policy and Procedure Manual.

5.5.4	Professional Svcs – Stable Schedules Study	University of Chicago	\$121,674
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ACTION ITEM

1. **REPORT BY:** Don Bradley
2. **SUBJECT:** Participation Agreement – University of California Housing Programs

3. **RECOMMENDATION:**

That the Board of Directors authorizes staff to develop an agreement with the Office of the President of the University of California, allowing eligible Hastings faculty to participate in the UC Mortgage Origination Program and Supplemental Home Loan Program.

4. **REPORT:**

UC Hastings needs to provide housing assistance programs for recruitment and retention of faculty in support of the education, research, and public service missions of the law school. To ease challenges associated with the hiring of new faculty and the retention of current faculty, UC Hastings wishes to participate in programs operated by UC's Office of Loan Programs.

The programs are:

- **Mortgage Origination Program (MOP)** - The Mortgage Origination Program provides first deed of trust variable rate loans with up to 30-year terms at maximum amounts of 80 percent to 90 percent of value, depending upon loan size. MOP has a 1-year adjustable interest rate (Standard Rate) with a maximum annual adjustment of one percent, up or down. There is an interest rate cap of 10 percent over the starting interest rate (rate cap effective for loans made on or after January 1, 2014). At no time will the Standard Rate be less than 3 percent. Eligibility for MOP participation is generally restricted to qualified applicants who are purchasing a home in the campus area for the first time. The maximum loan amount is currently set at \$1million.

Listed below are the MOP rates in effect for the most recent four quarters:

May 2015 – July 2015	3.00%
February 2015 – April 2015	3.00%
November 2014 – January 2015	3.00%
August 2014 – October 2014	3.00%

- **Supplemental Home Loan Program (SHLP)** - SHLP provides below-market-rate secondary financing to assist eligible faculty members and members of the Senior Management Group in the acquisition of a principal place of residence. This program may be used in conjunction with the University's Mortgage Origination Program (MOP) loans or conventional financing to reduce the cash down payment required to as low as five percent.

While UC Hastings is seeking the authority to participate in this program, we would need to provide working capital to fund its actual use. As such, Hastings is seeking access to the program, but would anticipate a period of dormancy until a funding source can be identified.

These programs would not be available for Hastings senior management (unless they also held an academic title) due to a lack of conformity between UC and Hastings job classifications. As a condition of participation, UC Hastings would need to agree to participate in the program under the same terms and conditions as those that regulate the balance of the UC system.

This item is scheduled for review by the Regents of the University of California at their November 2015 meeting. If approved, it would be available for UC Hasting faculty effective January 1, 2016.

5. PROPOSED RESOLUTION:

Resolved, that the Board of Directors authorizes the development of an agreement with the Office of the President of the University of California, allowing eligible Hastings faculty to participate in the UC Mortgage Origination Program and Supplemental Home Loan Program.

Be it further resolved, that any final agreement with the University of California is subject to final review and approval by the Board of Directors.

ACTION ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Contracts in Excess of \$50,000
3. **RECOMMENDATIONS:**

That the Board of Directors authorize award of the 2015-16 contracts described in this report.

Item: 6.1.1
Title: Health Policy & Law Masters - On Line Program
Vendor Name: Berkeley Resource Center for Online Education
Cost: \$102,100 (2015), \$206,700 (2017)
Term of Contract: Five years

Description:

Requested is contract authority to enter into an agreement with the Berkeley Resource Center for Online Education (BRCOE) to permit the development, marketing and dissemination of an online degree program in collaboration with UCSF, the Health Policy & Law Masters (HPL). The HPL program was approved by the Board of Directors at its December 2012 meeting. Attached is a summary of the program and the arrangements with UCSF and BRCO. Costs incurred by UC Hastings are to be recovered through the College's 17% share of gross revenues. BRCOE has agreed to up-front the College's costs such that no cash is needed to initiate program development.

Item: 6.1.2
Title: Learning Management System
Vendor Name: Canvas - Infrastructure
Cost: \$13,000 Implementation, \$44,307 annually ongoing
Term of Contract: Three Years

Description:

Requested is contract authority to enter into a license agreement with Canvas – Infrastructure to implement a new learning management system to support the instructional program. This functionality was previously provided by Blackboard.

Item: 6.1.3
Title: Tower Window Replacement
Vendor Name: Golden Gate Glass
Cost: \$18,170 (additional services)
Term of Contract: One year

Description:

Requested is contract authority to increase the agreement with Golden Gate Glass by \$18,170 for the cost of additional services specifically extra work required, by recommendation of our consultants, needed for the remediation of caulking around copper spandrels adjacent to the windows. With this change the total increases from \$54,040 contract with Golden Gate Glass to \$72,240.

Item: 6.1.4
Title: Time Reporting System
Vendor Name: Regents of the University of California/UC Irvine
Cost: \$175,000 Implementation, \$60,000 annually ongoing
Term of Contract: Five years

Description:

Requested is contract authority to enter into an agreement with UC Irvine for the Time Reporting System (TRS). TRS is a web-based time reporting system which is designed to collect employee work hours, acquire supervisor's approval, and upload work time electronically to the Payroll Personnel System (PPS) and upon implementation, UC Path. TRS utilizes the UC time and attendance business rules to capture hour types including work hours, vacation, sick, compensation time used, leave without pay (LWOP), voting, jury duty, PTO and ERIT. TRS also computes overtime, shift differential, and holiday pay.

Staff from UC Hastings have been working extensively for the past two years to assess system requirements and alternatives. This review has led to a partnership with UC Irvine's Office of Information Technology.

Currently, nonexempt employees are paid on the basis of their regular work week regardless of time actually worked unless payroll action is taken by the employee or their supervisor to adjust hourly reporting into the system; i.e., the relationship between "hours paid" does not consistently align with "hours worked". The current "payroll by exception" process is labor intensive, inaccurate and is an outlier in the University of California system where automated systems are structured to better align hours paid to hours worked. The UC Irvine package is compatible with the UC Path payroll system.

Implementation of this system will require:

- Meet and confer with represented staff

- Identification of internal project management staff capacity
- Conversion to bi-weekly pay status

Nonrecurring costs of \$175,000 are included in the 2015-16 budget. Annual ongoing operating costs are estimated at \$60,000 over a five-year period. While not quantifiable, it is anticipated that savings from more accurate time reporting will offset the ongoing costs of this project.

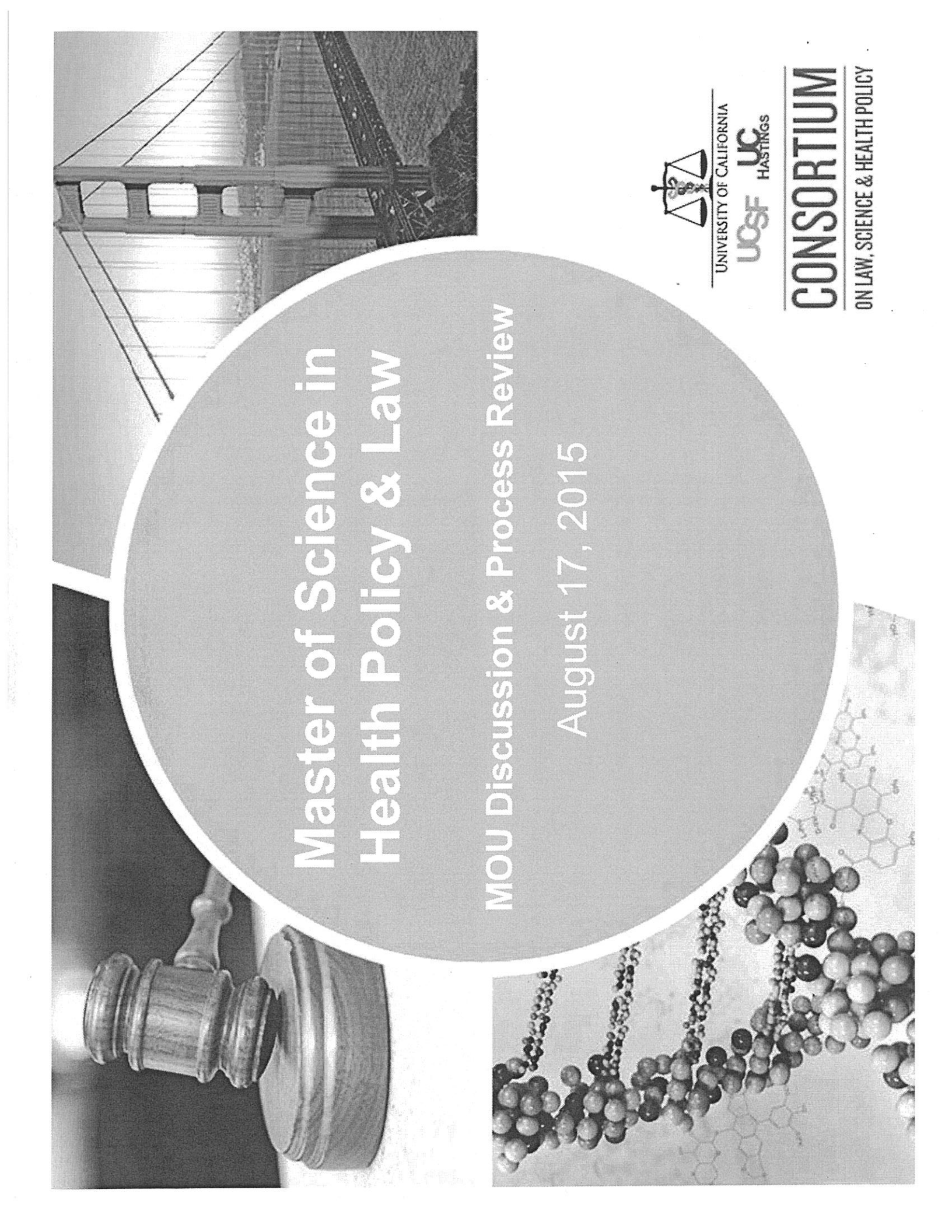
Financing Option:

UC Irvine and UCOP have encouraged Hastings to explore participation in a UC program called the Cross-Campus Collaborations ("C3") which is an internal loan program whereby UCOP extends zero-percent loans for the purpose of implementing administrative efficiency projects. While UC Hastings eligibility is not assured, we would assess this mechanism as a funding approach with the cost to be recouped through anticipated payroll cost savings.

4. PROPOSED RESOLUTION:

That the Board of Directors authorize award of the 2015-16 contracts listed below.

6.1.1	Health Policy & Law Masters On Line Program - Berkeley Resource Center for Online Education	
		\$102,100 (2016) \$206,700 (2017)
6.1.2	Learning Management System – Canvas - Infrastructure	\$13,000
		Implementation \$44,307
		Annual ongoing
6.1.3	Tower Window Replacement - Golden Gate Glass	\$18,170
6.1.4	UC Irvine – Time Reporting System	\$175,000
		Implementation \$60,000
		Annual ongoing



Master of Science in Health Policy & Law

MOU Discussion & Process Review

August 17, 2015



UNIVERSITY OF CALIFORNIA

UCSF UC
HASTINGS

CONSORTIUM

ON LAW, SCIENCE & HEALTH POLICY

Goals for Today

1. Provide refresher and status update on the HPL program
2. Discuss key decision points regarding the MOU
3. Establish the overall review and approval process for the MOU



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ON LAW, SCIENCE & HEALTH POLICY

HPL Refresher

Interprofessional masters degree designed to prepare students for expanded job market in health law and policy.

Jointly-conferred by UCSF and UC Hastings

Online degree supported by Berkeley Center for Online Education (BRCOE)

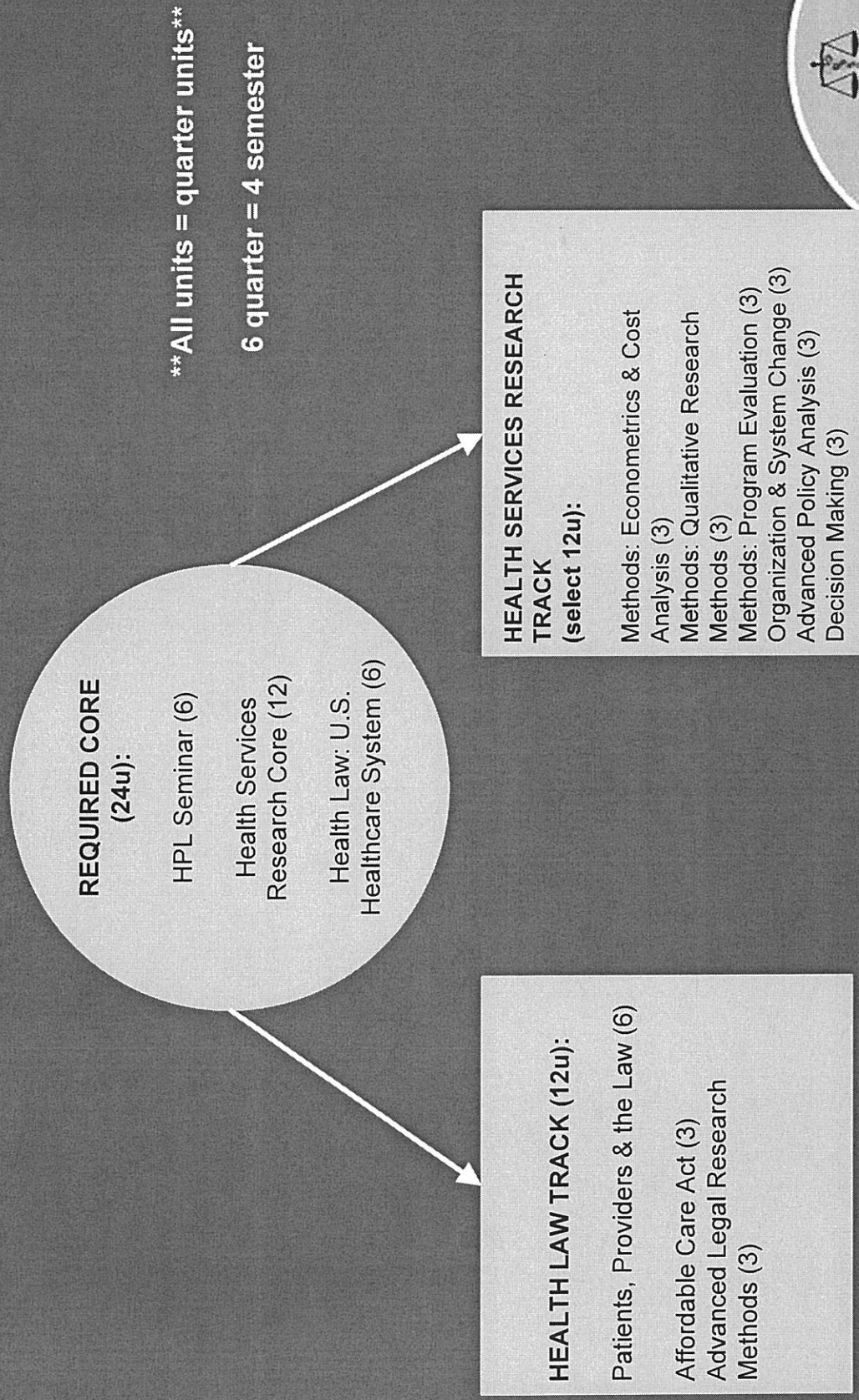
Fall 2016 first entering class
45 students in Y1, scaling to 65



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HPL Curriculum: Core + Track



****All units = quarter units****

6 quarter = 4 semester

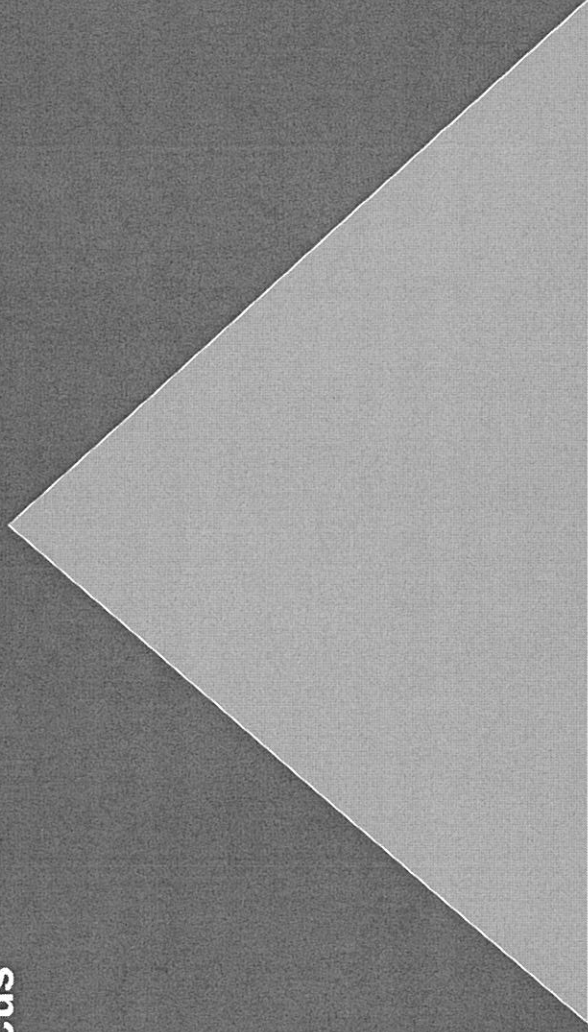
36 total units - 1 year to completion



CONSORTIUM
ON LAW, SCIENCE & HEALTH POLICY

The Imperfect Substitutes Positioning

Frame of Reference = Professional Masters with Health Focus



Point of Parity =
Analytical Skills and
Credential

Point of Difference =
Intensive Health and Law
Focus



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HPL Refresher

Prospective student pool:

- Variety of disciplinary backgrounds, nearly any stage (pre-prof, mid career)

Program Demand:

- 3 market analyses- adequate to high program demand
- Growth in healthcare spending and health reform create demand for health policy and law
- Existing degrees are “imperfect substitutes” (e.g. MBA, MPH, MSW)

Job Placement:

- Medical centers and clinics, hospitals, insurance companies, Medicare, Medicaid, government agencies, legislatures, law firms, benefit consulting, biotech, nonprofit, research institutions, consulting firms

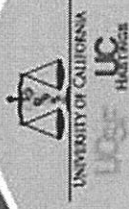


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Key Program Milestones

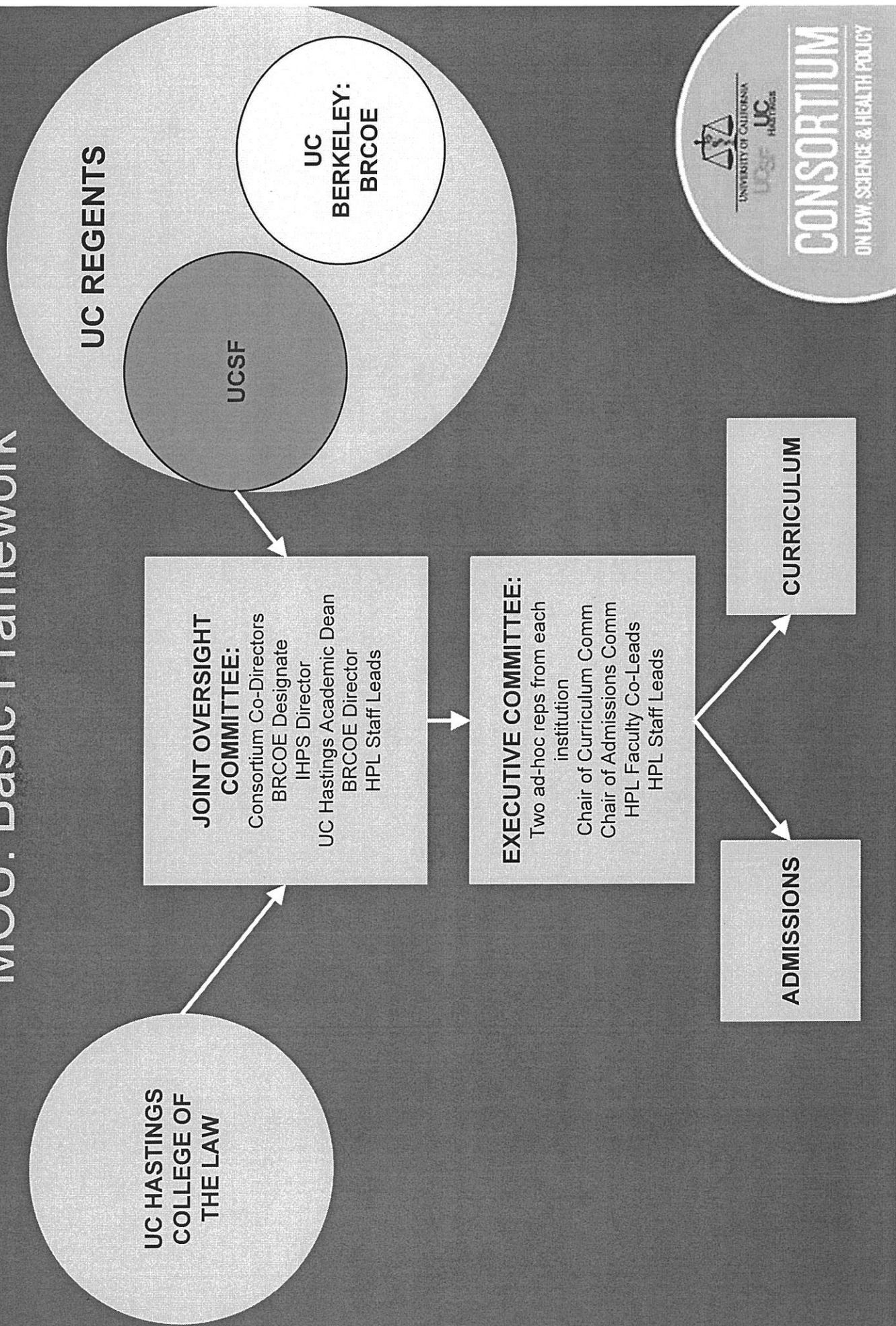
- ✓ UCH Faculty Approval (Oct 2012)
- ✓ UCH Board Approval (Dec 2012)
- ✓ ABA/AALS Acquiescence (2014/2015)
- ✓ WASC Approval - submission August 21, decision expected October
- ✓ MOU Signed
- ✓ Marketing & Recruitment Launch (BRCOE) - pending MOU
- ✓ UCH Lecturer Hire - Fall 2015
- ✓ Online Curriculum Development- Spr/Smr 2016
- ✓ First Entering Class- Fall 2016



CONSORTIUM

ON LAW, SCIENCE & HEALTH POLICY

MOU: Basic Framework



MOU: Key Partner Roles

UC HASTINGS		UCSF	BRCOE
Degree design/academic oversight (Law)	Degree design/academic oversight (HSR)	Instructional design	
21 units of curriculum	33 units of curriculum	Instructional design	
Marketing and Recruitment (secondary)	Marketing and Recruitment (secondary)	Marketing and Recruitment (Lead)	
Admissions Process & Decisions	Admissions Process & Decisions	Data handoff from recruitment	
Course Registration & Degree Conferral (secondary)	Course Registration & Degree Conferral (Lead)	-----	
Student Support (secondary)	Student Support (Primary)	Student online/technical support	

MOU: Financial Terms & Cost Model

- No out of pocket cost to UCH required
- FY 2015 Costs: \$191,880
 - Incremental: \$102,100 (Lecturer hire)
 - Existing: \$89,780 (Consortium time)
- FY 2016 Costs: \$296,480
 - Incremental: \$206,700 (Lecturer, faculty honoraria, TAs)
 - Existing: \$89,780 (Consortium time)
- Gross Revenue Share: 50% (BRCOE), 33% (UCSF), 17% (UCH)
- Reviewable by Joint Oversight Committee



CONSORTIUM

ON LAW, SCIENCE & HEALTH POLICY

MOU: Intellectual Property

- Proposed terms:
 - “Courseware” broadly defined
 - BRCOE not claiming ownership
 - Joint ownership by UCSF and UCH, governed by Joint Oversight Committee
 - Executive Committee to develop agreements with individual faculty at UCH and UCSF



CONSORTIUM

ON LAW, SCIENCE & HEALTH POLICY

MOU Review Process

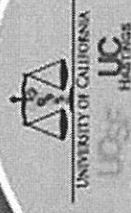
- Identify next steps for review and approval:
 - Who
 - Timeline
- Marketing cannot begin until the MOU is signed.



Questions and Next Steps

- Additional issues, concerns or questions?

Thank you!



CONSORTIUM

ON LAW, SCIENCE & HEALTH POLICY

ACTION ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Nonstate Budget Changes - 2015-16
3. **RECOMMENDATION:**

That the Board of Directors approve the nonstate budget changes described below.

4. BACKGROUND:

The annual budget for the College is considered by the Board of Directors at its September meeting. Requested is authority to amend the 2015-16 budget for the following item:

6.2.1 Project Budget for Long Range Campus Plan 3.0 \$300,000

Proposed is an allocation of an additional \$300,000 in nonstate funds drawn from the Hastings-Digardi-Hall account to fund activities through June 30, 2016 related to implementation of the Long Range Campus Plan 3.0. A detailed project budget is attached. Adding the proposed allocation to amounts previously budgeted for general support results in a total, aggregate budget of \$900,000, primarily supporting CEQA review (\$350,000) and space programming (\$256,000) for the replacement academic building at 333 Golden Gate Avenue.

Funds held in the Hastings-Digardi-Hall account are unrestricted and available for general institutional purpose. As of September 2015, this fund had a balance of \$6.1 million.

6.2.2 Cash Transfers for 2014-15 and 2015-16 TBD

A request to transfer cash to program accounts with cash deficits as of June 30, 2015, or projected cash deficits as of June 30, 2016, will be presented at the September 11 meeting of the Board of Directors.

5. PROPOSED RESOLUTION:

That the Board of Directors approves revising the 2015-16 nonstate budgets as described below:

- | | | |
|--------|---|-----------|
| *6.1.1 | Project Budget for Long Range Campus Plan 3.0 | \$300,000 |
| *6.1.2 | Cash Transfers for 2014-15 and 2015-16 | TBD |

PROJECT BUDGET**Long Range Campus Plan 3.0**

09-35150

	<u>Budget</u>	<u>Firm/Vendor</u>	<u>PO</u>
Environmental Review & Entitlements			
CEQA Review and Analysis	347,000	TRC	
Legal Services	75,000	Reuben, Junius & Rose	B45-0669
Replacement Academic Building			
- 333 Golden Gate Avenue			
Space Programming & IMP	209,480	MKThink	
Workflow, Grant Writing & Greening/Sustainability	35,000	Jean Kasey Rios-Asberry	
Staff Workgroup Leader Stipends	11,764	Stonebreaker, Foy & Marcus	560541
Student Housing			
Economic & Fiscal Analysis	101,250	Century Urban	B45-0677
Structural Engineering (Seismic Level I)	26,000	Degenkolb Engineering	
Other Support			
Copying & Collateral Promotional Materials	25,000		
Student Employee Wages	10,000	Sharma	
Miscellaneous (e.g., community events, etc.)	6,506		
Contingency - Soft Cost	53,000		
Total	\$ 900,000		

FUNDING SUMMARY**- UC Hastings Funding**

Board of Directors - March 2015	200,000
Board of Directors - June 2015	400,000
Board of Directors - September 2015 (proposed)	<u>300,000</u>
Total	\$ 900,000

- State of California - Public Works Board

Budget Act of 2015	36,800,000
State PWB Lease Revenue Bonds - 2009 Series A	<u>(1,845,000)</u>
Appropriation Balance	\$ 34,955,000

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Update – Long Range Campus Plan 3.0
3. **REPORT:**

Oral reports will be provided on:

- ☐ McAllister Street Streetscape Improvement Project
- ☐ Kane Hall – 6th Floor Repurposing Project
- ☐ 333 Golden Gate Avenue – Academic Building Replacement Project
- ☐ UCSF/UC Hastings Student Housing Collaboration

ACTION ITEM

- 1. REPORT BY:** David Seward
- 2. SUBJECT:** Long Range Campus Planning 2.3 – Approval of Five Year Infrastructure Plan
- 3. RECOMMENDATION:**

That the Board of Directors approve submittal of the College's Five-Year Infrastructure Plan to the Department of Finance.

4. BACKGROUND:

Since 1999, the California Infrastructure Planning Act has required the Governor to submit to the Legislature a five-year infrastructure plan for consideration with the annual budget bill. Attached is the College's Five Year Infrastructure Plan. This document is to be updated annually for the Department of Finance as a precondition to the receipt of state funding for capital programs.

5. PROPOSED RESOLUTION:

Resolved that the Board of Directors authorize submittal to the Department of Finance the Five Year Infrastructure Plan.

UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW

FIVE YEAR INFRASTRUCTURE PLAN 2016 - 2021



SEPTEMBER 2015

INTRODUCTION



UC Hastings College of the Law was established in 1878 as the “law department” of the University of California. Hastings is the oldest law school in California and one of the largest public law schools in the United States. Founded by California’s first chief justice, Serranus Clinton Hastings, the College was established by legislation that provided the institution with its own Board of Directors. The Hastings Board of Directors has governed the College independently of the Board of Regents of the University of California since its inception. The Board of Regents possesses degree-granting authority, but oversight of all other facets of the College is the responsibility of the Hastings Board of Directors. The College is the only stand-alone, public law school in the nation. UC Hastings is accredited by the American Bar Association and is a charter member of the American Association of Law Schools (AALS).



UC Hastings is a highly selective law school with a long-standing commitment to access and public service. For the 2015 academic year, UC Hastings’ enrollment is approximately 890 full-time J.D. students and more than 40 LL.M. and MSL students. Actual enrollment varies from targeted levels on a year-to-year basis due to fluctuations in the size of the entering class, student attrition, and transfers. As a stand-alone law school, UC Hastings must provide all student services and support normally provided to law schools by a centralized campus in a university setting. These services include a student health center, campus security, human resources, and general counsel among others. With recent hires, UC Hastings has: 62.5 tenured or tenured track faculty members; approximately 180 academic adjunct faculty; 40 Legal Writing & Research instructors; and 175 support staff.



UC Hastings offers an outstanding program of legal education, including nationally recognized clinical programs such as the civil justice clinic, legislative and local government clinics, and research centers focused on such cutting-edge issues as work-life balance, refugee law, alternatives to litigation, and concentrations in such important areas as tax, intellectual property, negotiations and dispute resolutions, and public interest law. Hastings also hosts a number of symposia, conferences, and other events each year and offers a number of volunteer programs, such as the Tenderloin After-School Tutoring program and a Volunteers in Tax Assistance (VITA) clinic for low-income taxpayers. Class sizes vary from large classes of 80-100 students for first-year and other basic courses, to small seminars and clinics comprised of 8-16 students. In classrooms and clinics, Hastings provides a rich intellectual experience that integrates the theory behind the law with the creative practice and problem-solving needed for

INTRODUCTION

individuals and businesses to function in the global economy. J.D. students attend a three-year full-time program with classes held in fall and spring semesters LL.M. students complete a one-year, full-time program. UC Hastings College of the Law's unique location between San Francisco's Civic Center and Tenderloin districts distinguishes the College. The campus consists of four buildings, growing over the years since the building of the college's first permanent structure, a classroom building at 198 McAllister, constructed in 1953 with an Annex located at 50 Hyde Street added in 1970. In 1978, 100 McAllister Street was acquired from the federal government and converted to student residential and other College uses, housing approximately 280 students along with academic functions, research centers, and administrative offices. In 1980, the 200 McAllister Street building was opened, providing space for the law library, faculty offices, and student services. In June 2009 construction of a mixed-use retail and parking garage was completed. The facility includes 13,000 sq. ft. of community-serving retail space and 395 parking stalls. Additionally, the College owns a currently undeveloped lot between 200 McAllister and 376 Larkin at 333 Golden Gate Avenue.

The primary focus of the College's efforts in recent years has been a systematic effort to achieve campus-wide, code-compliance, and fire/life-safety objectives as well as other space improvements to enhance campus life for students, faculty, and staff. In 2004, the College completed a fire/life-safety upgrade and other improvements to 100 McAllister Street, relying in part on proceeds from Hasting-issued bonds. A major seismic and code-compliance upgrade of Kane Hall (200 McAllister Street) was completed in 2007, including a total renovation of the library funded by the Higher Education Bond Fund of 2002. Progress has been achieved by the adoption of a phased, multi-year approach based on relative priorities (e.g., code compliance and fire/life-safety) and funding availability. The implementation of capital and deferred maintenance projects identified in this Five Year Infrastructure Plan 2016-2021 will similarly necessitate a phased, multi-year approach relying on a combination of funding sources coupled with private fundraising.

EXECUTIVE SUMMARY

The submission of the Five-Year Infrastructure Plan is the first step in the State's capital outlay process.

The Budget Act of 2015 appropriated \$36.8 million of Lease Revenue Bond financing to construct a new academic building at 333 Golden Gate Avenue to replace the original portion of Snodgrass Hall (198 McAllister) that was constructed in 1953. The project will develop a new academic facility of approximately 57,000 gross square feet on a vacant surface lot owned and controlled by UC Hastings. The new building would replace Hastings' existing primary academic facility which encompasses approximately 76,000 gross square feet.

In future years, the Governor's Five Year Infrastructure Plan proposes to allocate an additional \$6.8 million to modernize the 1970-era Snodgrass Hall Annex housing the Gold Reading Room, Marvin and Jane Baxter Appellate Law Center and the Louis B. Mayer Lounge. The Governor's support will allow the college's long range campus plan to proceed. The latter phases of the long range contemplate the development of additional student housing potentially in collaboration with University of California, San Francisco (UCSF) and other campus enhancements.

By way of background, of the four buildings that compose the core of the college (100, 198, and 200 McAllister and 50 Hyde), the 198 McAllister building is regarded as the most essential to the College's academic functions. The 76,000 total gross square-foot building serves as the primary classroom facility for the college, housing 83% of the school's seminar rooms and lecture halls that account for 92% of the college's classroom seating capacity in addition to more than 80 offices, accounting for 32% of the school's office total.

Despite its immense importance to the school, many of the building's features are dated and in need of repair and repurposing. The most

pressing issues include the heating, ventilation, and air conditioning (HVAC) systems, the hot water steam to water heat exchanger, antiquated electrical system (busbar duct), ADA accessibility implementation, roof replacement, and seismic upgrades to structural systems. Additionally, the current classroom portfolio is in need of rightsizing in order to properly accommodate evolving pedagogies.

Of the numerous issues facing 198 McAllister, the HVAC systems are of particular criticality as they were given a 7-10 year remaining lifespan following a 2011 MEP Due Diligence report by The Engineering Enterprise and Taylor Engineering. The report indicated the estimated useful life of the HVAC was likely to occur by the year 2021. The same report also called for the replacement of the original electrical bus duct riser that was installed when the building was first constructed in 1958 and gave the hot water steam to water heat exchanger 5-7 years of remaining useful life.

Failure to address these pressing issues in a timely manner could produce severe consequences for the College, the most likely of which would be the shutdown (temporary or permanent) of 198 McAllister. Such a shutdown would mean losing access to 92% of UC Hastings' classroom capacity, which would ultimately mean that the College could no longer fulfill its primary function as an academic institution.

EXECUTIVE SUMMARY

In addition to the aging academic facilities at 198 McAllister, numerous other factors require that Hastings adapt to its new circumstances. The College’s Strategic Plan calls for a near-term strategic and controlled reduction in enrollment by 20% to improve the student-faculty-ratio and more closely align the number of students graduating to the availability of employment in business and public interest sectors. This strategic reduction has been implemented.

Plans for the new academic facility at 333 Golden

Law School	2014 Student-Faculty Ratio
UC Hastings	14.1
UC Berkeley	13.3
UC Los Angeles	10.2
UC Davis	10.0
UC Irvine	7.9

Gate comport with the College’s near-term and long-term enrollment planning.

Additionally, the adoption of new pedagogies, and the need to right-size facilities to capacities while optimizing existing assets, all require that changes be made in order to ensure the College can continue to meet its educational mission both now and in the future.

DRIVERS OF NEED



As a campus located in a densely populated urban environment, Hastings is effectively landlocked. Given the challenges of land acquisition and costly new construction, Hastings seeks to maximize the utilization of its existing properties by emphasizing their periodic renewal and upgrade. Given the College's limited financial resources, the adoption of a capital plan that recognizes the necessity of a phased approach over time is imperative.

The primary drivers of Hastings' Five Year Infrastructure Plan are:

1. The modernization or replacement of core building systems where the majority of UC Hastings' teaching spaces are located in 198 McAllister is mission critical and failure to do so could severely impair institutional viability.
2. Support the mission and vision of UC Hastings and accommodation of changing pedagogies of the College along with the need for more small to medium sized interactive classrooms as opposed to the large lecture halls.
3. Provision of affordable student housing in safe, secure, and code-compliant buildings.
4. Attention to deferred maintenance must continue to be a priority if the College is to avoid outcomes that pose life-safety risks as well as possible impairments to capital assets.



ENROLLMENT PLANNING

The marketplace for legal education has been tumultuous in recent years as has been widely reported in the national media. The data displayed in the Number of Applicants to ABA-Accredited Law Schools from 2006-2015 (Appendix C) graphically displays the downward trend in national applications to law schools driven by a multitude of factors including the cost of attendance/student debt and a difficult job market for legal services.

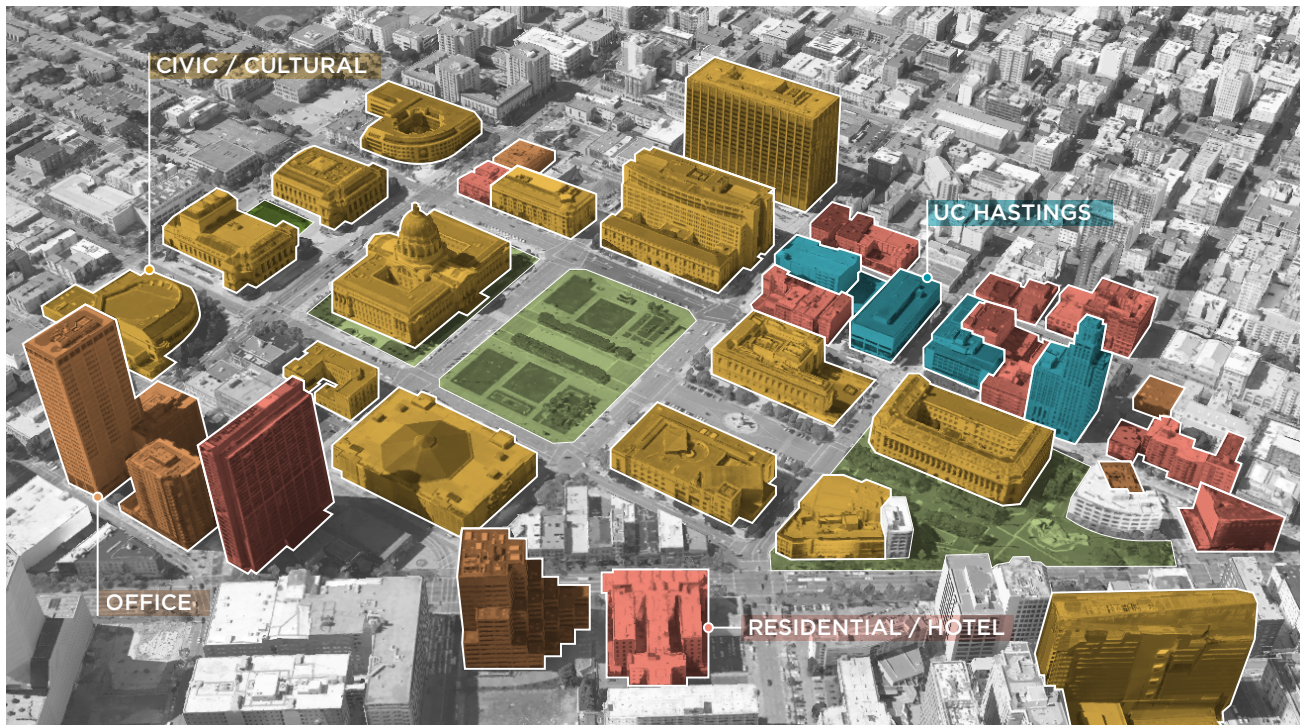
These market dynamics were evident when UC Hastings, in 2012, determined that a planned and phased-in overtime reduction in the size of the Juris Doctor (JD) class by roughly 20% - 25% over a three to four year timeframe would better align the school's enrollment to job market for its graduates. Once normalized levels of enrollment were achieved, it was anticipated that JD enrollment would normalize at 960 students, or an entering 1L class of 320.

In 2015, the number of JD applications submitted to UC Hastings totaled 3,613, an increase of 16% over last year's total of 3,118. While application volume was strong, the quality of the applicant pool and the competition for highly qualified students was such that in an effort to maintain institutional quality, 292 incoming 1L's were enrolled, a variance of 12.5% from the enrollment target of 320. It was determined that bringing in a class of 320 would lower academic medians below 2014 benchmarks (a 158 LSAT and a 3.45 UGPA) and that the job market still lacked sufficient capacity to absorb students whose academic credentials were below these institutional benchmarks.

Legal educators are cautiously optimistic that the 2015-16 academic year will mark the low point for law school enrollment, and that the number of applicants next year will start to recover from a five-year slide. Two data points support this view. With the 2015 admissions cycle wrapping up, the number of applicants to American Bar Association-accredited law schools declined by a modest 2 percent compared with the previous year — the smallest reduction in four years, according to the Law School Admission Council. The number of applicants fell by more than 10 percent each year from 2011 to 2013. Additionally, the number of people taking the Law School Admission Test has increased in each of the three sittings since December — spiking 6.6 percent last month.

Law school is more attractive in part because the entry-level legal job market has improved, if only because fewer graduates are competing for positions, law school administrators and admissions consultants indicate.

Hence, in the near term, enrollment levels of between 900 and 960 are planned for upcoming years. For long term capital planning purposes, an overall enrollment of 1,000 FTE's is planned including JD, LLM and MSL programs.



LOCATION

Located at the intersection of the Civic Center, Tenderloin, and Mid-Market neighborhoods, UC Hastings draws from a rich tapestry of diverse surroundings. The campus is situated on two city blocks in the heart of downtown San Francisco, bounded by McAllister, Larkin, Golden Gate and Leavenworth Streets. The Civic Center houses the City and County of San Francisco, State of California and US Federal governmental functions; Mid-Market is an evolving regional center for performing and fine arts activity and is rapidly becoming a hub for the tech sector in San Francisco; the Tenderloin is a community beset by many challenges that is slowly becoming a more livable and vibrant urban neighborhood. All three areas are home to many restaurants, bars, and clubs, as well as a large residential population including the highest density of school aged children in San Francisco. The convergence of these distinct neighborhoods creates a dynamic urban fabric with its own personality and culture.

LOCATION AND NEIGHBORHOOD

NEIGHBORHOOD

Located to the west and south of the campus is the Civic Center neighborhood, which encompasses City Hall, the War Memorial Opera House, which is also home to the San Francisco Ballet, Davies Symphony Hall, and the SF Conservatory of Music. The Asian Art Museum, which opened in March 2003, is on the block directly south of the UC Hastings' campus. San Francisco Library's Main branch is one block south of the Asian Art Museum. Located to the north and east of UC Hastings is the Tenderloin, a neighborhood that has experienced significant transition in recent years. The Tenderloin has begun to develop a new appearance, becoming a neighborhood with a distinct international character from Southeast Asian immigrants drawn by the relatively modest housing costs, new neighborhood elementary and middle schools (for which UC Hastings' students tutor children, collect books and engage in annual

rituals such as the neighborhood Halloween trick or treat at the 100 McAllister Tower), and a growing array of shops and services. UC Hastings' students also tutor elementary school children at the TNDC (Tenderloin Neighborhood Development Corporation) afterschool program. To the south of UC Hastings is the emerging Mid-Market district. This is an area of Market Street, roughly delimited by 5th Street to the east and Van Ness Avenue to the west. This region is experiencing a renaissance as a home to the performing arts, upscale retail, and is home to numerous rapidly growing technology companies. Further evidence of this renaissance is the approximately 3,000 residential units have been delivered within a one-mile radius of UC Hastings since 2010 resulting in neighborhood enhancement along with community benefits.



CAMPUS PROPERTIES

The UC Hastings Campus currently consists of four primary structures and one undeveloped parcel of land.

100 McAllister Street, McAllister Tower:

A 28-story tower, constructed in 1928, primarily serves as student housing with 252 units, although it also contains academic/professional, clinics, offices, and recreational facilities for the College.

198 McAllister Street, Snodgrass Hall:

A 4-story structure, constructed in 1953, with a second attached structure commonly known as the Annex (50 Hyde Street), constructed in 1970, contains 83% of UC Hastings classrooms and lecture halls. The 50 Hyde Street Annex contains the Louis B. Mayer multi-purpose room, the largest indoor gathering space on campus, the Gold Study Room, the Moot Court, and various faculty administration offices. In the basement is the security headquarters, student locker rooms, and physical plant support offices and shops.

200 McAllister Street, Kane Hall:

A 6-story structure constructed in 1980 and renovated in 2007. It houses many of the campus' faculty and administrative offices, the main library, cafeteria, faculty lounge and meeting room, and various student support facilities.

376 Larkin Street, Garage and Retail:

A 7-story parking structure, constructed in 2009, provides 395 parking spaces to meet student, faculty, staff, and public parking needs. It also houses approximately 13,000 square feet of retail lease space.

333 Golden Gate Avenue:

A 12,000 square foot vacant lot, located between the parking garage and 200 McAllister Street, is currently in use as a recreational space that is jointly used by neighboring schools and centers and UC Hastings' students.

CAMPUS PROPERTY PORTFOLIO

100 McAllister Tower
198 McAllister Snodgrass Hall
200 McAllister Kane Hall
376 Larkin Garage and Retail
333 Golden Gate

TOTAL LAND AREA SF

131,000

TOTAL BUILDING SF

720,000

LAND AREA BY BUILDING (SF)

100 McAllister:	19,000
198 McAllister:	32,000
200 McAllister:	42,000
376 Larkin:	26,000
333 Golden Gate:	12,000

BUILDING SF

100 McAllister:	249,000
198 McAllister:	137,000
200 McAllister:	177,000
376 Larkin:	157,000
333 Golden Gate:	0

NUMBER OF FLOORS BY BUILDING

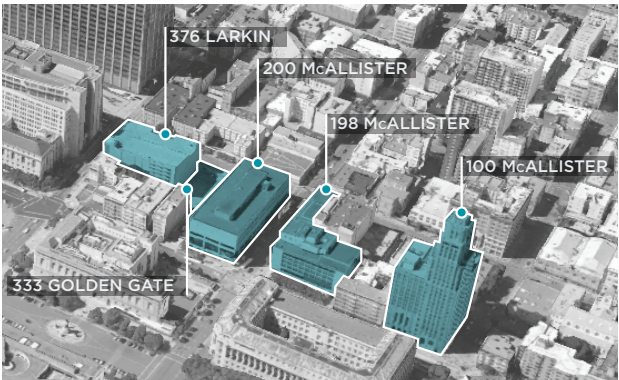
100 McAllister:	28 (+basement floor)
198 McAllister:	4 (+3 mezzanine floors)
200 McAllister:	6
376 Larkin:	7 (+basement)
333 Golden Gate:	n/a

PRIMARY PROGRAM BY BUILDING

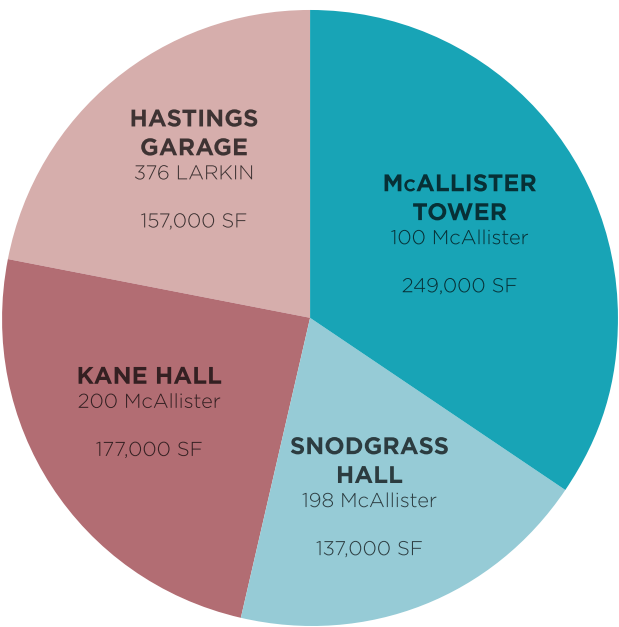
100 McAllister:	Residential
198 McAllister:	Academic
200 McAllister:	Academic / Office
376 Larkin:	Parking
333 Golden Gate:	n/a

CAMPUS PROPERTIES

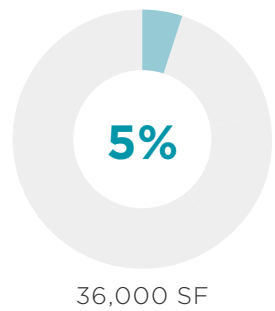
CAMPUS PROPERTIES



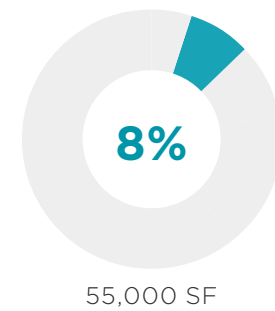
BUILDING PORTFOLIO



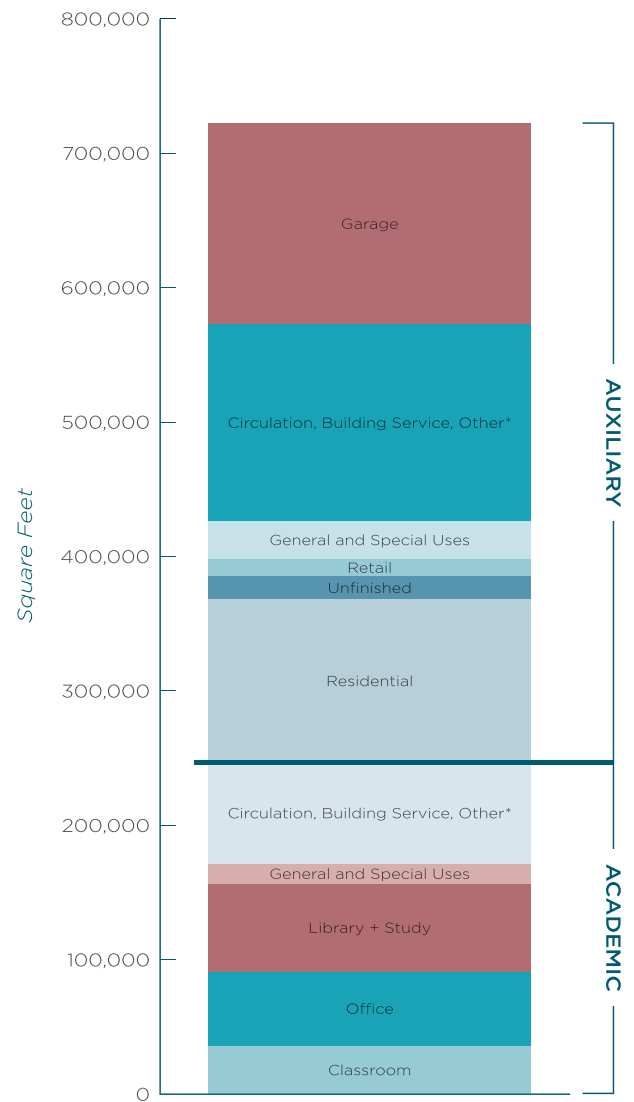
CLASSROOM



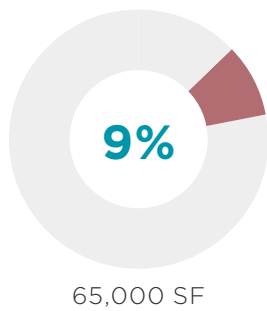
OFFICE



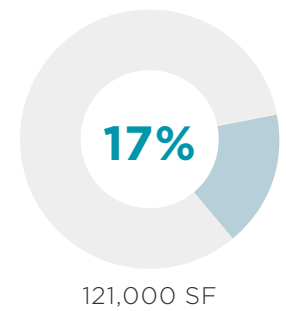
CAMPUS PROGRAMS BY SF



LIBRARY + STUDY



RESIDENTIAL



Location	Project Name	Project Type				Scope (Square Feet)	Estimated Total Project Cost	Fund Sources	Approval Year*	Projected Year of Completion
		Space Expansion & Flexibility	Code Compliance or Life-Safety	Upgrades or Enhancements	Deferred Maintenance					
GG	333 Golden Gate - New Building	X		X		57,000	\$36,800,000	State	2014	2019
HY	Building Renovation & Modernization		X		X	61,000	\$6,800,000	State	2017	2020
KH	Building egress improvements		X			n/a	\$750,000	State	2019	2019
KH	Roofing, Machine Room, & Exterior Repairs				X	28,000	\$500,000	State	2019	2019
KH	6 th Floor Re-Purposing	X		X		30,000	\$3,000,000	Hastings	2014	2016
MT	Conference Center	X				3,220	\$1,442,000	Hastings	2019	2019
Total - Educational							\$49,292,000			
MT	Hazardous Material Removal - Great Hall				X	n/a	\$3,000,000	Hastings	2020	-
MT	Student Apartment Upgrades			X	X	94,598	\$5,000,000	Hastings	2019	2019
MT	Window Replacement, Exterior Repair & Waterproofing (in process)			X	X	n/a	\$5,000,000	Hastings	2019	2019
MT	Seismic Upgrades			X	X	n/a	\$25,000,000	Hastings	2020	-
Total - Auxiliary							\$37,000,000			
GRAND TOTAL							\$86,292,000			

Key: KH - Kane Hall (200 McAllister)
MT - McAllister Tower (100 McAllister)
GG - Golden Gate (333 Golden Gate Ave.)
HY - 50 HYDE Annex
ALL - Campus-wide

INFRASTRUCTURE REQUIREMENTS

IN PROGRESS — 333 GOLDEN GATE (NEW BUILDING):

Construction of New Academic Building at 333 Golden Gate Ave.

\$36,800,000

The 2015 Budget Act included \$36.8 million for the replacement academic building at 333 Golden Gate. This appropriation will allow Hastings to construct new classroom and student support space without disruption to current College operations. The building will also meet all current code, seismic, and sustainability regulations, while providing up to 90% of the College's classroom needs.

SNODGRASS HALL ANNEX – 50 HYDE:

Building Renovation & Modernization

\$6,800,000

The Snodgrass Hall Annex is home to a number of spaces important to the College that cannot be easily replicated within other existing campus buildings, including the Louis B. Mayer Auditorium, the Gold Reading Room (first year library), and the Moot Courtroom. These facilities remain vital to ongoing operations at UC Hastings and are planned to be renovated and modernized to continue serving the College well into the future. In addition, with the decommissioning of the original Snodgrass Hall building at 198 McAllister Street, separating the existing building systems that the Annex relies upon for operations including the HVAC system will be necessary. As mentioned under the Executive Summary, the Governor's Five Year Infrastructure Plan proposes to allocate an additional \$6.8 million to renovate and modernize the Annex. Planning is underway to assess various project options including the possibility of incorporating the academic functionality of the Annex into the lower levels of a student housing complex.

KANE HALL – 200 MCALLISTER:

Building Egress Improvements

\$750,000

During the course of field inspection in the final stages of the renovation of the 200 McAllister building, the State Fire Marshal recommended adding to the existing system a new exit from the building's patio area. Subsequent modifications to interior exit pathways addressed the fire marshal's immediate concerns. Additional exit capacity from the exterior patio area on the second floor would be beneficial. This would be a state supportable project.

Roofing, Machine Room and Exterior Repairs

\$500,000

The replacement of the building's roofing system was not part of the scope of the 2007 renovation project. An assessment will be conducted to determine the remaining utility of the roof membrane. This is a state supportable project.

IN PROGRESS — 6th Floor Re-Purposing

\$3,000,000

The College is actively pursuing opportunities to improve its programmatic flexibility and diversify the locations of the school's classroom facilities in order to avoid the current situation with a high concentration of academic serving class room space in one building structure 83% of the school's classrooms are located in Snodgrass Hall. The College is consolidating its library in Kane Hall from three floors (4th, 5th, and 6th) to two floors (4th and 5th). The newly available space on the 6th floor will be utilized for training rooms, seminar rooms, student study space, and possibly research centers.

INFRASTRUCTURE REQUIREMENTS

STUDENT HOUSING AT MCALLISTER TOWER – 100 MCALLISTER:

Hazardous Material Removal – Great Hall **\$3,000,000**

The Great Hall, located within 100 McAllister requires removal of hazardous material prior to occupancy and/or leasing. Doing so would make an additional 33,650 square feet of potential usable space available for the College.

Conference Center **\$1,442,000**

Unused space totaling 3,220 square feet that exists on the building’s top two floors, 25th and 26th, is proposed for renovation. A feasibility study concluded that this space would best be used as a small conference center. However, as part of the joint effort with UCSF these two floors will also be considered as student housing as part of the long range campus plan.

Student Apartment Upgrades **\$5,000,000**

New finishes, furnishings, and fixtures are needed (carpeting, kitchen units, lighting, bathroom fixtures and accessories) as the interiors of the building’s 252 units have not been upgraded since 1980.

Exterior Repair, Windows, and Waterproofing **\$5,000,000**

Masonry re-pointing and sealing, window replacement, and terra cotta pinning, most particularly on the building’s east elevation, must be implemented. An engineering firm has been retained to survey the building exterior and develop a work program along with more refined cost estimates.

FEASIBILITY STUDY UNDERWAY – Seismic Upgrades **\$25,000,000**

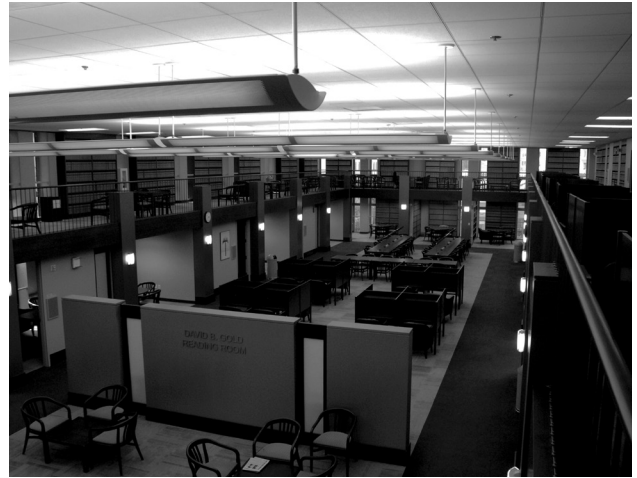
Essential to the health, safety, and well-being of the tower residents and College staff, a seismic upgrade would be beneficial to provide sufficient structural strength to meet requirements set forth by the latest version of the California Uniform Building Code.

ALL LOCATIONS:

COMPLETED—Sidewalk Widening and Streetscape & Pedestrian Safety Improvements **\$2,500,000**

The College’s campus has evolved over time in its dense urban setting. The effective utilization of open space is critically important as considerable investment has been made in the College’s physical plant upgrade. To move to the next phase, the campus-wide master plan for landscaping and streetscape improvements includes the reconfiguration of secured interior furniture for the 8,000 square feet plaza located in front of Snodgrass Hall, known to students and alumni as “the Beach.” The Landscape/ Streetscape Master Plan includes expansion of the sidewalk along McAllister. This work was completed in July 2015. Of the \$2.5 million project costs, UC Hastings contributed \$600,000 and the City & County of San Francisco funded the remaining \$1,900,000.

INFRASTRUCTURE REQUIREMENTS



BASELINE CAPACITY OF EXISTING/FUTURE SPACE AND INFRASTRUCTURE

Location	Primary Use	Square Footage	Type	Comments
Kane Hall 200 McAllister	Academic and Administrative	177,000 ft ²	Educational	Constructed in 1980. The six-floor structure houses the law library, a classroom, administrative offices (student services, procurement, and facilities maintenance), reception area, dean and faculty offices, dining commons, and bookstore. A code-compliance upgrade and substantial facility improvements were completed in 2007.
Snodgrass Hall Main Building* 198 McAllister *In use until completion of 333 Golden Gate	Classrooms, Academic, and Administrative	76,000 ft ²	Educational	Original building constructed in 1953. It houses 83% of classrooms, student organization and academic support space, and some faculty and administrative functions.
Snodgrass Hall Annex 50 Hyde	Classrooms, Academic, Administrative, and Event Space	61,000 ft ²	Educational	The Annex was constructed in 1970. Combined with the original 1953 building, the two are collectively known as Snodgrass Hall. The Annex houses 3 classrooms, the moot court room, the Gold Reading Room, and the Louis B. Mayer multi-purpose room.
McAllister Tower 100 McAllister	Mixed Use: Student Housing, Recreational/Fitness, and Academic and Instructional Functions	249,000 ft ²	Educational	Constructed in 1928. Provides 252 units, housing approximately 280 students. Also serves as the location for academic and research programs (e.g., Civil Justice Clinic), offices of student scholarly publications, and recreational and athletic facilities. A code-compliance upgrade with limited seismic reinforcement was completed in 2004. Also houses administrative offices (CFO, Controller, building operations, budget and planning).
New Academic Building 333 Golden Gate Avenue	Classrooms, Academic, and Administrative	57,000 ft ²	Educational	The new building will serve as the primary academic facility. The building will also contain student support programs and various administrative/faculty offices.
Hastings Parking Garage 376 Larkin	Parking Garage and Retail	157,000 ft ²	Auxiliary	395-stall parking garage for student, faculty, staff and public users. Also includes 13,000 sf of Hastings and community serving retail. Construction completed in June 2009.

AUXILIARY FUNCTIONS OF HASTINGS BUILDINGS

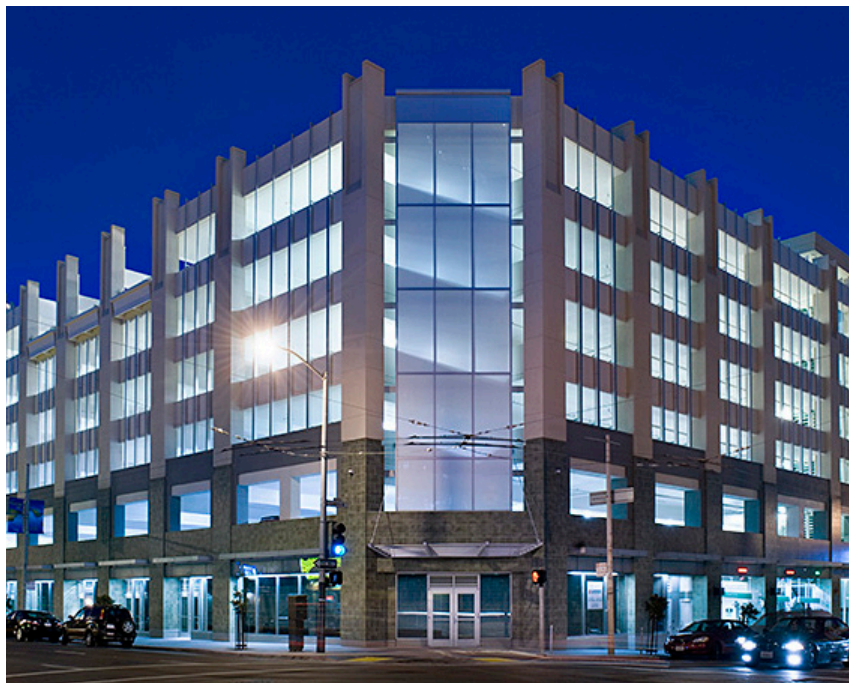
The College also provides other services that support its academic mission but which are ancillary to the delivery of its educational program. Based on state policy articulated in the Master Plan for Higher Education (1960), facilities that support these auxiliary functions must be self-supporting and hence are not eligible for State support.

MCALLISTER TOWER (100 MCALLISTER)

252 units of student housing are located at 100 McAllister Street, occupying the 5th through 21st floors. Student housing is a critical component of UC Hastings' mission because the availability of affordable housing in the San Francisco Bay Area is extremely limited, and the absence of such housing would otherwise pose a financial barrier to attendance for students of limited means. A complete fire life-safety upgrade of the McAllister Tower was completed in 2004.

HASTINGS PARKING GARAGE (376 LARKIN)

A 395-stall facility located at the corner of Golden Gate and Larkin Streets. The facility also includes 13,000 square feet of Hastings and community serving retail space. Construction of this facility was completed in June 2009. The project was financed in 2008 with \$25.2 million in bond financing issued by UC Hastings College of the Law.





EDUCATIONAL FUNCTIONS OF HASTINGS BUILDINGS

MCALLISTER TOWER (100 MCALLISTER)

The tower is also used for educational and research functions. These functions currently utilize approximately 20,000 square feet (7 percent) of the building's gross square footage. The following academic and research programs are housed at 100 McAllister:

- **O'Brien Center for Scholarly Publications** – Hastings' nine student-run law journals: Race and Poverty Law, Business, Hastings Communications and Entertainment Law Journal, Hastings International and Comparative Law Review, Hastings Law Journal, Hastings Constitutional Law Quarterly, Hastings West- Northwest Journal of Environmental Law and Policy, and Hastings Women's Law Journal, are located on the 22nd and 23rd floors of the building. One journal, the Science and Technology Law Journal, is located on the first floor of Kane Hall.
- **The Center for Negotiation and Dispute Resolution (CNDR)** – Develops and organizes Hastings' dispute resolution curriculum, and conducts research and public service activities. Over 400 Hastings' students take courses on alternative ways to settle disputes outside of a typical courtroom setting.
- **The Center for Gender and Refugee Studies (CGRS) and The Refugee & Human Rights Clinic** – provide legal expertise and resources to attorneys, provide clinical and externship opportunities for students, and coordinate legal and national public policy advocacy efforts.
- **The Center for WorkLife Law (WLL)** – A research and advocacy center that seeks to improve economic opportunities for and eliminate discrimination against employees caring for family members who are in need due to youth, old age, or illness.
- **Civil Justice Clinic** – The clinic gives students lead responsibility for handling actual cases under the supervision of full-time faculty for primarily low-income individuals and communities.

The office of the CFO and other administrative staff are located on the second floor of the building. Plans are underway to relocate the research centers and clinics to 200 McAllister in an effort to more efficiently utilize space, and create additional sources of revenue for the College in the 100 McAllister Tower.

EDUCATIONAL FUNCTIONS OF HASTINGS BUILDINGS

Items in this category relate to the space needed to support the College's educational functions directly. Instructional, library, faculty, student service, and administrative functions are included in this category. Hastings' facilities supporting educational functions are backed by state funds and are eligible for projects funded by Higher Education General Obligation bond measures that are passed from time to time.

SNODGRASS HALL ORIGINAL BUILDING (198 MCALLISTER)*

The Original Building at Snodgrass Hall is and will be the primary instructional building on campus up until the completion of a new academic building at 333 Golden Gate Ave. Currently, the existing Original Building houses 83% of the College's classrooms. The building contains administrative, academic support, and faculty offices in addition to the Center for State and Local Government Law.

**The Original Building at Snodgrass Hall will no longer serve as an instructional building upon completion of a new academic building at 333 Golden Gate in 2019.*

SNODGRASS HALL ANNEX (50 HYDE STREET)**

The Annex at Snodgrass Hall was constructed in 1970 as an addition to the Original Building. The Annex contains 3 classrooms, various faculty offices, the Moot Court room, the Gold Reading Room, and the Louis B. Mayer multi-purpose room – the College's largest gathering space.

***The Governor's Five Year Infrastructure Plan proposes to allocate an additional \$6.8 million to renovate and modernize the Snodgrass Hall Annex.*

NEW ACADEMIC FACILITY (333 GOLDEN GATE AVENUE)***

The Budget Bill signed by the Governor contains an appropriation of \$36.8 million in lease revenue bond financing in support of the college's capital plans for a replacement academic building at 333 Golden Gate. The State of California is to manage all aspects of the project except work associated with space programming and environmental review required under the California Environmental Quality Act (CEQA). The CEQA process will necessitate a review of "all foreseeable projects" flowing from the 333 Golden Gate structure; i.e., the future renovation of the 198 McAllister Annex, the development of new student housing at the site of 198 McAllister and the potential rehabilitation and structural upgrade of 100 McAllister.

The Department of General Services (DGS) will serve as project managers for 333 Golden Gate using a project delivery methodology involving:

- Selection of a Master Architect and Construction Manager to create a detailed specification (i.e., Design Guidelines and Performance Criteria) and oversee the design and construction of the facility.

EDUCATIONAL FUNCTIONS OF HASTINGS BUILDINGS

- Design competition and selection of a Design/Build Contractor team responsible for delivering the project per the specification.

UC Hastings is responsible for near term deliverables including:

- Space Programming
- Environmental Reviews under CEQA
- Institutional Master Plan submittal and Community Outreach

The project schedule is outlined below:

- Advertising, selection, negotiations and contract execution for a Master Architect and Construction Management Consultant will take until approximately November 15, 2015.
- The Master Architect develops Design Guidelines and Performance Criteria based on not only UC Hastings requirements, but also site related CEQA requirements, which takes 8 months until July 31, 2016. Concurrently, DGS is advertising, shortlisting, interviewing and selecting the 3 Design-Build Teams which will enter into a Design Competition. It is anticipated CEQA will be complete by June 2016.
- The Department of Finance (DOF) and the Public Works Board approves the Design Guidelines and Performance Criteria on September 15, 2016. If necessary, it is DGS' plan that approval may be granted without the Final EIR being completed or a delay could potentially occur. However, the current schedule for certifying the Final EIR contemplates that it will be certified before this time.
- The three Design-Build Teams will be in a competition from October 15, 2016 through January 31, 2017 developing conceptual drawings and project approach, management plans, schedules. Interviews will be held in February 2017.
- Final negotiations with the selected Design-Build Team and execution of the Design-Build Agreement occurs March 2017 through May 30, 2017.
- Design-Build Phase proceeds June 2017 through December 31, 2019.

The new academic facility at 333 Golden Gate Avenue will promote a more cohesive campus and enable the College to create modern classroom facilities that will serve the College for decades to come. The building will fit within the 80' as of right height limit and will replace all academic programming and faculty offices currently housed in the Original Building of 198 McAllister. The plans for 333 Golden Gate comport with the College's enrollment plans.

****The new proposed building at 333 Golden Gate will replace the original 1953 portion of Snodgrass Hall at 198 McAllister as the College's primary instructional building upon its completion in 2019.*

KANE HALL (200 MCALLISTER)

Kane Hall houses the law library, a classroom, administrative functions (student services, procurement, facilities maintenance), faculty offices, dining commons, food services, a reception center and a student lounge. In 2007, a building-wide code compliance upgrade was completed that was funded with \$23.5 million from the Higher Education Bond Fund of 2002. The scope of this project was modified to include a renovation of the College's law library concurrent with the building-wide code compliance upgrade, using \$3.2 million in donations combined with available UC Hastings' funds. The following academic and research programs are housed at 200 McAllister:

- **Institute for Innovation Law** – The Institute for Innovation Law (Institute) is a public interest academic center at UC Hastings. The Institute engages in academic research and education to encourage innovation through the practice and development of law and policy. The Institute's mission is to identify and promote the tools, knowledge, and skills needed to encourage innovation through the practice and development of law and policy.
- **UCSF/UC Hastings Consortium** – The mission of the UCSF/UC Hastings Consortium on Law, Science and Health Policy is to support interdisciplinary collaboration on a wide variety of subjects at the intersections of law, science, and health policy. The Consortium concentrates on three broad areas: education, research, and clinical training and service.



INFRASTRUCTURE FUNCTIONAL INADEQUACIES

RIGHTSIZING & UPGRADING EXISTING LEARNING SPACES:

Classroom multi-media teaching system upgrades were completed in 2009 to provide for current instructional approaches used in modern academic settings, however there is a need to recalibrate the College's total academic space in order to account for current classroom size requirements.

Total instructional square footage recalibration.

The construction of a new academic building at 333 Golden Gate will provide more efficient programming and space planning, which will assist with recalibrating facilities to comport with the College's enrollment plans while offering more seminar rooms as opposed to large lecture halls.



MINIMIZING OPERATIONAL AND FUTURE INFRASTRUCTURE SPENDING:

In addition to the challenges 198 McAllister presents in terms of classroom spaces, it carries a number of other challenges.

More efficient facilities are needed.

The Original Building at 198 McAllister is one of the College's least efficient facilities in terms of both energy efficiency and programmatic layout. The building's inefficient and aging building systems and its confused layout contribute to making it three-times less efficient—in terms of annual operating costs—than the more contemporary facility located at 200 McAllister. The construction of a new academic facility at 333 Golden Gate would go a long way toward making UC Hastings a more energy and space efficient campus.

Greater accessibility to educational spaces.

The original elevator system in the Original Building at 198 McAllister does not allow for adequate ADA clearance, restricting access to the majority of educational spaces on the UC Hastings campus. Upgrading the existing system is an extensive and costly procedure to undertake along with any additional modernization costs. A new building at 333 Golden Gate would ensure equal access to all.

Deferred maintenance needs are substantial.

A 2011 MEP Due Diligence report by the Engineering Enterprise and Taylor Engineering stated that the HVAC system had a lifespan of no more than 7-10 years. The same report also called for the complete replacement of the original bus duct riser, and also gave the hot water to heat exchanger 5-7 years of remaining useful life.

An additional architecture and MEP study conducted in 2014 included as an appendix to this report, not only confirmed the 2011 findings, but also recommended a rehabilitation of the building envelope to address water intrusion at the exterior fenestration as well as a complete roof replacement.

A new academic building at 333 Golden Gate would provide systems and infrastructure that would be usable for a minimum of 10 years before any deferred maintenance is required and ensure that the college is able to operate efficiently as an academic institution.

The Snodgrass Hall Annex at 50 Hyde Street is also in need of renovation and modernization in order to address deferred maintenance and to continue serving the College well into the future. The Governor's Five Year Infrastructure Plan proposes to allocate an additional \$6.8 million to renovate and modernize the Annex.

PRIORITIZE NEEDS

Infrastructure projects are listed in order of importance:

Educational

1. 333 Golden Gate New Academic Building (In Progress)
2. 50 Hyde Street Annex - Renovation and Modernization (Snodgrass Hall)
3. Building Egress Improvements (Kane Hall)
4. Roofing, Machine Room and Exterior Repairs (Kane Hall)

Auxiliary

1. Seismic Upgrades (McAllister Tower)
2. Exterior Repair and Waterproofing (McAllister Tower)
3. Student Apartment Upgrades (McAllister Tower)
4. Window Replacement, Exterior Repair & Waterproofing (in process)
5. Landscape/Streetscape Master Plan (in process)

Student Housing

A joint feasibility review is underway with the University of California San Francisco (UCSF) regarding the possibility of a new student housing facility at 198 McAllister and potential upgrade of the McAllister Tower at 100 McAllister. By way of background:

- Both UC Hastings and UCSF face shortage of affordable student housing.
- UC Hastings and UCSF previously executed a Memorandum of Understanding relating to development of student housing on UC Hastings campus.
- UC Hastings currently contracts with UCSF for printing and reprographics services.
- • UC Hastings is exploring other possible areas for collaboration with UCSF to gain efficiencies of scale and decrease the cost of attendance.
- The high cost of housing has become a barrier to access and the production of affordable student housing in San Francisco will benefit both institutions.

PRIORITIZE NEEDS

CONCLUSION

UC Hastings College of the Law is an example of excellence in public higher education in California. It is consistently ranked among the top law schools in the country and produces some of the nation's most talented, influential lawyers. UC Hastings is moving forward on many fronts and is pursuing strategies to enhance the institution. Notwithstanding progress achieved to date to modernize the campus, pressing needs remain and are identified in this Five Year Infrastructure Plan. These needs can only be addressed with support from the State of California.

APPENDIXES AND ATTACHMENTS

APPENDICES

A. BIOGRAPHIES

- Chancellor & Dean Frank H. Wu
- Board of Directors

B. CAMPUS MAPS

C. ABA APPLICANTS FROM 2006-2015

APPENDIX A.

**BOARD OF
DIRECTORS
BIOGRAPHIES**

Frank H. Wu (Chancellor and Dean)

Frank H. Wu, Chancellor & Dean of UC Hastings, is the author of *Yellow: Race in America Beyond Black and White*, which was immediately reprinted in its hardcover edition, and co-author of *Race, Rights and Reparation: Law and the Japanese American Internment*, which received a major grant from the Civil Liberties Public Education Fund. He is writing a book on the Vincent Chin case, and his op-ed discussing the significance of the subject appeared in *The New York Times* on the thirtieth anniversary of the crime. Other op-eds of his have appeared in the *Washington Post*, *LA Times*, *Chicago Tribune*, *San Francisco Chronicle*, *National Law Journal*, and *Chronicle of Higher Education*.

Over the years, he has maintained an extensive schedule of media appearances and public speaking. His professional credits include commentary for National Public Radio and *Now with Bill Moyers*. He has appeared as a guest on the Oprah Winfrey show, *O'Reilly Factor*, and *C-SPAN Booknotes* with Brian Lamb.

Prior to coming to UC Hastings, Chancellor Wu was a member of the faculty at Howard University, the nation's leading historically black college/university, for a decade. He also served as Dean of Wayne State University Law School in his hometown of Detroit, and he has been a visiting professor at George Washington University, University of Maryland, University of Michigan; an adjunct professor at Columbia University; and a teaching fellow at Stanford University. He taught at the Peking University School of Transnational Law in its inaugural year.

He is dedicated to civic engagement and volunteer service. He was appointed by the federal Department of Education to its National Advisory Committee on Institutional Quality and Integrity (NACIQI), which advises the administration on higher education accreditation, and by the Defense Department to the Military Leadership Diversity Commission, which submitted to Congress the report *From Representation to Inclusion*. He currently is a Trustee of Deep Springs College, a highly-selective full-scholarship all-male school enrolling twenty-six on a student-run cattle ranch near Death Valley, where he previously taught for several short periods. (The Trustees voted in 2011 in favor of transitioning to co-ed.) He was a Trustee of Gallaudet University, the only university in the world dedicated to deaf and hard of hearing persons from 2000 to 2010, and Vice-Chair of the Board for the final four years of his tenure; he participated in the presidential selection process. He served on the Board of the Leadership Conference on Civil Rights Education Fund from 2004 to 2010. Chancellor Wu is an elected member of the American Law Institute and a Fellow of the American Bar Foundation.

Prior to his academic career, he held a clerkship with the late U.S. District Judge Frank J. Battisti in Cleveland and practiced law with the firm of Morrison & Foerster in San Francisco – while there, he devoted a quarter of his time to pro bono work on behalf of indigent clients.

He is married to Carol L. Izumi. They live in San Francisco.

BOARD OF DIRECTORS: BIOGRAPHIES

Donald Bradley, '68

Donald Bradley, of Pleasanton, was appointed to the Board of Directors in May 2007. He has worked for Wilson, Sonsini, Goodrich & Rosati, Professional Corporation since 1984 and currently serves as partner and general counsel. Bradley also serves as president and a member of the Board of Directors for the Attorneys Insurance Mutual Risk Retention Group. Previously, he served as an associate and then partner with the law firm Pillsbury, Madison & Sutro, now Pillsbury, Winthrop, Shaw & Pittman, from 1972 to 1984. Bradley served in the U.S. Army from 1969 to 1970. He earned a Juris Doctor degree from the University of California Hastings College of the Law, a Master of Laws degree from New York University School of Law and a Bachelor of Arts degree from Dartmouth College.

Tina Combs, '88,

Tina Combs, of Oakland, was appointed to the Board of Directors in May 2007. In 2009, she was appointed to serve as Deputy General Counsel for the University of California. She is a member of the senior management group and the General Counsel's cabinet and heads the business and land use division. Prior to joining the University of California, Ms. Combs was a 15-year veteran attorney at Wells Fargo, where she served as senior counsel, vice president and managing counsel and senior company counsel. She began her career at Morrison & Foerster, where she practiced law as a senior associate in the business department. Ms. Combs has held director and leadership positions on numerous boards, professional, civic and non-profit organizations during her career. She earned her Juris Doctor degree from the University of California, Hastings College of the Law and Bachelor of Arts degree from the University of California, Berkeley.

Maureen Corcoran, '79

Maureen Corcoran was appointed to the Board of Directors in May 2007. She previously served on the Board of Directors from 1993 to 2005. Ms Corcoran joined the San Francisco office Pillsbury firm from in 1986 and was a partner when she left in 2005 to join Sheppard Mullin. She spearheaded the health law practice and provided counsel to education institutions at both firms. Ms. Corcoran served as general counsel for the U.S. Department of Education from 1984 to 1986. From 1981 to 1983, she was Special Assistant to the General Counsel for the U.S. Department of Health and Human Services. Currently, she practices as a sole practitioner at Maureen Corcoran Law. She earned her J.D. in 1979 from UC Hastings College of the Law and her Master of Arts and Bachelor of Arts degrees from the University of Iowa.

Marci Dragun, '86

Marci Dragun is a Legislative Aide with San Mateo County Supervisor Warren Slocum. She previously served as Executive Director of the Lincoln Club of Northern California. Marci also was in-house Political Analyst for Fisher Investments and as an associate for the law firm of Coddington, Hicks and Danforth. She has extensive political experience, having spent over 30 years working on numerous federal, state and local campaigns. Marci's expertise has been in fundraising and event organization and management. Marci earned a B.A. degree from Mills College and a J.D. from Hastings College of the Law in 1986.

BOARD OF DIRECTORS: BIOGRAPHIES

Carin T. Fujisaki, '85

Carin T. Fujisaki, Walnut Creek, California, was appointed in September 2003. Ms. Fujisaki serves as a judicial staff attorney for the Honorable Marvin R. Baxter of the California Supreme Court, and her work spans the entire range of civil and criminal cases, and death penalty appeals. Previously, she worked as a litigation associate at the San Francisco law firm of Howard, Rice, Nemerovski, Canady, Robertson & Falk. Ms. Fujisaki has been active with the Asian American Bar Association of the Greater Bay Area and other local bar associations, most recently in mentoring law students and new attorneys. She also served on the Commission for Judicial Nominees Evaluation, the State Bar body that evaluates candidates seeking judicial appointments. Ms. Fujisaki earned a Juris Doctor degree in 1985 from the University of California, Hastings College of the Law and a Bachelor of Arts degree in 1981 from the University of California, Los Angeles.

Thomas F. Gede (Current Chair), '81

Thomas Gede of Davis, (Current Chair of the Board) was appointed to the Board of Directors in September 2009. Since 2006, he has been a principal with Bingham Consulting Group and of counsel at Bingham McCutchen LLP. From 2000 to 2006, he was the executive director of the Conference of Western Attorneys General, and from 1987 to 2000, he served in the California Office of the Attorney General as a special assistant attorney general and deputy attorney general in the criminal division and the government law section. Prior to that service, Mr. Gede was a judicial attorney for Associate Justices Edwin Regan and Keith Sparks at the California Court of Appeal, Third Appellate District. Mr. Gede earned his Juris Doctor degree from the University of California, Hastings College of the Law, and a Bachelor of Arts degree from Stanford University.

Claes H. Lewenhaupt, '89

Claes H. Lewenhaupt descendant of S.C. Hastings, is a lifetime member of the Board. He is a graduate of Hastings, a member of the California Bar and a colonel in the U.S. Army Judge Advocate General's (JAG) Corps. COL Lewenhaupt is currently serving as the senior legal counsel for the Army Sustainment Command in Germany with over 125 lawyers and paralegals. His initial assignment in Germany was as a prosecutor (1990 - 94), before reassignment to Fitzsimons Army Medical Center in Colorado (94-97) where he handled criminal, contract and civilian litigation. COL Lewenhaupt earned a J.D. from Hastings in 1989. He obtained an LL.M. in military law at the Army JAG School in Charlottesville, VA, and then served in Hawaii as the senior defense counsel for the Pacific region (98 - 00). He also served at the Army (Civil) Litigation Division (00 - 03) before transferring to the D.C. U.S. Attorney Office, Civil Division, as a Special Assistant U.S. Attorney (03 - 04). Claes attended the Army Command and General Staff College at Fort Leavenworth, KS in 04/05, before serving as the senior legal counsel in National Training Center in Fort Irwin CA (05 -07) and the as legal advisor to the U.S. Central Command in Tampa, FL (07 - 09).

BOARD OF DIRECTORS: BIOGRAPHIES

Mary Noel Pepys, '78

Mary Noel Pepys has significant years of legal experience in the private and public sectors. She has worked for the past twenty years, since 1993, as an international rule of law attorney helping emerging democracies develop justice systems that ensure the basic principles of the protection of citizens' human rights, equal treatment of all individuals before the law, and a predictable legal structure with fair, transparent and effective government institutions are developed. Pepys has worked in over 40 countries, lived five years in former communist countries, and more recently lived in Afghanistan for almost two years where she served as the Justice Advisor at the U.S. Embassy from 2008 to 2009.

Previously, from 1984 to 1993, she worked at Heller, Ehrman, White and McAuliffe and later at her own law firm as a land use attorney. From 1982 to 1984, she served as a legal officer for the international peacekeeping force, Multinational Force and Observers, headquartered in Rome, which oversees the security arrangements of the 1978 Camp David Peace Accords. Prior to that, Pepys worked in Washington, D.C., as the Special Assistant to Ambassador Daniel J. Terra at the Department of State from 1981 to 1982, and for Congressman Henry S. Reuss, Chairman of the Committee on Banking, Finance, and Urban Affairs, from 1980 to 1981. She served as a law clerk to Justice Thomas A. Caldecott, Presiding Justice of the California Court of Appeal, from 1978 to 1979. Pepys earned a Juris Doctor degree from the University of California, Hastings College of the Law, and a Bachelor of Arts degree from San Jose State University.

Bruce L. Simon, '80

Bruce L. Simon, of Hillsborough, California, was appointed in September 2003. He served as Chairman of the Board from 2009-2011. Mr. Simon has led his firm Pearson, Simon & Warshaw, LLP to national prominence, specializing in complex cases involving antitrust, consumer fraud and securities. He has served as lead counsel in many business cases with national and global impact.

In 2013, Mr. Simon was chosen as one of the Top 100 attorneys in California by the Daily Journal. He received a CLAY award from California Lawyer magazine as one of the attorneys of the year for his work in the *In re TFT-LCD (Flat Panel) Antitrust Litigation* trial and settlements. He was also selected as one of the seven finalists for Consumer Attorneys of California's Consumer Attorney of the Year award. Mr. Simon has been included in the Top 100 for Super Lawyers, has been selected as a Super Lawyer eleven years in a row, and was featured in this year's Super Lawyer magazine as well as San Francisco Magazine. He also received a Trial Lawyer Excellence award in Chicago from the Law Bulletin for the settlement reached in *In re Potash Antitrust Litigation (II)*. He has attained Martindale-Hubbell's highest rating (AV) for legal ability and ethical standards. Mr. Simon was just recently appointed as Co-Chair of the Civil Redress Committee for the Antitrust Section of the American Bar Association. He also serves on the Board of Directors for the Legal Aid Society – Employment Law Center.

BOARD OF DIRECTORS: BIOGRAPHIES

Carl W. “Chip” Robertson (Current Vice Chair), ‘98

Carl W. “Chip” Robertson, 39, of Los Angeles, (Current Vice Chair of the Board) has been a member of the Board of Directors of the University of California, Hastings College of the Law. Robertson has been a Principal at Warland Investments since 2010. He has also been a member of the Management Committee at Sample Digital Holdings LLC since 2001. Previously Robertson was an Associate at Paul Hastings LLP from 1999 to 2001. Since 2006, he has served as a Trustee of the UC Hastings Foundation and currently serves as Treasurer. At Hastings, he endowed the Chip W. Robertson Faculty Research Fund. Mr. Robertson earned a Bachelor of Arts degree from the University of California, Berkeley, a Masters in Business Administration degree from the University of California, Los Angeles, Anderson School of Management and a Juris Doctor degree from Hastings College of the Law.

Sandra L. Thompson, ‘01

Sandra Thompson is currently a resident of Woodside, CA. She graduated from UC Hastings College of the Law in 2001. While at Hastings, Sandi also served as the Editor in Chief of Hastings Constitutional Quarterly (CLQ). During her summer at law school and following graduation, she worked at Fenwick & West LLC in Palo Alto as an associate in the international corporate tax arena. Prior to attending law school, Ms. Thompson worked for IBM Corporation from 1979 - 1998 in various positions. Her responsibilities ranged from sales to strategy both domestically and internationally.

Today, Sandi is a member of two non-profit boards: Peninsula Open Space Trust (POST) where she is the chair of the Development Committee. She has served Teach for America Bay Area as a board member since 2005 and is interested in improving the quality of education for all American youth regardless of their locale. Sandi also is Chair of the Woodside Planning Commission, where she has served her local community since 2007. She assisted in various search committee activities leading to the appointment of Frank Wu as Chancellor of UC Hastings.

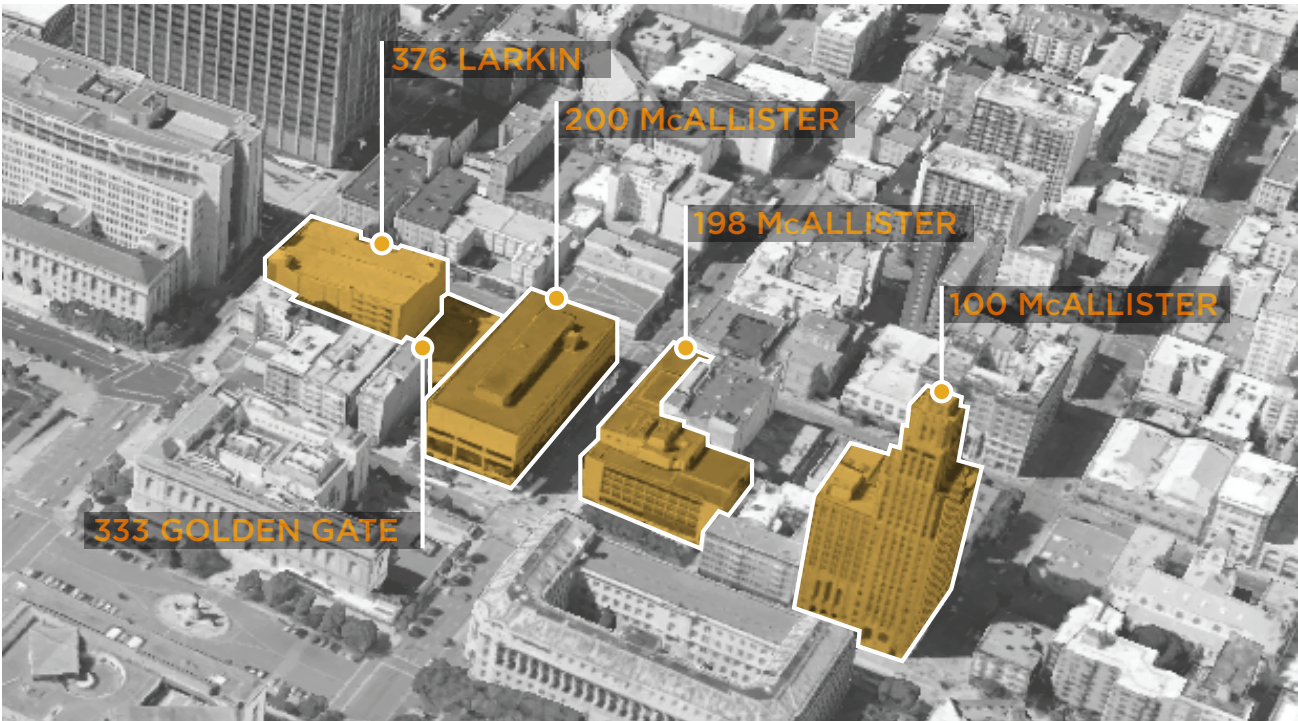
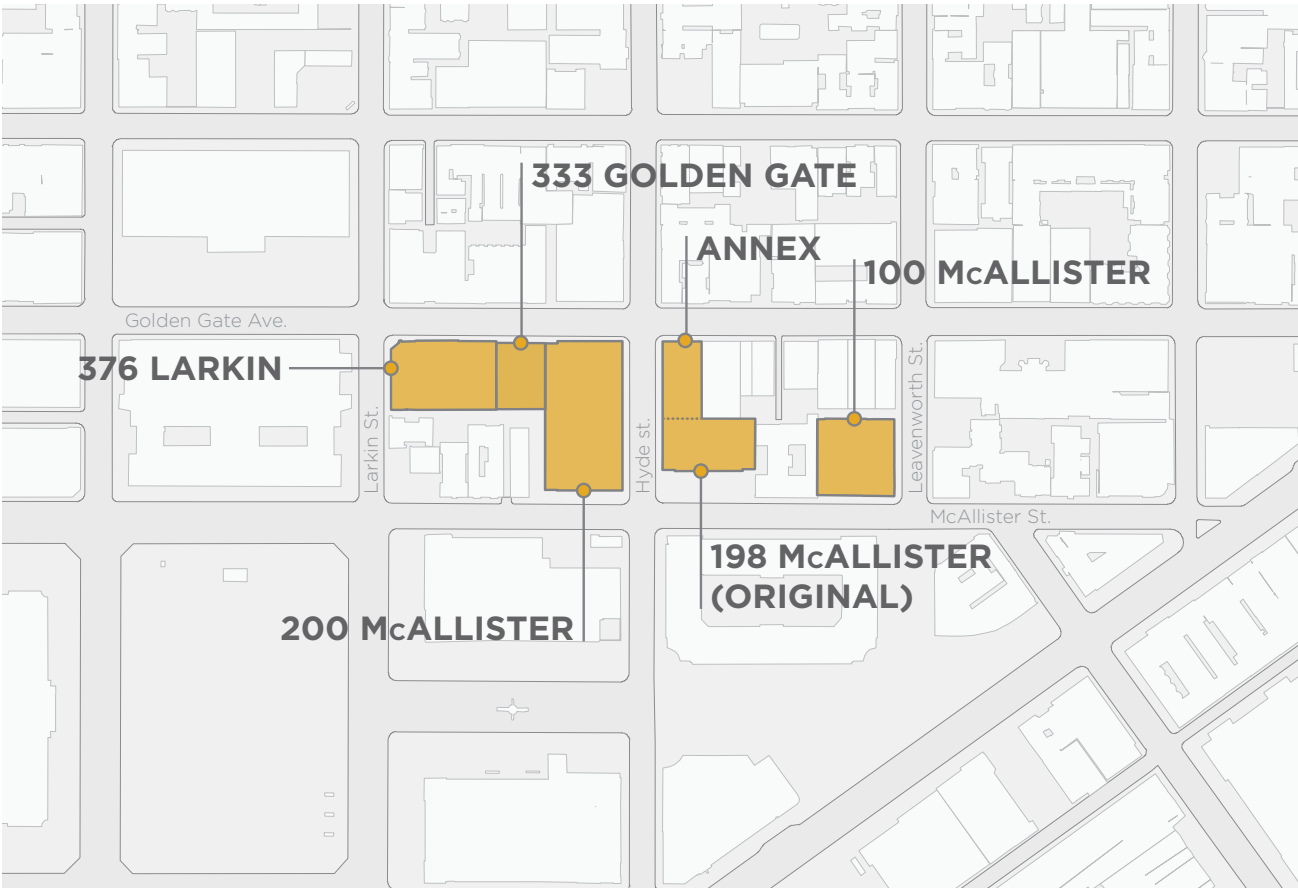
Ms. Thompson performs legal services pro bono for indigent clients and non-profits, typically in taxation.

Sandi is a native of Iowa and graduated from Buena Vista University with a BA in 1979. She and her husband, John W. Thompson, are actively involved in various philanthropic organizations, including POST, Teach for America, Second Harvest Food Bank, Abilities United and Napa Valley Vintners. They are currently minority owners of the Golden State Warriors and several other high technology ventures.

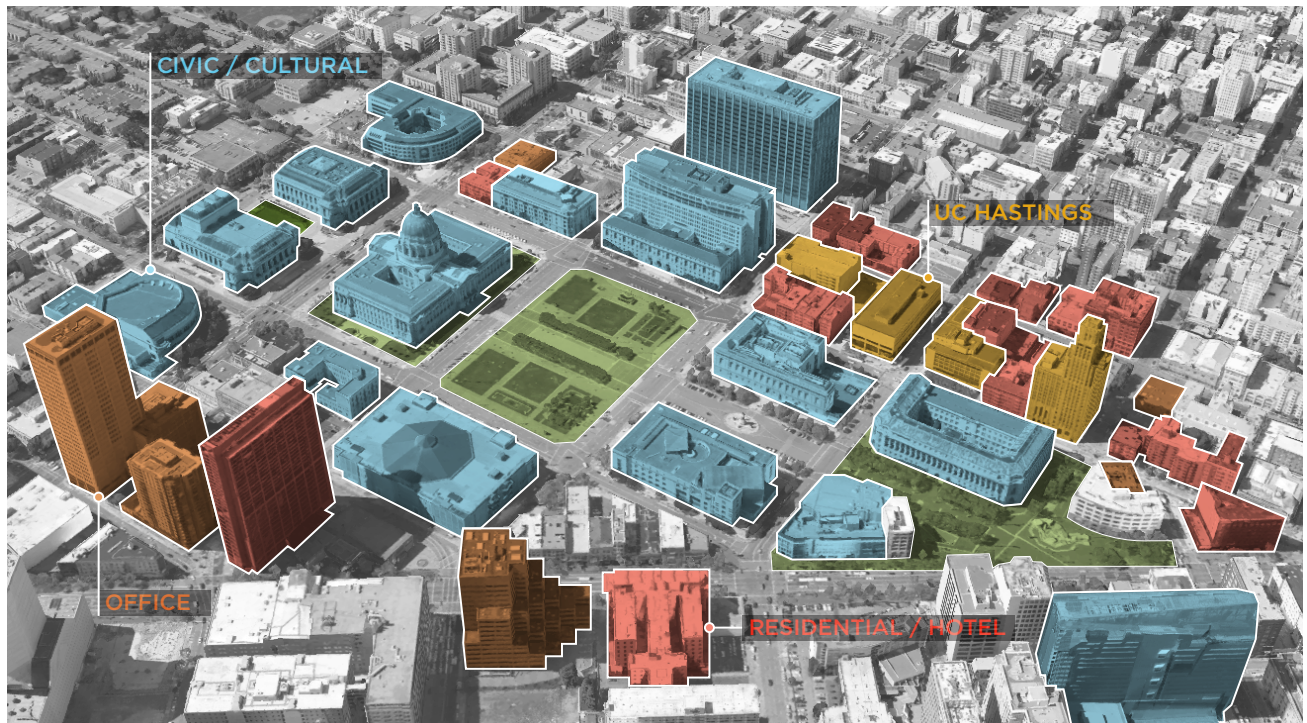
APPENDIX B.

CAMPUS MAPS

CAMPUS MAP



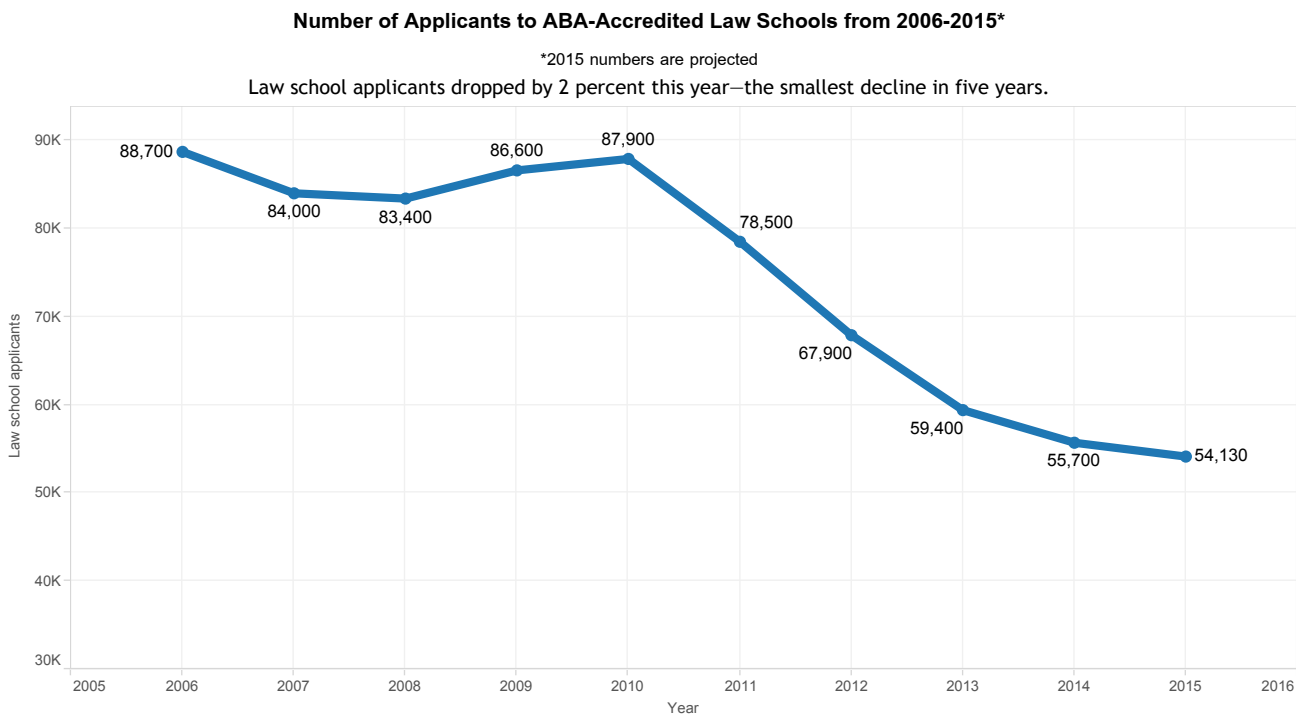
CAMPUS MAP



APPENDIX C.

ABA APPLICANTS

ABA APPLICANTS



Source: Law School Admission Council

Long Range Campus Plan 3.0 Committee

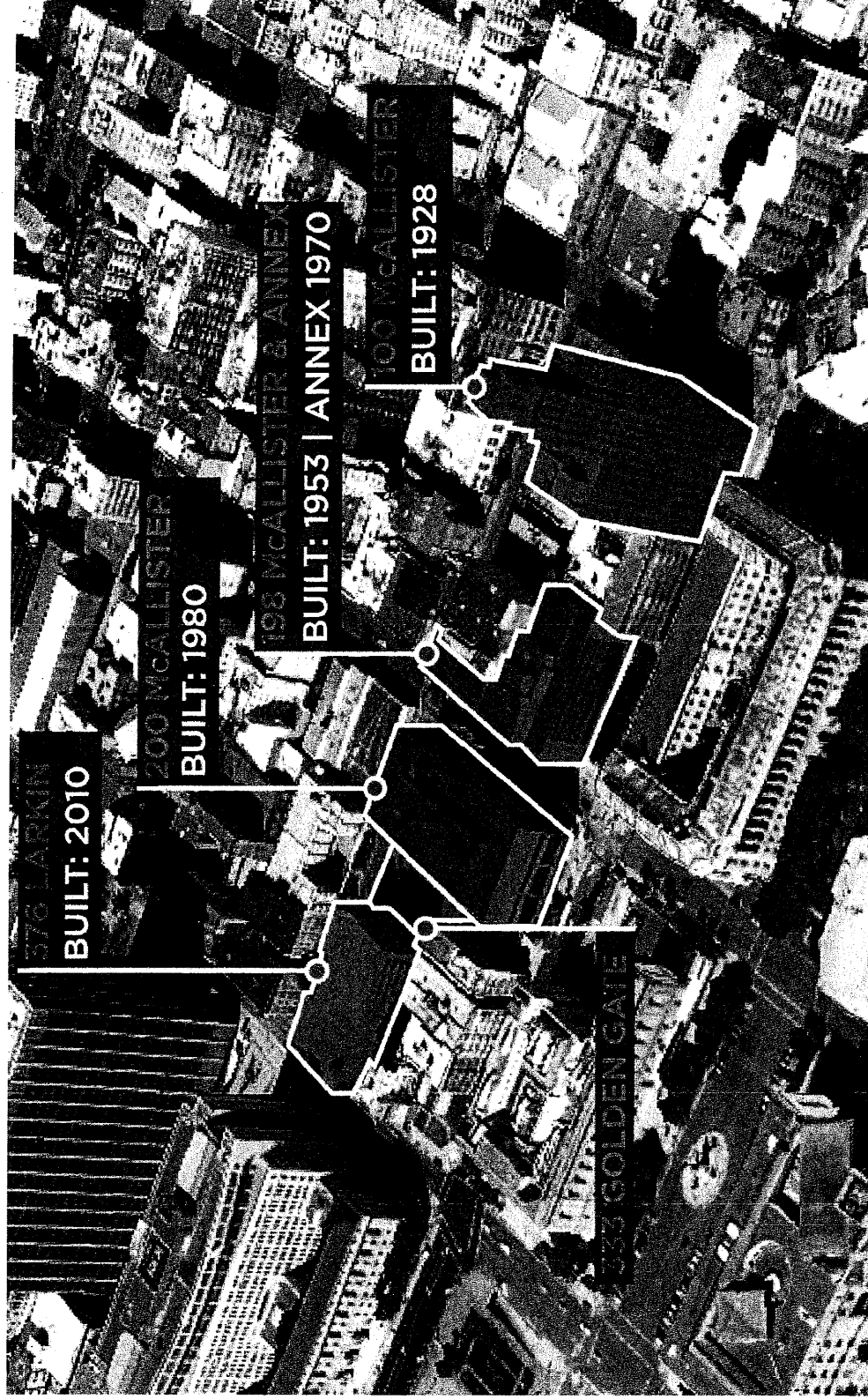
Kick-Off Meeting

July 16, 2015

UC HASTINGS
COLLEGE OF THE LAW

EST. 1878

Campus Aerial View



Overview/Agenda

- LRCP 3.0 Committee Charge
- LRCP 3.0 Committee Composition
- Project Description – 333 Golden Gate
 - State Appropriations
 - Project Management – Department of General Services (DGS)
 - UC Hastings Responsibilities
 - Third Party Consultants
- Project Timeline – 333 Golden Gate
- Student Housing Development
- LRCP 3.0 Committee Communications
- Next Steps

LRCP 3.0 Committee Charge

- LRCP 3.0 Committee continues ongoing work of ensuring viable and sustainable UC Hastings College.
- Responsible for offering advice and counsel to implement UC Hastings LRCP developed through earlier processes.
- Primary task is to facilitate and support development of 333 Golden Gate academic building for policy level consideration by Chancellor and Dean, and Board of Directors.
- Chancellor and Dean Frank H. Wu established following considerations as framework to shape Committee's work:

LRCP 3.0 Committee Charge

- Relocating functions in 198 McAllister where majority of teaching space is located to new 333 Golden Gate facility and future renovation of 50 Hyde Annex.
- Optimizing design and construction of 333 Golden Gate to create best possible student learning environments while balancing budgetary concerns.
- Ensuring provision of sufficient student housing in affordable, safe, secure, code-compliant manner that also fosters sense of community.
- Considering high priority deferred maintenance and other actions to protect capital assets.
- Studying opportunities to pursue development with appropriate partners (e.g., UCSF).

LRCP 3.0 Committee Composition

- Committee's portfolio is broad and encompasses activities that will take years to bring to fruition. Committee is comprised of:
 - Faculty: Professors Evan Lee, Rory Little, Osagie Obasogie, and Nancy Stuart
 - Staff: David Seward, Michael Stonebreaker, Roslyn Foy, and Oscar Teran
 - Board of Directors: Chip Robertson and Mary Noel Pepys
 - Board of Trustees: James Mahoney and Joan Cassman
 - Students: Vince Moita and Nicholas Lansdown

Project Description – 333 Golden Gate Avenue

- State Appropriations
 - Budget Bill signed by Governor includes \$36.8 million in lease revenue bond financing in support of 333 Golden Gate replacement academic building.
- Project Management
 - State of California to manage all aspects of project except space programming, environmental review required under California Environmental Quality Act (CEQA), and preparation of Institutional Master Plan.
 - DGS will serve as project manager and utilize project delivery methodology involving:

Project Description – 333 Golden Gate Avenue

- Selection of Master Architect to create detailed specification (i.e., Design Guidelines and Performance Criteria) and Construction Manager to oversee design and construction of facility.
- Design competition and selection of Design/Build Contractor team responsible for delivering project per specification.
- UC Hastings Responsibilities
 - Space programming – to initiate process, DGS has requested comprehensive space program (which will be delivered to Master Architect) that articulates all of UC Hastings' requirements for 333 Golden Gate including:

Project Description – 333 Golden Gate Avenue

1. Space uses and room types
2. Square foot allocations by room/room type
3. Adjacencies (physical relationships of spaces/rooms)
4. Functional specifications (specific room attributes necessary for effective functioning)
5. Furnishings, fixtures, and equipment (including technology, AV, etc.)
6. Prototypical room configurations
7. Other user-driven requirements

- Space programming workgroups – to distribute workload and provide substantive input, workgroups are to be established to address the following project elements:

Project Description – 333 Golden Gate Avenue

Group	Element	Tasks
A	Teaching spaces, educational technology, and clinical and other academic programs	Provide programming input to identify core needs to support instructional programs. Assess optimal array of classroom sizes and types, and base educational technology installations. Identify project enhancements subject to funding availability.
B	Administrative, student service, and other miscellaneous functions	Provide programming input regarding core space needs for administrative and other functions slated for relocation.
C	Community space, greening, and sustainability initiatives	Provide programming input to achieve sustainability objectives (e.g., energy and water conservation), community space (e.g. "campus heart," greening, terracing, roof decks, green roofs, etc.). Develop approaches to minimize carbon footprint. Identify project enhancements subject to funding availability.
D	External relations and alumni engagement	Support external fundraising and community relations efforts, particularly for CEQA process. Assist fundraising by identifying naming opportunities. Collate and organize project enhancements identified by other workgroups.

Project Description – 333 Golden Gate Avenue

- UC Hastings Responsibilities (continued)
 - CEQA – delivery of 333 Golden Gate requires preparation of Environmental Impact Report (EIR) to study environmental impacts of “all foreseeable projects” flowing from 333 Golden Gate project including:
 - Future renovation of 50 Hyde Annex
 - Development of new student housing at 198 McAllister building site
 - Rehabilitation and structural upgrade of 100 McAllister tower

Project Description – 333 Golden Gate Avenue

- UC Hastings Responsibilities (continued)
 - Institutional Master Plan (IMP)
 - UC Hastings is exempt from San Francisco planning requirements including requirement to prepare IMP for submittal and acceptance.
 - However, many elements of UC Hastings' existing planning documentation already include IMP criteria.
 - As substance of IMP is readily available, UC Hastings will prepare IMP for courtesy review by Planning Department in spirit of comity.

Project Description – 333 Golden Gate Avenue

- Third Party Consultants
 - The following consultants have been engaged:
 - Development/Economic Advisor – Century Urban
 - Space Programming/IMP Preparation – MKThink
 - Land Use Counsel – Reuben, Junius & Rose
 - RFP for CEQA consultant is currently underway.

Project Timeline – 333 Golden Gate

Task	Timeline
Space Programming	July 2015 to October 2015
CEQA Process	July 2015 to June 2016
IMP Preparation	July 2015 to September 2015
Master Architect Selection	July 2015 to November 2015
Construction Manager Selection	July 2015 to January 2016
Design/Build RFQ/RFP Phase	November 2015 to September 2016
Design/Build Proposal Phase	September 2016 to June 2017
Design/Build Phase	June 2017 to December 2019

Student Housing Development

- In discussions with UCSF regarding joint feasibility review for new student housing facility at 198 McAllister and upgrading of 100 McAllister tower.
- Given preliminary nature of discussions, LRCP 3.0 Committee is most appropriate vehicle for formulating recommendations to Chancellor and Dean, and Board of Directors.
- Highly recommended that feasibility review for student housing development and upgrading occur concurrently with planning for 333 Golden Gate building.

LRCP 3.0 Committee Communications

- Communications plan to be developed under leadership of Alex A.G. Shapiro in consultation with Chief Information Officer currently under recruitment.

Next Steps

- Continue dialog with UCSF and prepare MOU.
- Engage Department of Finance (DOF) on 50 Hyde Annex refurbishment funding proposal.
- Begin political and community outreach efforts
 - Prepare IMP for San Francisco Planning Department review
 - Develop LRCP 3.0 presentation materials
- Coordinate 333 Golden Gate project delivery with fundraising and advancement
 - Determine target fundraising goals and timelines (and bridge financing mechanisms)
 - Develop LRCP 3.0 presentation materials

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** 2014-15 Year-End Investment Report
3. **REPORT:**

Attached is a performance summary of the investment pools managed by the Treasurer's Office of the University of California.

For the fiscal year:

- The General Endowment Pool (GEP) experienced total returns of 7.41 percent in 2014-15. Total returns of 17.59 percent and -0.67 percent were attained in fiscal year 2013-14 and 2012-13 respectively.
- The Short Term Investment Pool (STIP) experienced total returns of 1.41 percent in 2014-15. Total returns of 1.61 percent and 2.09 percent were attained in fiscal year 2013-14 and 2012-13 respectively. STIP had a cash balance of \$4.8 million as of June 30, 2015.
- Total market value of the GEP-Operating Pool and GEP-Endowment increased to \$72.4 million as of June 30, 2015 from \$68.3 million as of June 30, 2014.

Attached is a summary of rates of Return – Unit Values issued by State Street Bank. The *Investment Performance Summary* as of June 30, 2015 which provides a narrative overview of general market trends and individual fund performance has not yet been released.

Chief Investment Officer of the Regents

RATES OF RETURN - Unit Value

Periods Ending June 30, 2015

GEP STIP UNIT VALUE RETURN SUMMARY REPORT



STATE STREET

TOTAL FUND	EMV	1 Month	3 Month	6 Month	FYTD	CYTD	1 Year	3 Year	5 Year	10 Year
GEP TOTAL - UNIT RETURN	8,928,051,298	-0.24	1.96	4.93	7.41	4.93	7.41	12.24	11.04	7.30
GEP TOTAL PLAN POLICY BENCHMARK		-0.76	1.28	3.21	3.71	3.21	3.71	10.01	8.89	6.65
GEP Unit Rtn UC Foundations	8,928,051,298	-0.24	1.96	4.93	6.09	4.93	6.09	12.24	11.04	7.30
GEP TOTAL PLAN POLICY BENCHMARK		-0.76	1.28	3.21	3.71	3.21	3.71	10.01	8.89	6.65
GEP TOTAL US PUBLIC EQUITIES	1,141,842,303	-1.52	0.72	3.43	8.30	3.43	8.30	18.33	17.83	7.96
U.S. EQUITY B-MARK R3000 TF		-1.66	0.08	1.92	7.25	1.92	7.25	17.86	17.48	8.04
GEP TOTAL NON-US PUBLIC EQUITIES + EQ	1,384,430,961	-2.90	1.44	5.63	-1.44	5.63	-1.44	10.09	8.40	6.25
NON-US EQUITIES POLICY BENCHMARK		-2.79	0.53	4.03	-5.26	4.03	-5.26	9.44	7.76	5.54
GEP DEVELOPED NON US PUBLIC EQUITY	843,203,137	-3.05	0.23	5.34	-2.80	5.34	-2.80	12.17	9.72	5.89
BLENDED EAFE TF + CANADA INDEX		-2.84	0.40	4.28	-5.34	4.28	-5.34	11.19	8.86	5.05
GEP EMERGING MARKET EQUITY	541,227,824	-2.67	3.36	6.00	1.09	6.00	1.09	5.82	5.69	8.66
EMERGING MARKETS EQUITY POLICY BENCHMARK		-2.60	0.69	2.95	-5.12	2.95	-5.12	3.71	3.68	8.11
GEP TOTAL CORE FIXED INCOME	326,502,197	-1.00	-1.53	0.08	1.67	0.08	1.67	2.72	3.76	4.32
GEP FIXED INCOME POLICY BENCHMARK		-1.09	-1.68	-0.10	1.86	-0.10	1.86	1.83	3.35	4.35
GEP TOTAL FIXED INCOME W/ TIPS & DOLLAR	947,308,526	-1.21	-1.02	0.72	-0.17	0.72	-0.17	2.97	5.05	5.27
GEP HIGH YIELD	217,547,507	-1.51	-0.11	2.45	0.14	2.45	0.14	7.36	9.01	
BofAML HY Cash Pay (Daily)		-1.53	-0.04	2.49	-0.53	2.49	-0.53	6.74	8.37	
GEP EMERGING MARKET DEBT	201,374,188	-1.63	-0.95	0.40	-1.82	0.40	-1.82	2.30	5.21	
FI TOTAL EMERGING MKTS BENCHMARK (DAILY)		-1.56	-0.34	1.67	0.51	1.67	0.51	4.25	6.18	

Chief Investment Officer of the Regents

RATES OF RETURN - Unit Value

Periods Ending June 30, 2015

GEP STIP UNIT VALUE RETURN SUMMARY REPORT



STATE STREET

	EMV	1 Month	3 Month	6 Month	FYTD	CYTD	1 Year	3 Year	5 Year	10 Year
GEP TIPS	201,884,633	-0.81	-0.83	0.69	-1.43	0.69	-1.43	-0.62	3.50	4.44
UCR BC US TIPS (DAILY)		-0.97	-1.06	0.34	-1.73	0.34	-1.73	-0.76	3.29	4.13
GEP TOTAL PRIVATE EQUITY	769,112,234	7.86	10.81	12.26	22.75	12.26	22.75	20.97	17.52	11.85
GEP PRIVATE EQUITY POLICY BENCHMARK		7.86	10.81	12.26	22.75	12.26	22.75	20.97	17.52	11.85
GEP AR - DIV - UNIT RETURN	2,108,210,692	0.03	1.53	4.08	8.27	4.08	8.27	9.80	7.61	6.23
WEIGHTED HFRX (PREV. 30-DAY TBILL +4.5%)		-1.03	0.66	2.32	2.34	2.32	2.34	4.88	1.41	4.36
GEP REAL ASSETS	200,645,684	-6.93	-6.29	-12.66	-6.42	-12.66	-6.42	2.92	2.72	
GEP REAL ASSETS LAGGED BENCHMARK		-6.93	-6.29	-12.66	-6.42	-12.66	-6.42	2.92	2.72	
GEP OPP EQUITY LINE ITEM	1,105,613,141	-1.39	1.65	8.12	11.29	8.12	11.29			
MSCI AC WORLD (NET)		-2.35	0.35	2.66	0.71	2.66	0.71			
GEP TOTAL REAL ESTATE	716,851,370	2.54	4.83	8.99	16.18	8.99	16.18	13.45	14.41	2.86
GEP PRIVATE REAL ESTATE	716,851,370	2.54	4.83	8.84	16.17	8.84	16.17	13.44	14.68	2.71
GEP LIQUIDITY	554,040,708	0.10	0.30	0.67	1.40	0.67	1.40	1.54	2.09	17.53
UC US TWO YEAR TREASURY NOTE INCOME RETURN		0.04	0.12	0.27	0.50	0.27	0.50	0.34	0.38	1.68
STIP										
STIP - UNIT RETURN	10,405,000,792	0.10	0.31	0.65	1.41	0.65	1.41	1.70	2.00	2.98
STIP POLICY		0.03	0.08	0.18	0.37	0.18	0.37	0.26	0.29	1.65
PLANNED GIVING										
PG FIXED INCOME POOL	31,746,211	-1.16	-1.51	0.28	1.84	0.28	1.84	2.88	4.43	5.09

Chief Investment Officer of the Regents

RATES OF RETURN - Unit Value

Periods Ending June 30, 2015

GEP STIP UNIT VALUE RETURN SUMMARY REPORT



STATE STREET

	EMV	1 Month	3 Month	6 Month	FYTD	CYTD	1 Year	3 Year	5 Year	10 Year
Barclays Aggregate Bond		-1.09	-1.68	-0.10	1.86	-0.10	1.86	1.83	3.35	4.44
PG EAFE STATE ST INTL INDEX FUND	8,862,577	-2.79	0.59	4.60	-4.86	4.60	-4.86	11.66	9.32	5.53
BLENDED EAFE TF + CANADA INDEX		-2.84	0.40	4.28	-5.34	4.28	-5.34	11.19	8.86	5.05
PG RUSSELL 3000 INDEX FUND	31,534,150	-1.66	0.10	1.94	7.37	1.94	7.37	17.99	17.64	8.20
U.S. EQUITY B-MARK R3000 TF		-1.66	0.08	1.92	7.25	1.92	7.25	17.86	17.48	8.04

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Budget Bill Supplemental Report Language
- Enrollment Based Funding

3. REPORT

The Supplemental Report of the 2015 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature. The Legislative Analyst's Office (LAO) has posted the Supplemental Report on its website at <http://www.lao.ca.gov/Publications/Detail/3291>.

During budget hearings for the past two to three years, the LAO has recommended adopting enrollment targets for the law school and setting the targets at current-year levels. Additionally, LAO has recommended, and the Legislature has subsequently adopted, budget language requiring Hastings to submit a report by September 30, 2015, with a proposed methodology for funding enrollment growth (and adjusting for enrollment declines) moving forward.

The text of this reporting requirement is attached.

**SUPPLEMENTAL REPORT
LANGUAGE AGENDA**

**2015-16 Budget Bill
Conference Committee**

June 2015

ASSEMBLY	SENATE
1. None	1. <i>California Natural Resources Agency— Marine Life Protection Act Program Management Costs and Funding Sources.</i> No later than January 10, 2016, the California Natural Resources Agency shall submit to the appropriate budget committees of each house a report on the Marine Life Protection Act (MLPA) program. Specifically, the report shall include a full analysis of management costs for the MLPA program, including ongoing funding sources, staffing, and department management designations.

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Justice (DOJ)—Update on Armed Prohibited Person System (APPS) Program Backlog.</i> No later than January 10, 2016, the DOJ shall submit to the Joint Legislative Budget Committee a report providing an update on the department's progress on addressing the backlog in the APPS program. This report shall include the following:</p> <p>(a) The data required in Chapter 2, Statutes of 2013 (SB 140, Leno) for fiscal years 2012-13, 2013-14, 2014-15, and the first six months of 2015-16.</p> <p>(b) The number of cases resolved per full time equivalent agent, the number of cases resolved where weapons were already surrendered, the average cost per case resolved, the retention rate of agents, and any other information deemed relevant by DOJ. This information shall be provided for fiscal years 2012-13, 2013-14, 2014-15, and the first six months of 2015-16.</p> <p>(c) The number of cases resolved through the confiscation of one or more firearms and the number of arrests made in these cases for illegal possession, the number of cases resolved by removing someone from the APPS list who was on it erroneously, the number of firearms erroneously confiscated and the number of those returned to their rightful owners, and a detailed description of why any erroneously confiscated firearm was not returned to its rightful owner. To the extent the information is available, this information shall be provided for fiscal years 2012-13, 2013-14, 2014-15, and the first six months of 2015-16.</p>

ASSEMBLY	SENATE
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(d) The categories of prohibited persons to which DOJ has determined it is appropriate to mail a letter informing the person of their alleged armed, prohibited status and what they can do about it; any categories of prohibited persons DOJ has determined to be inappropriate to receive such a letter and the reason(s) for those determinations; the number of such letters mailed to individuals on the APPS list; the number of cases resolved as a result of those letters; and the total costs of mailing the letters, including printing, postage, and staff time.

(e) A description of the impact of Chapter 344, Statutes of 2010 (AB 302, Beall) upon APPS workload. This description shall include a discussion of any savings that was generated from the exclusive use of electronic filings for reports to DOJ.

ASSEMBLY	SENATE
1. None	1. <i>State Treasurer's Office—Information Technology Staff Augmentation.</i> No later than March 1, 2016, the State Treasurer's Office shall provide a report to the appropriate budget committees of each house on the utilization of the positions approved as part of the State Treasurer's Office's Information Technology Staff Augmentation and Debt Management System II requests.
2. <i>State Treasurer's Office—Debt Management System II.</i> No later than October 30, 2015, the State Treasurer's Office shall provide a report to the appropriate budget committees of each house on the Debt Management System II project. This report shall contain updated information on the planned procurement method, schedule, staffing, and cost related to the project.	2. None

ASSEMBLY	SENATE
<p>1. <i>California Alternative Energy and Transportation Financing Authority (CAEATFA)—California Hub for Energy Efficiency Pilot Projects.</i> On or before November 1, 2016, CAEATFA shall report, in consultation with the California Public Utilities Commission (CPUC), to the Senate and Assembly Budget Committees on the degree to which the California Hub for Energy Efficiency Financing Pilot Programs have increased the availability of lower-cost financing for energy efficiency investments throughout the state. For each program, where applicable and available, the report shall include the following items:</p> <ul style="list-style-type: none"> • Number of lenders participating. • Financial products supported. • Number of project financings supported. • Total loan/financing amounts. • Aggregated data on average, median, maximum, and minimum loan amounts. • Terms of financial products, such as interest rates and benefits to borrowers, and how those terms compare to other loan products in the marketplace. • Credit enhancement contributions and claim rates. • Summary of energy efficiency improvements made. • Aggregated borrower information, including data on average, median, maximum, and minimum for income, credit score, and debt-to-income ratio. 	<p>1. None</p>

ASSEMBLY	SENATE
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- Aggregated estimated financial and energy savings.
- Average, median, maximum, and minimum actual energy savings resulting from this program.
- Any additional information about the performance of the programs that it considers useful when evaluating the success of the program.

CAEATFA, in consultation with the CPUC, shall also create a working group that will include key stakeholders to develop criteria for a comparative assessment of energy efficiency financing programs available in California, including Property Assessed Clean Energy financing and legacy utility on bill financing for short-term lending. CAEATFA shall publish summaries of the issues discussed with and recommendations made by the working group. Relevant Senate and Assembly policy committee staff shall be invited to observe meetings of the working group.

ASSEMBLY	SENATE
<p>1. <i>High-Speed Rail Authority (HSRA)—Staffing Levels.</i> The HSRA shall report to the appropriate fiscal committees of the Legislature and the Legislative Analyst's Office no later than February 1, 2016 with information on state staffing levels for HSRA. Specifically, the report shall include the rationale for HSRA's current state staffing level and the extent to which this staffing level is consistent with best practices for construction oversight on large projects of comparable size and scale of the California High Speed Rail project.</p>	<p>1. None</p>

ASSEMBLY	SENATE
1. None	1. <i>Department of Motor Vehicles (DMV)— Information Technology (IT) Security.</i> The DMV shall report to the appropriate fiscal committees of the Legislature, the Legislative Analyst's Office, and the Department of Finance no later than May 1, 2017 on a comprehensive plan for increasing IT security. This report shall be based on the outcome of an assessment that the department will be initiating in 2015-16 regarding the ability of its Privacy Protection Office and the Information Securities Office to collectively address the protection and appropriate management of personal information. Specifically, the report shall identify specific steps for addressing the findings of this assessment, including the level of resources needed (such as for state staff, contract resources, and staff training) and the implementation of best practices.

ASSEMBLY	SENATE
1. None	1. <i>California Science Center—Phase III Air and Space Center Operating, Maintenance, and Position Costs.</i> On or before September 15, 2016, the administration, in conjunction with the Science Center and Science Center Foundation, shall report to the Assembly and Senate budget committees, and the Legislative Analyst's Office, on actual operating, maintenance, and position costs associated with the Phase III project. The report shall also include revenue alternatives to the General Fund for ongoing operating costs for the California Science Center.

ASSEMBLY	SENATE
1. None	1. <i>California Conservation Corps—Residential Facility Program.</i> No later than January 10, 2016, the California Conservation Corps shall provide to the budget committees of both houses an evaluation of the appropriate number of permanent residential facilities, including an analysis of other methods of program delivery, such as non-permanent camps and co-locating facilities with community colleges.

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Conservation—Underground Injection Control (UIC) Program Staffing Needs.</i> The department shall report to the Joint Legislative Budget Committee (JLBC) by March 1, 2017 on the following:</p> <ul style="list-style-type: none"> • Activities that have been performed by the positions approved in the 2015-16 budget related to the UIC Program and surface wastewater disposal ponds. • Improvements made to the UIC Program and oversight of surface wastewater disposal as a result of these additional positions. • An updated estimate of ongoing workload to adequately monitor and oversee the UIC Program. • The number and types of positions needed to meet the updated workload estimate.
<p>2. <i>Department of Conservation—Oil and Gas Data Management System.</i> Beginning October 1, 2015, the department shall provide quarterly reports to JLBC on the progress of developing a new oil and gas data management system until the feasibility study report for the system is approved by the California Department of Technology.</p>	<p>2. None</p>
<p>3. <i>Department of Conservation—UIC Program Quarterly Environmental Protection Agency (EPA) Compliance Updates.</i> Beginning October 1, 2015, the department shall provide quarterly reports to the fiscal committees of both houses on its progress in complying with U.S. EPA's orders related to the UIC Program and the federal Safe Drinking Water Program.</p>	<p>3. None</p>

SUPPLEMENTAL LANGUAGE 2015

Item 3600-001-0995

ASSEMBLY	SENATE
1. None	1. <i>Department of Fish and Wildlife— Expansion of Scientific Programs.</i> No later than January 10, 2016, the administration shall provide to the budget committees of both houses a report that includes a revised plan for the Bay Delta Conservation Plan interagency ecological program.

ASSEMBLY	SENATE
1. None	1. <i>Department of Parks and Recreation—Improving the Competitiveness of the Division of Boating and Waterways Local Assistance Program.</i> No later than January 10, 2016, the Department of Parks and Recreation shall submit to the appropriate budget committees of each house a report on public beach restoration. Specifically, the report shall include a plan to improve the competitiveness of the public beach restoration program and to require, as a criteria for grant approval, the determination of a nexus to damage caused by up-coast harbors (as opposed to sea level rise or local planning issues).

ASSEMBLY	SENATE
1. None	1. <i>Department of Water Resources— Central Valley Flood Protection Board Long-Term Funding Plan.</i> On or before January 10, 2016, the Department of Water Resources and Central Valley Flood Protection Board shall jointly provide a report to the budget committees of both houses that identifies a long-term funding plan for the board that does not include one-time or bond funding to support its state operations. The development of this plan should be developed through a process that includes stakeholder input.

ASSEMBLY	SENATE
1. None	<p data-bbox="842 407 1406 606">1. <i>State Water Resources Control Board—Underground Injection Control (UIC) Program Staffing Needs.</i> The department shall report to the Joint Legislative Budget Committee by March 1, 2017 on the following:</p> <ul data-bbox="954 630 1406 1222" style="list-style-type: none"><li data-bbox="954 630 1406 829">• Activities that have been performed by the positions approved in the 2015-16 budget related to the UIC Program and surface wastewater disposal ponds.<li data-bbox="954 850 1406 987">• Improvements made to the UIC Program and oversight of surface wastewater disposal as a result of these additional positions.<li data-bbox="954 1008 1406 1102">• An updated estimate of ongoing workload to adequately monitor and oversee the UIC Program.<li data-bbox="954 1123 1406 1222">• The number and types of positions needed to meet the updated workload estimate.

ASSEMBLY	SENATE
<p>1. <i>State Water Resources Control Board (and Various Other Departments)—Outcomes of Drought Expenditures.</i> No later than October 1, 2015, the Department of Finance shall provide to the fiscal committees of both houses a report that compiles information regarding the projected outcomes and benefits associated with drought-related expenditures included in the <i>2015-16 Budget Act</i>. For each drought-related appropriation in the budget, the administering department shall report on (a) its projection of the benefits or outcomes it expects to achieve with the appropriation, and (b) the metrics and methods it will use to evaluate the success of the program. For water conservation projects and programs, the report shall include, but is not limited to, the amount of water savings to be achieved. For water supply programs, the report shall include, but is not limited to, the projected increased amount of average annual water supply. (The following departments shall provide information in response to this reporting requirement: Department of Water Resources, State Water Resources Control Board, California Department of Food and Agriculture, California Energy Commission, Department of General Services, California Department of Forestry and Fire Protection, Office of Emergency Services, Department of Community Services and Development, and Department of Housing and Community Development.)</p>	<p>1. None</p>

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Toxic Substances Control—Status of Plan Related to Exide 2014 Enforcement Order.</i> No later than April 1, 2016, the Department of Toxic Substances Control shall submit to the appropriate budget committees of each house a report on the status of the Exide Enforcement Order. Specifically, the report shall include:</p> <ul style="list-style-type: none"> (a) the status of the implementation plan referenced in the 2015-16 budget proposal; (b) the time and cost to implement the stipulation and order; (c) the status of the onsite investigation and cleanup efforts; and (d) the measures taken to increase community involvement.
<p>2. None</p>	<p>2. <i>Status of Permitting Coordination and Backlog Reduction.</i> No later than April 1, 2016, the Department of Toxic Substances Control shall submit to the appropriate budget committees of each house a report relating to the 2015-16 Permit and Enforcement Backlog Reduction budget proposal. The report shall include:</p> <ul style="list-style-type: none"> (a) the status of permits completed compared to commitments made in the <i>2014-15 Budget Act</i>; (b) the number and status of permit modifications, emergency permits, and new permits; (c) the use of EnviroStor for compliance measures (including those prior to 2008); and (d) the implementation of staff training, quality control and data inspection, and reporting of enforcement actions prior to 2008.

ASSEMBLY	SENATE
<p>1. <i>Department of Resources Recycling and Recovery—Results of Processor Oversight Pilot Project.</i> The 2015-16 budget provides \$933,000 and ten, two-year, limited-term positions to establish a pilot program with dedicated on-site investigation resources at certified processor facilities. No later than January 10, 2017, the department shall report to the budget committees of both houses of the Legislature on the progress of the pilot project initiated as part of the 2015-16 budget, including the amount of fraud uncovered by the pilot, the amount of money recovered, and total program costs. Within three months of the conclusion of the pilot, the department shall provide a finalized report with updates of the same information.</p>	<p>1. None</p>

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Developmental Services—Health and Welfare Measures.</i> No later than April 1, 2016, and annually thereafter until Sonoma, Fairview, and the general treatment area at Porterville Developmental Centers (DCs) have closed, the department shall provide to the fiscal and policy committees of the Legislature and to the Legislative Analyst's Office information on policies and procedures that have been implemented to ensure the health and welfare of the DC residents who are transitioned to the community.</p>
<p>2. None</p>	<p>2. <i>Department of Developmental Services—Reporting of Allowable DC Closure Activities.</i> No later than October 1, 2015, the department shall provide to the fiscal and policy committees of the Legislature and to the Legislative Analyst's Office a report on which DC closure-related activities are allowable under existing law and which DC closure-related activities shall only be permissible upon approval by the Legislature of a DC closure plan.</p>

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Developmental Services—Notification of Discontinuation of Federal Funding.</i> No later than 90 days subsequent to a determination by the federal Centers for Medicare and Medicaid Services that federal funding for Intermediate Care Facility for the Developmentally Disabled (ICF-DD) units at a state Developmental Center (DC) is discontinued, the department shall report the following: (a) any components of program improvement plans—implemented in order to meet federal certification requirements for ICF-DD units—that may be reduced or eliminated in order to reduce costs on condition that any such reductions and eliminations shall not put at risk the health and welfare of DC residents, and (b) how the loss of federal funding will impact the crisis homes at Sonoma and Fairview DCs.</p>
<p>2. <i>Department of Developmental Services—Secure Treatment Program (STP) Expansion at Porterville Developmental Center (DC).</i> On or before January 10, 2016, the department shall submit to the fiscal and policy committees of the Legislature and the Legislative Analyst's Office a report on: (a) the number of persons referred by the courts for admittance to the STP at Porterville DC, (b) the number of filled and vacant beds in STP, (c) the caseload and average length-of-stay for residents in the transitional program, and (d) the need for new beds (if any) to meet both the existing demand for beds and projected future demand through the end of the 2016-17 fiscal year.</p>	<p>2. None</p>

ASSEMBLY	SENATE
<p>1. None</p>	<p>1. <i>Department of Developmental Services—Expenditures for Minimum Wage Increase.</i> No later than May 14, 2016, the department shall provide to the fiscal and policy committees of the Legislature and to the Legislative Analyst's Office the actual General Fund cost of the rate increases provided to vendors as a result of the state-mandated hourly minimum wage increase to \$10. The department shall report these actual costs by vendor type, including Community Care Facilities, Day Programs, Habilitation Services, Transportation, Support Services, In-Home Respite, and Out-of-Home Respite.</p>
<p>2. None</p>	<p>2. <i>Department of Developmental Services—Expenditures to Pay for Sick Leave.</i> No later than May 14, 2016, the department shall provide to the fiscal policy committees of the Legislature and to the Legislative Analyst's Office the actual General Fund cost of the rate increases provided to vendors as a result of the state-mandated provision of sick-leave benefits to employees. The department shall report these actual costs by vendor type, including Community Care Facilities, Day Programs, Habilitation Services, Transportation, Support Services, In-Home Respite, and Out-of-Home Respite.</p>

ASSEMBLY	SENATE
<p>1. <i>Department of Social Services (DSS)—CalWORKs Oversight.</i> The state DSS, in collaboration with stakeholders, including counties, advocates, and legislative staff, shall convene an oversight workgroup to assess the emerging effects on California Work Opportunity and Responsibility to Kids recipients, their families, and program administration, of recent policy changes including, but not limited to, those enacted by Chapter 47, Statutes of 2012 (SB 1041, Committee on Budget and Fiscal Review), and Chapter 21, Statutes of 2013 (AB 74, Committee on Budget). The workgroup shall examine the effects of those changes in the context of the experiences of program administrators, advocates, and recipients, as well as available data on caseload and welfare-to-work participation trends, such as the rate of adults removed from the aided unit pursuant to Section 11327.5 and subdivision (f) of Section 11322.85 of the Welfare and Institutions Code. The department may reconvene a previously existing workgroup to fulfill this requirement. The workgroup shall commence meeting no later than September 2015, and shall convene no less than once every four months thereafter through 2017-18. At legislative hearings on the 2016-17 and 2017-18 budgets, DSS shall discuss the workgroup's activities and observations.</p>	<p>1. None</p>

ASSEMBLY	SENATE
1. None	1. <i>University of California (UC)— Operational Changes to Reduce Institutional Costs and Improve Student Outcomes.</i> On or before December 1, 2015, the UC shall submit to the chair and vice chair of the budget committees of each house, the Legislative Analyst's Office, and the Department of Finance a report that summarizes the status of operational changes undertaken by UC as a result of the Select Advisory Committee on the Cost Structure of the University. The report shall include information on each initiative identified by the Select Advisory Committee, as included in the Governor's 2015-16 May Revision Summary. For each initiative, the report shall detail the status of implementation as well as any associated cost savings and improvements in student outcomes. The UC shall submit this report annually by December 1, with the last report due by December 1, 2018.

ASSEMBLY	SENATE
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1. *Hastings College of the Law—Enrollment* 1. None

Funding. On or before September 30, 2015, the Hastings College of the Law shall submit to the chair and vice chair of the budget committees of each house, the Legislative Analyst's Office, and the Department of Finance a report that outlines a proposed marginal cost funding formula that could be used to fund enrollment growth and adjust for enrollment declines.

ASSEMBLY	SENATE
<p>1. <i>Department of Industrial Relations—Minimum Wage Increase to Poverty Level.</i> The Legislative Analyst shall evaluate increasing the state minimum wage to a level that ensures a family of three with a full time worker will earn at least to the level of the Supplemental Poverty Measure and submit a report with various findings and options to the Legislature by February 1, 2016. The report shall include options that set one statewide minimum wage and options that set the minimum wage by up to four different regions of the state depending on regional Supplemental Poverty Measure differences. The report shall include the fiscal impacts to the state, including both fiscal benefits as well as fiscal costs. The Legislative Analyst shall consult with experts and stakeholders that will include, but not be limited to, those determined in consultation with legislative staff.</p>	<p>1. None</p>

ASSEMBLY	SENATE
1. None	1. <i>Department of Industrial Relations— Process Safety Management (PSM) Inspections of Non-Refinery Facilities.</i> No later than March 31, 2016, the Department of Industrial Relations shall report to the Joint Legislative Budget Committee on (a) its methodology and criteria for assessing the risk of non-refinery facilities subject to PSM oversight; (b) the number and types of inspections and the number and types of violations at non-refinery facilities during the 2014-15 fiscal year; (c) an estimate of the additional staff and augmentation of resources needed to increase the portion of non-refinery facilities inspected annually to 10 percent, 25 percent, and 50 percent; and (d) the department's assessment of the adequate frequency of inspections at non-refinery facilities subject to PSM oversight.

ASSEMBLY	SENATE
<p>1. Franchise Tax Board (FTB)—Child Care Tax Credit. It is the intent of the Legislature to provide a refundable child care tax credit to low- and middle-income families not otherwise receiving subsidized child care. To that end, the Legislative Analyst's Office (LAO), with assistance from the FTB, shall report to the Legislature regarding options for instituting such a child care tax credit by April 1, 2016. The options shall address, but need not be limited to, (a) eligibility, (b) tax credit value, (c) credit structure, and (d) estimates of the fiscal impact under each option. It is the intent of the Legislature that the FTB provide information necessary to complete the analysis to the LAO.</p>	<p>1. None</p>

ASSEMBLY	SENATE
1. None	1. <i>Victim Compensation and Government Claims Board—Reorganization of Victim Programs.</i> The administration, working with the Victim Compensation and Government Claims Board and the Governor’s Office of Emergency Services, shall report to the appropriate fiscal committees of the Legislature and the Legislative Analyst’s Office no later than January 10, 2016 on a plan to reorganize the administration of the state’s victim programs to bring all of the state’s victim programs under the same administering entity. The report shall also include a proposed timeline for the new administering entity to develop a comprehensive strategy for victim programs that, at a minimum: (a) evaluates and recommends changes to the number, scope and priority of state victim programs, and (b) ensures the state receives all eligible federal funds for victim programs.

ASSEMBLY	SENATE
1. None	1. <i>Military Department—Consolidated Headquarters.</i> Beginning January 10, 2016, the California Military Department shall submit to the Joint Legislative Budget Committee (JLBC) and the appropriate budget committees of each house a report on (a) the prospects of receiving federal funds for the Military Department Consolidated Headquarters Project, and (b) what the department is doing to secure such funds. This report shall be updated and resubmitted each year until the project is either completed or permanently halted. In the event that new and relevant information becomes available after the annual report is submitted, the department shall communicate this information to the JLBC and the appropriate budget committees of each house.

ASSEMBLY	SENATE
<p>1. <i>Department of Veterans Affairs—Quality of Care in California’s Veterans Homes.</i> The Department of Veterans Affairs shall report to the appropriate fiscal and policy committees of the Legislature by December 1, 2015 with responses to the report titled “Improving Service to Those Who Served: Recommendations for Delivering High-Quality Care in California’s Veterans’ Homes.” The Department shall respond specifically to the (a) usage and success (or failure of) the electronic health record across the Veterans Homes, (b) current self-assessment processes for each of the Veterans Homes, (c) the long-term strategic plan currently in place at the Department, (d) an in-depth analysis of the usage of state funds for the Veterans Homes, including any ideas to optimize and better use these resources.</p>	<p>1. None</p>

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Five Year Budget Model – Core Operations and
Auxiliary Enterprises
3. **REPORT:**

An update of the College's Five-Year Budget Model 2015-20 will be presented at the meeting.

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** 2014-15 Preliminary Year-end Non-state Budget Report
3. **REPORT:**

Attached is the year-end non-state budget report for 2014-15. Expenditure data represents preliminary figures; audited 2014-15 data will be presented in the *Financial Statements and Independent Auditors' Report* to be prepared by the College's auditors.

This report is divided into the following categories of non-state funds:

- Restricted Funds
- Unrestricted Funds

RESTRICTED FUNDS

This report includes all non-state current-use funds having restrictions imposed upon them from external sources, such as donors or granting agencies. Major budget variances are outlined below.

Revenues

- Grants and Contracts – Subsequent to establishing the beginning budget, several additional grants were awarded and received in 2014-15. The Federal College Work-Study grant budgeted at \$350,000 was utilized at \$234,892. New grant and contract funding includes the following, some of which was expended in 2014-15 but most of which carries forward to fund 2015-16 expenditures:
 - \$354,750 total support for WorkLife Law's Hourly Workers' Project, including \$234,750 from the Kellogg Foundation.
 - \$185,920 from the Grove Foundation to the UCSF/UC Hastings Consortium.
 - \$89,000 more than the \$241,500 budgeted by the Center for Gender and Refugee Studies.
 - \$84,000 from the Palm Center, the first of two installments supporting Visiting Professor Belkin's salary in 2015-16.
 - \$50,000 for the Startup Legal Garage from the Blackstone Foundation.
 - \$45,000 for WorkLife Law's NSF grant project.

Nonoperating Revenues/(Expenses)

- Endowment Payout – The 2014-15 budget represented projected endowment payout generated by endowed funds held by Hastings; \$634,461 was estimated and \$695,336 was distributed. The remaining budget variance results from an accounting change whereby distributions to the College from endowments held by the University of California are now classified as endowment payout when in years prior they were recorded as donations; \$216,047 was the actual 2014-15 total received from the UC Regents.

UNRESTRICTED FUNDS

This report includes all non-state current-use funds that do not have restrictions imposed upon them from external sources. These funds include gifts given without restriction such as the UC Hastings Foundation support in the form of block grants for support of Institutional Advancement and Alumni Office functions. In addition, funds generated that support the budget of individual programs such as the On-Campus Interview Program, research centers, and conferences are also recorded here. Miscellaneous revenue sources such as student application fees, classroom rental and vending machine commissions fund programs that may not have income of their own such as academic conferences, student and college-wide events, and administrative support funds. Designated Funds, those funds restricted as to use by the Board of Directors (e.g., Digardi Professorship, Hastings Chair, PICAP) are also categorized as unrestricted current-use funds because it is within the Board's power to remove such restrictions.

Revenues

- Dues/Memberships – The Center for WorkLife Law developed a new membership program last year to provide training, resources and tools to help law firms and corporations better support, retain and advance women. \$110,000 was projected to be received in 2014-15 and actual revenue was \$197,500

Nonoperating Revenues / (Expenses)

- UCH Foundation Grants and Other Gifts/Grants – The block grant from the UC Hastings Foundation was budgeted at \$1,049,000 but unrestricted contributions fell short and the actual grant funded was \$956,000. Not budgeted but received were gifts totaling \$70,713 supporting various programs including Institutional Advancement and Alumni, Student Services, academic conferences/symposia, and scholarships. Gift processing fees are included net \$127,308.
- Unrealized Gain/Loss on Investments – In 2014-15 the nonstate unrestricted fund's share of the change in market value of UC-GEP investments are unrealized gains of \$414,263.

HASTINGS COLLEGE OF THE LAW
Non-State Budget, Restricted Funds -- 2014-15

	Budget 2014-15	Revised Budget 2014-15	Preliminary Year-end Actual 2014-15	Preliminary Year-end Actual as a Percent of Revised Budget	Year-end Actual 2013-14
REVENUES					
Grants and Contracts	\$ 1,157,007	\$ 1,157,007	\$ 1,862,522 *	161%	\$ 1,355,448
Other Income	-	-	62,532	=	62,891
TOTAL OPERATING REVENUES	\$ 1,157,007	\$ 1,157,007	\$ 1,925,054	166%	\$ 1,418,340
EXPENSES					
Instruction and Research					
Salaries and Benefits	1,764,069	1,764,069	1,602,905	91%	1,095,963
Program Support	911,780	911,780	550,656	60%	643,410
Public and Professional Services					
Salaries and Benefits	108,107	108,107	173,109	160%	101,607
Program Support	67,321	67,321	47,912	71%	87,784
Academic Support					
Salaries and Benefits	-	-	-	--	-
Program Support	-	-	1,565	--	-
Student Services					
Salaries and Benefits	7,520	7,520	-	0%	247
Program Support	69,960	69,960	5,605	8%	89,753
Institutional and Building Support					
Salaries and Benefits	36,514	36,514	37,671	103%	43,705
Program Support	10,996	10,996	9,073	83%	6,937
Financial Aid					
Salaries and Benefits	150,303	150,303	97,446	65%	129,795
Program Support	30,791	30,791	32,374	105%	31,386
Administrative Overhead	199,697	199,697	142,446	71%	187,253
Scholarships and Fellowships	1,599,239	1,599,239	1,308,989	82%	1,090,621
Student Organizations	-	-	166,918	=	126,017
TOTAL OPERATINGEXPENSES	\$ 4,956,297	\$ 4,956,297	\$ 4,176,667	84%	\$ 3,634,479
NET OPERATIONS	\$ (3,799,290)	\$ (3,799,290)	\$ (2,251,614)	59%	\$ (2,216,139)
NONOPERATING REVENUES (EXPENSES)					
Donations	\$ 839,346	\$ 839,346	\$ 1,774,094	211%	\$ 2,331,737
Investment Income	13,000	13,000	12,605	97%	18,552
Endowment Payout	634,461	634,461	911,383 *	144%	821,602
Realized Gain/Loss on Sale of Investments	-	-	(137)	--	4,169
Unrealized Gain/Loss on Investments	-	-	102,986	--	76,111
Net Transfers to/from Other Funds	(139,220)	1,506,704	1,703,920	113%	(129,086)
TOTAL NONOPERATING REVENUES (EXPENSES)	\$ 1,347,587	\$ 2,993,511	\$ 4,504,851	150%	\$ 3,123,085
TOTAL CHANGE IN NET ASSETS	\$ (2,451,703)	\$ (805,779)	\$ 2,253,238	-280%	\$ 906,946

*See attached narrative.

HASTINGS COLLEGE OF THE LAW
Non-State Budget, Unrestricted Funds -- 2014-15

	Budget 2014-15	Revised Budget 2014-15	Preliminary Year-end Actual 2014-15	Preliminary Year-end Actual as a Percent of Revised Budget	Year-end Actual 2013-14
REVENUES					
Dues/Memberships	\$ 110,000	\$ 110,000	\$ 197,500 *	180%	\$ 110,000
Fees	400,100	400,100	386,458	97%	496,993
Other Income	241,750	241,750	294,551	122%	267,991
Overhead Allowances	252,500	252,500	149,298	59%	200,921
TOTAL OPERATING REVENUES	\$ 1,004,350	\$ 1,004,350	\$ 1,027,806	102%	\$ 1,075,905
EXPENSES					
Instruction and Research					
Salaries and Benefits	332,704	332,704	219,091	66%	294,147
Program Support	360,468	360,468	302,423	84%	353,117
Public and Professional Services					
Salaries and Benefits	2,000	2,000	-	0%	824
Program Support	36,800	36,800	8,299	23%	44,895
Academic Support					
Salaries and Benefits	4,000	4,000	10,000	250%	114,511
Program Support	117,926	117,926	92,034	78%	100,923
Student Services					
Salaries and Benefits	92,460	92,460	64,659	70%	90,336
Program Support	207,781	207,781	166,680	80%	192,717
Institutional and Building Support					
Salaries and Benefits	816,020	816,020	759,606	93%	774,932
Program Support	986,625	1,226,625	991,884	81%	905,319
Financial Aid					
Scholarships and Fellowships	43,696	43,696	55,176	126%	41,607
Program Support	3,412	3,412	3,687	108%	3,412
TOTAL OPERATING EXPENSES	\$ 3,003,892	\$ 3,243,892	\$ 2,673,539	82%	\$ 2,916,740
NET OPERATIONS	\$ (1,999,542)	\$ (2,239,542)	\$ (1,645,732)	73%	\$ (1,840,835)
NONOPERATING REVENUES (EXPENSES)					
UCH Foundation Grants and Other Gifts/Grants	1,050,000	1,050,000	1,164,022 *	111%	1,243,528
Investment Income	74,050	74,050	86,059	116%	71,012
Endowment Payout	201,446	201,446	217,694	108%	201,445
Endowment Management Fee	73,524	73,524	80,098	109%	73,524
Realized Gain/Loss on Sale of Investments	-	-	-	--	40,596
Unrealized Gain/Loss on Investments	-	-	414,263 *	--	729,354
Net Transfers to/from Other Funds	22,935	(77,065)	(129,362)	168%	(28,788)
TOTAL NONOPERATING REVENUES (EXPENSES)	\$ 1,421,955	\$ 1,321,955	\$ 1,832,773	139%	\$ 2,330,671
TOTAL CHANGE IN NET ASSETS	\$ (577,587)	\$ (917,587)	\$ 187,040	-20%	\$ 489,836

*See attached narrative.

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Auxiliary Enterprises Budget Report
– 2014-15 Preliminary Year-end
3. **REPORT:**

The 2014-15 preliminary year-end budget reports for auxiliary enterprises -- McAllister Tower, Parking Garage, Student Health Services, and Business Center -- are attached. Major variances are outlined below.

McALLISTER TOWER

Expenditures

- Maintenance and Special Repairs – This reporting category includes ongoing building maintenance expenditures including residential units, elevator and equipment maintenance, window washing, and pest control. Special repairs in 2014-15 included upgrading the fire pump control system and reupholstering the Skyroom furniture; the latter activity was not included in the midyear revised budget and the basis for the \$24,000 expenditure overage.

Nonoperating Revenues / (Expenses)

- Unrealized Gain/Loss on Investments – In 2014-15 the Tower's share of the change in market value of UC-GEP investments are unrealized gains of \$43,865.
- Transfer to Other Funds – The Tower is budgeted to fund the following capital project expenditures but these transfers planned to occur at year end close: \$150,000 to Streetscape Project; \$83,190 to Tower Window Replacement Pilot Project; and \$149,020 to Parking Garage retail space improvements. Any expenditure authority not recognized in 2014-15 will carryforward to 2015-16.

PARKING GARAGE

Expenditures

- Maintenance and Special Repairs – Included in the 2014-15 Parking Garage budget was \$100,000 for building maintenance (i.e., sealing and caulking to waterproof the roof deck); actual expenditures were \$124,178.

STUDENT HEALTH SERVICES

Revenues

- Fees – The budget was revised at midyear to reflect actual student fee revenues credited as of the spring semester billing. Subsequent reconciliation of account activity discovered amounts related to the UCSHIP Stabilization Fund fee and administrative fees had been misallocated. After correction, fees supporting the Student Health Services operating fund totaled \$637,497 and the Stabilization Fund ends with \$55,939.

Expenditures

- Salaries and Wages – Actual 2014-15 temporary help wages for Student Health Services staff were \$20,332 more than projected at midyear but funded by reallocation from the “Consultants and Contract Services” budget line.
- Consultants and Contract Services – To correctly classify the category of expenditure, \$20,332 was transferred from this reporting line to the payroll “Salaries and Wages” category for temporary employees.

HASTINGS COLLEGE OF THE LAW
McAllister Tower Budget Report -- 2014-15

8/4/2015

	Beginning Budget 2013-14	Revised Budget 2014-15	Preliminary Year-end Actual 2014-15	Year-end Actual as a Percent of Revised Budget	Year-end Actual 2013-14
REVENUES					
Apartment & Commercial Rent	4,411,919	4,458,071	4,494,706	101%	4,207,560
Other	27,500	29,900	30,286	101%	23,469
TOTAL OPERATING REVENUES	\$ 4,439,419	\$ 4,487,971	\$ 4,524,992	101%	\$ 4,231,029
EXPENDITURES					
Salaries and Wages	84,006	76,757	76,809	100%	81,378
Student Wages--Regular & Work-study	19,500	19,500	15,703	81%	15,672
Staff Benefits	28,562	26,097	24,251	93%	25,163
Regular Contract Services	1,125,000	1,085,000	1,052,994	97%	1,141,900
Other Contract Services	167,000	162,665	142,494	88%	201,030
Utilities	651,660	656,750	639,936	97%	641,978
Maintenance & Special Repairs	243,134	234,685	258,673 *	110%	236,491
Insurance	113,000	103,690	103,690	100%	102,905
Supplies	105,000	105,000	87,055	83%	124,328
Printing & Reproduction	1,875	1,875	2,456	131%	1,882
Telephone	750	750	896	119%	948
Miscellaneous	89,500	98,500	79,843	81%	96,899
Equipment & Building Improvements	76,000	242,696	228,838	94%	73,381
Overhead Pro Rata (5%)	135,249	140,698	125,897	89%	130,384
TOTAL OPERATING EXPENDITURES	\$ 2,840,236	\$ 2,954,663	\$ 2,839,535	96%	\$ 2,874,339
NET OPERATIONS	\$ 1,599,183	\$ 1,533,308	\$ 1,685,457	110%	\$ 1,356,690
NONOPERATING REVENUES (EXPENSES)					
Investment Income	25,000	11,000	15,486	141%	32,456
Realized Gain/Loss on Investments	-	-	-	-	27,354
Unrealized Gain/Loss on Investments	-	-	43,865 *	-	490,407
Transfer to Other Funds	(10,000)	(382,210)	-	0%	(682,424)
TOTAL NONOPERATING REVENUES	\$ 15,000	\$ (371,210)	\$ 59,351	-16%	\$ (132,207)
TOTAL CHANGE IN NET ASSETS	\$ 1,614,183	\$ 1,162,098	\$ 1,744,808	150%	\$ 1,224,483

* See attached narrative.

Hastings Parking Garage and Retail Operations Budget Report -- 2014-15

	Budget 2014-15	Revised Budget 2014-15	Preliminary Year-end Actual 2014-15	Year-end Actual as a Percent of Revised Budget	Year-end Actual 2013-14
REVENUES					
Parking Operations	1,898,000	2,009,000	1,960,316	98%	1,834,310
Retail Leases	336,000	242,362	268,697	111%	291,232
Other (including Storage)	2,000	2,000	800	40%	1,750
TOTAL OPERATING REVENUES	\$ 2,236,000	\$ 2,253,362	\$ 2,229,813	99%	\$ 2,127,292
EXPENDITURES					
Salaries and Wages	335,375	340,375	347,419	102%	329,028
Staff Benefits	78,137	79,837	76,360	96%	69,098
Regular Contract Services	7,000	7,000	7,000	100%	7,000
Other Contract Services	21,121	21,121	19,301	91%	17,381
Utilities	57,200	62,700	61,380	98%	54,026
Maintenance & Special Repairs	128,000	132,500	160,663	121%	23,741
Insurance	52,184	52,605	52,605	100%	52,184
Supplies	5,000	5,000	10,729	215%	(11,603)
Printing, Telephone and Mail	3,850	3,350	2,985	89%	2,442
Advertising/Promotion	300	300	-	0%	-
Miscellaneous & Credit Card Fees	36,650	36,802	34,728	94%	33,593
Overhead Pro Rata (5%)	36,241	37,080	38,659	104%	28,844
TOTAL OPERATING EXPENDITURES	\$ 761,058	\$ 778,670	\$ 811,830	104%	\$ 605,734
NET OPERATIONS	\$ 1,474,942	\$ 1,474,692	\$ 1,417,983	96%	\$ 1,521,557
NONOPERATING REVENUES (EXPENSES)					
Investment Income	8,874	6,374	3,939	62%	7,518
Realized Gain/Loss on Sale of Investments	-	-	-	-	25
Unrealized Gain/Loss on Investments	-	-	260	-	450
Funded from Bond Proceeds	24,486	6,643	(6,643)	-100%	428,244
Debt Service (Principal & Interest)	(1,597,811)	(1,579,968)	(1,587,166)	100%	(2,014,900)
Transfer to Other Funds	-	-	-	-	(46,939)
Cash Short/Over	-	-	(1,700)	-	2,638
TOTAL NONOPERATING REVENUES (EXPENSES)	\$ (1,564,451)	\$ (1,566,951)	\$ (1,591,309)	102%	\$ (1,622,964)
TOTAL CHANGE IN NET ASSETS	\$ (89,509)	\$ (92,259)	\$ (173,326)	188%	\$ (101,407)

* See attached narrative.

HASTINGS COLLEGE OF THE LAW
Student Health Services Budget Report -- 2014-15

8/4/2015

	Preliminary			Year-end Actual	Year-end Actual
	Budget	Revised	Year-end Actual	as a Percent of	2013-14
REVENUES	2014-15	Budget	2014-15	Revised	2013-14
Fees	\$ 635,446	\$ 699,101	\$ 637,497	91%	\$ 707,373
TOTAL OPERATING REVENUES	\$ 635,446	\$ 699,101	\$ 637,497	91%	\$ 707,373
EXPENDITURES					
Salaries and Wages	382,722	382,148	401,837	105%	389,961
Staff Benefits	76,507	77,081	70,661	92%	69,591
Consultants and Contracted Services	106,114	106,114	54,643	51%	92,052
Insurance	34,356	34,356	34,356	100%	34,356
Supplies	6,728	6,178	5,230	85%	10,852
Printing, Telephone and Mail	2,900	2,900	2,564	88%	3,364
Travel & Training	3,000	3,550	2,504	71%	2,692
Miscellaneous	1,750	1,750	1,239	71%	620
Events	250	250	494	198%	235
Equipment	-	-	-	--	3,073
Overhead Pro Rata (5%)	30,716	30,716	28,676	93%	30,329
TOTAL OPERATING EXPENDITURES	\$ 645,043	\$ 645,043	\$ 602,205	93%	\$ 637,124
NET OPERATIONS	\$ (9,597)	\$ 54,058	\$ 35,292	65%	\$ 70,250
NONOPERATING REVENUES (EXPENSES)					
Investment Income	11,500	11,500	7,546	66%	13,664
Realized Gain/Loss on Sale of Investments	-	-	-	--	7
Unrealized Gain/Loss on Investments	-	-	72	--	124
TOTAL NONOPERATING REVENUES (EXPENSES)	\$ 11,500	\$ 11,500	\$ 7,618	66%	\$ 13,795
TOTAL CHANGE IN NET ASSETS	\$ 1,903	\$ 65,558	\$ 42,910	65%	\$ 84,045

*See attached narrative.

HASTINGS COLLEGE OF THE LAW

Business Center Budget Report -- 2014-15

8/4/2015

	Budget 2014-15	Revised Budget 2014-15	Preliminary Year-end Actual 2014-15	Year-end Actual as a Percent of Revised Budget	Year-end Actual 2013-14
REVENUES					
Copy Services	\$ 300,000	\$ 330,640	\$ 324,987	98%	\$ 246,067
TOTAL OPERATING REVENUES	\$ 300,000	\$ 330,640	\$ 324,987	98%	\$ 246,067
EXPENDITURES					
Contracted Services	218,000	296,848	300,087	101%	298,352
Software	-	-	-	--	36,084
Supplies	250	250	-	0%	1,546
Printing, Telephone & Mail	1,000	1,000	135	14%	236
Events & Promotions	250	250	48	19%	172
Miscellaneous	1,250	1,250	-	0%	1,067
Overhead Pro Rata	5,518	7,489	7,507	100%	8,436
TOTAL OPERATING EXPENDITURES	\$ 226,268	\$ 307,087	\$ 307,777	100%	\$ 345,892
NET OPERATIONS	\$ 73,732	\$ 23,553	\$ 17,210	73%	\$ (99,825)
NONOPERATING REVENUES (EXPENSES)					
Investment Income	-	1,370	1,008	74%	2,142
Transfers from Other Funds	-	-	-	--	430,891
TOTAL NONOPERATING REVENUES (EXPENSES)	\$ -	\$ 1,370	\$ 1,008	--	\$ 433,033
TOTAL CHANGE IN NET ASSETS	\$ 73,732	\$ 24,923	\$ 18,218	73%	\$ 333,208

* See attached narrative.

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Insurance Coverage for 2015-16
3. **REPORT:**

This report summarizes the College's insurance coverage for 2015-16.

- **COVERAGE SUMMARIES**

Attached are summaries of coverage for each major line prepared by the College's insurance broker, Alliant Insurance Services.

- **COST SUMMARY**

The cost of the College's insurance program is outlined below. There is an increase in cost this year mainly driven by the property loss experience and the overall cost increase for excess workers' compensation program.

Line of Coverage	15/16 Limit	15/16 Retention	Carrier	14/15 Actual Premium	15/16 Proposed Premium	\$ Change	% Change
General Liability	\$1mil	5,000	United Educators	\$58,073	58,814	741	1.28%
Excess Liability	\$35mil	U/L \$1mil	United Educators	91,307	93,388	2,081	2.28%
Educators Legal	\$15mil	100,000	United Educators	104,403	109,923	7,734	5.29%
Licensed Professional Liability (Law)	\$1mil	10,000	United Educators	7,827	7,827	0.00	Flat
Medical Professional Liability (Health Clinic)	\$1mil	5,000	Darwin Select	13,716	12,872	(844)	-6.55%
Medical Professional Liability (Health Clinic)	\$4mil	5,000	Darwin Select	20,640	20,640	0.00	Flat
Auto Liability	n/a	n/a	State Program	1,386	2,000 (est)	614	44.3%
Property (B&M, Cyber, Pollution)	Various	25,000	APIP	164,385	178,777	14,392	8.75%
Crime	\$1mil	2,500	National Union	2,779	2,950	151	5.39%
Workers' Compensation	Statutory	250,000	CSAC-EIA	112,027	123,360	11,333	10.12%
Garagekeepers Legal Liability	\$1mil	\$5,000	AIX Specialty	6,294	7,740	1,446	22.97%
United Educators Dividend				-6,124	-6,764		
Grand Total:				\$576,732	\$611,527	37,648	6.03%

LIABILITY PROGRAM – United Educators

(General Liability, Excess Liability, Educators Legal Liability and Licensed Professional Liability)

United Educators remains stable and is again quoting small increases to members this year. UE is a stable provider and does pay dividends to members if the premiums collected plus investment income exceed claims. While the overall casualty market is somewhat soft this year, a change from UE would mean losing the extensive higher education resources available to UE members as well as the responsive claims services of which UC Hastings is aware.

Change to how Employee Benefits Liability/Employee Retirement Income Security Act (EBL/ERISA) coverage will be handled

United Educators has a new system where they no longer have the capability to endorse EBL/ERISA onto the Educators Legal Liability (ELL) coverage and in response has created a stand-alone Fiduciary policy to address the issue. The goal is to maintain the coverage that the College currently has, but in a new format. There are no restrictions in coverage but there are some small expansions that may apply to the College, namely:

- Covers, among other things, Errors and Omissions (E&O) in enrolling and giving advice to employees, participants or beneficiaries of a Plan.
- Profit-sharing plans (including 401k) can be Covered Benefit Plans if they meet other conditions.
- Deductible (rather than Self-insured Retention or SIR) per Claim; does not coordinate with ELL SIR.
- Provides exception to Bodily Injury exclusion for emotional distress from "Administration" of any Plan (EBL E&O coverage).

Dividend Distribution Information 2015

On March 11, 2015, the UE Subscriber Advisory Board voted to again distribute dividends to United Educators members for the fourth consecutive year. The dividend distribution is an important benefit of ownership with UE and highlights their financial strength while reinforcing UE as a solid, long-term investment for members.

Dividend distributions are based on the balance in a member's Subscriber Savings Account (SSA) as of March 11, 2015, and will be payable 45 days after policy renewal. The amount Hastings will be receiving is \$6,764.10.

MEDICAL PROFESSIONAL LIABILITY (Clinical Programs)

The Medical Professional liability policies are essentially flat and this market remains soft. UC Hastings purchases coverage to a limit of \$5,000,000 which is prudent for the scope of the exposure and clientele.

PROPERTY

The property insurance market remains stable, with some softness for accounts with losses. UC Hastings experienced a loss during the past year, and the underwriter has added a premium increase to account for the loss history. The APIP program remains an excellent value and also offers flexibility as the College moves towards renewal of capital facilities.

CRIME

The Crime program has been quoted by AIG, the incumbent lead. The increase is driven by employee count. It is noted that the CSAC Excess Insurance Authority (EIA) has a group crime program that may offer improvements in limits and/or pricing and the College has asked for information on that.

EXCESS WORKERS' COMPENSATION

CSAC EIA remains the only solution, offering UC Hastings the combination of self-insured status with a low self-insured retention (SIR) at \$125,000. The EIA has communicated its program cost expectations regularly throughout the year. While the cost increases are actuarially driven, there are no viable alternatives with less than a \$500,000 SIR, which would change UC Hastings' exposure dramatically.

GARAGEKEEPER'S LIABILITY

The Garagekeeper's Liability Program increased by \$1,446 due to a change in the program underwriter's minimum premium. The current underwriter has implemented a minimum premium of \$10,000; but relented to \$7,500 for the 2015-16 renewal. As a result, the College has asked Alliant to find a lower cost market or otherwise plan for a further increase next year.

AUTO

The State of California Auto Liability still remains an incredible value, providing unlimited coverage for UC Hastings-owned and non-owned vehicles operated by the College employees. Note that non-employee drivers are only covered to \$1 million and the UE program would pick up the non-employee driver exposure excess of \$1 million. The increase in premium estimated at \$2,000 is due to reported College-owned vehicle minor collision, including an incident of cracked windshield by a foreign object when a College-owned vehicle was parked on the street. The 2015-16 final premium is assessed by end of August through beginning of September 2015.

Also note that the State program has a directive that rental cars be primarily retained via the State's agreement with Enterprise as that agreement affords primary liability coverage and auto physical damage coverage.



PRIMARY GENERAL LIABILITY CONFIRMATION OF COVERAGE BOUND

UC Hastings College of the Law

INSURANCE COMPANY:	<i>United Educators</i>
A.M. BEST RATING:	A IX
STANDARD & POORS RATING:	Not Rated
STATE COVERED STATUS:	Admitted
POLICY / COVERAGE TERM:	July 1, 2015 - July 1, 2016

Limit of Liability	\$ 1,000,000	Each Occurrence
	\$ 3,000,000	Annual Aggregate
	\$ 5,000	Medical Payments
	\$ 1,000,000	Fire Legal Liability Each Occurrence

Deductible:	\$ 5,000	Each Occurrence
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Total Annual Premium:	\$ 58,814.00	Policy Premium
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Key Features of Coverage:

- Worldwide territory - not limited to suits brought in the U.S.
- Athletic event liability - including injury to participants
- Professional liability - allied health personnel such as nurses and athletic trainers, claims made
- Police professional liability - for armed security guards
- Medical payments expense - \$5,000 per person - subject to any applicable deductible
- Fire legal liability - \$1,000,000 per occurrence including water damage resulting from fire
- Sudden and accidental above-ground pollution (including bodily injury in laboratories)
- Liquor liability
- Foreign auto liability for rentals (120 day limit)
- Watercraft (non-submersible) up to 50 feet and rowing shells
- Corporal punishment, sexual assault/molestation (perpetrator excluded), occurrence form
- Personal and advertising injury
- Non-cancelable except for non-payment of premium
- 60-days notice of cancellation and non-renewal
- Defense costs outside limit of liability
- Duty to defend and United Educators has the right to appoint defense counsel
- Employee Benefits errors and omissions coverage



EXCESS LIABILITY CONFIRMATION OF COVERAGE BOUND

UC Hastings College of the Law

INSURANCE COMPANY:	United Educators Reciprocal Risk Retention Group
A.M. BEST RATING:	A IX
STANDARD & POORS RATING:	Not Rated
STATE COVERED STATUS:	Admitted
POLICY / COVERAGE TERM:	July 1, 2015 - July 1, 2016

Limit of Liability	\$ 35,000,000	Each Occurrence
	\$ 35,000,000	Products, Completed Operations and Employee Occupational Disease Annual Aggregate
	\$ 35,000,000	Sexual Molestation Annual Aggregate
	\$ 35,000,000	Athletic Traumatic Brain Injury Annual Aggregate
	\$ 25,000	Maintenance Deductible per Drop-Down Coverage

Underlying Limit:	\$ 1,000,000	Each Occurrence
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Defense Provision:	Select
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Total Annual Premium:	\$ 93,388.00	Policy Premium
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Key Features of Coverage:

- Worldwide territory - not limited to suits brought in the U.S.
- General Liability (including products and completed operations), automobile liability and employers liability
- Athletic event liability - including injury to participants
- Professional liability of employees in student infirmaries
- Security forces liability
- Sudden and accidental above-ground pollution (including bodily injury in laboratories)
- Liquor liability
- Watercraft (non-submersible) up to 50 feet and rowing shells
- Corporal punishment, sexual assault/molestation (perpetrator excluded) - full policy limits
- Personal and advertising injury
- No general aggregate limit of liability
- Defense costs inside limit of liability



EDUCATORS LEGAL LIABILITY CONFIRMATION OF COVERAGE BOUND

UC Hastings College of the Law

INSURANCE COMPANY:	<i>United Educators Reciprocal Risk Retention Group</i>
A.M. BEST RATING:	A IX
STANDARD & POORS RATING:	Not Rated
STATE COVERED STATUS:	Admitted
POLICY / COVERAGE TERM:	July 1, 2015 - July 1, 2016

Limit of Liability:	\$ 15,000,000	Each Claim
	\$ 15,000,000	Annual Aggregate

Self-Insured Retention:	\$ 1,000	Governing Board of Directors, Trustees or Officers who cannot be lawfully indemnified - Per Claim
	\$ 100,000	Wrongful Employment Practices - Per Claim
	\$ 100,000	Each Other Claim

Total Annual Premium:	\$ 109,923.00	Policy Premium as per expiring Option
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Key Features of Coverage:

- Trustees & officers liability, educational errors & omissions liability and employment practices liability
- Complaints filed with the EEOC or equivalent state civil rights enforcement agencies
- Mental injury or emotional distress arising out of wrongful employment practices
- Punitive damages (where legally insurable) - \$1,000,000 sublimit (sublimit may be removed subject to underwriting approval and an additional charge)
- Pre-claim advice credit - up to \$10,000 credited toward self-insured retention for cost of legal advice obtained from United Educators Select Counsel (in pre-claim situations that ultimately become a claim)
- Enhanced coverage for confidential data loss/breach, including \$250,000 credit monitory sublimit for costs resulting from claims

Endorsements:	Terrorism Risk Insurance Act - Disclosure Statement.....	ELL812G
	Additional Insured	ELL5031
	Coordination of Coverage Endt (LPL/GLX/ELL).....	ELL369C
	Seamless Coverage Endorsement.....	ELL698C
	Amended Renewal Provisions.....	ELL781G
	ProResponse Endorsement.....	ELL760S
	UE Change of Address	ELL792N



LICENSED PROFESSIONAL LIABILITY (LAW CLINICS) CONFIRMATION OF COVERAGE BOUND

UC Hastings College of the Law

INSURANCE COMPANY:	<i>United Educators</i>
A.M. BEST RATING:	A IX
STANDARD & POORS RATING:	Not Rated
STATE COVERED STATUS:	Admitted
POLICY / COVERAGE TERM:	July 1, 2015 - July 1, 2016

Limit of Liability	\$ 1,000,000 Each Occurrence
	\$ 2,000,000 Annual Aggregate

Deductible:	\$ 10,000 Each Occurrence
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Total Annual Premium:	\$ 7,827.00 Policy Premium
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Retroactive Date:	September 16, 2013
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Key Features of Coverage:

- Provides claims-made, worldwide coverage for Wrongful Acts arising from covered Professional Internship Programs or Professional Services (subject to a Retroactive Date and a Deductible)
- Duty to defend and settle with Defense Costs within the Limit of Liability
- Per Claim limits are \$1,000,000
- Covers acts that may be legally performed only by a person holding a professional license, whether the person is licensed or not (subject to the LPL's definitions, terms, conditions and exclusions) including:
 - Professional Internship Programs, which are the internship or experiential training activities for students seeking professional degrees, and
 - Professional Services, which are activities provided by the Educational Organization to the campus community or general public

Coordination of Coverage

- UE offers an enhancement allowing the LPL to coordinate with the ELL and GLX policies in order to provide higher levels of coverage. Premium for this coverage is included in the ELL annual premium.

MANAGEMENT MEMO

SUBJECT:

STATE MOTOR VEHICLE INSURANCE ACCOUNT
2015-16 FISCAL YEAR PREMIUM ASSESSMENT

REFERENCES:

Government Code Sections 11290 (a), 16378, 16379
Supersedes Management Memo 14-04

NUMBER:

15-01

DATE ISSUED:

MARCH 18, 2015

EXPIRES:

JUNE 30, 2016

ISSUING AGENCY:

Department of General
Services (DGS)

Introduction

The Department of General Services (DGS) administers the State Motor Vehicle Insurance Account (SMVIA). This management memo provides state agencies information on their State Motor Vehicle Insurance Account (SMVIA) premium assessment for the 2015-2016 fiscal year. The SMVIA funds are utilized to pay claims for damages as a result of the ownership or operation of motor vehicles used in the course and scope of state employment.

**SMVIA
Program
Coverage**

The SMVIA provides:

- Unlimited self-insured liability coverage for the state agencies and employees who operate vehicles on state business.
- Excess liability coverage for state employees on state business while driving non-state vehicles, but only after the vehicle owner's liability policy limits have been paid.

**Coverage
Limitation
Exception**

Effective January 1, 2004, when a non-salaried driver (which includes, but is not limited to, students and contractors) is involved in a motor vehicle accident while on state business, the program's coverage will be limited to \$1 million per accident, regardless of ownership of the vehicle. The driver's employing department/agency will be financially responsible for the payment of any claims, settlements, judgments or verdicts in excess of \$1 million.

Reference: State Administrative Manual (SAM) Section 2420.

**State
Motor
Vehicle
Insurance
Account**

The SMVIA is funded through assessments charged to state agencies that own vehicles/equipment. The assessment reflects the projected amount to be expended to pay claim settlements and administrative expenses such as adjusting and defense costs.

**Assessment
Calculation**

Each state agency's premium assessment is based on claim experience for the last five calendar years ending December 31, 2014.

State agencies that own more than 300 vehicles are rated on their own claims experience; State agencies with fewer than 300 vehicles are generally grouped together and experience-rated as though they were one entity.

Attachment 1 reflects the 2015-2016 fiscal year motor vehicle self-insurance assessments for 24 separately rated departments and the *All Other Departments* group.

The premium assessment for the *All Other Departments* category will be distributed to departments in this group on a *per vehicle* basis using the reported vehicle inventory as of December 31, 2014, from the DGS Office of Fleet and Asset Management. The average rate for this group is calculated at \$549 per vehicle.

** provided no reported accidents*

Loss Impact

The premium increase in 2015-2016 is a result of an increase in the number of claims and increase in legal expenses paid through the SMVIA program. The SMVIA projects a claims payout of \$27,891,845 for the 2015-2016 fiscal year.

**Minimizing/
Reducing
Vehicle
Losses**

State agencies can help minimize and/or reduce these losses by following state policies and recommended practices on vehicle use and operator requirements:

- Employees who operate vehicles on official business must have a valid driver's license and a good driving record.
 - Agencies shall participate in the Department of Motor Vehicles (DMV) "Pull Notice Program" if they have employees who operate vehicles on official business as a condition of employment for Class A, B, or Class C drivers' licenses with special certificates.
 - Authorized drivers should be permanent State employees.
 - Drivers under the age of 18 may not operate State vehicles under any circumstances.
-

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

July 1, 2015 – July 1, 2016

University of California Hastings College of Law EXECUTIVE SUMMARY

We are pleased to provide you with the 2015-2016 Alliant Property Insurance Program (APIP) attached renewal material.

The property market has been in a soft cycle for the last year with underwriters willing to give decreases based on the lack of catastrophe losses worldwide, and record capacity and surplus in the marketplace. Sadly, while physical and human catastrophes abound, in recent years most of these have occurred in regions of the world that are not significantly insured. Therefore, as we enter the 2015/16 renewal, most insureds will see rate decreases. For those insureds, however that have experienced significant or attritional loss history, rates may increase. In keeping with the programs' general history, we expect rates to remain below what can be achieved in the market for similar coverage.

The primary \$2.5M layer will continue to be placed with our long-term partner, Lexington, A.M. Best Rated A XV, and Lexington will also continue to provide the majority of capacity in the \$22.5M x/s \$2.5M layer, with Lloyd's of London, A.M. Best Rated A XV, as its quota-share partner. Excess limits up to \$1,000,000,000 will be placed with London, Bermudian, European and U.S Domestic markets, all A.M. Best Rated at least of A- VII. Members should note several key highlights for this year's renewal:

- Boiler & Machinery for participating members of the APIP Boiler Program maintained
- Cyber (Privacy Liability) Coverage for both 1st and 3rd parties from the Beazley Syndicate at Lloyd's, Best Rated A XV, (for those members eligible) with some improvements in coverage as outlined on the following summary
- Pollution Coverage for both 1st and 3rd parties from ACE - Illinois Union Insurance Company, Best Rated A++ XV, (for those members eligible) with some improvements in coverage as outlined on the following summary

Alliant Business Services (ABS) will continue to play a significant role not only in providing various types of loss control services, but also in providing appraisal services. For the 2015-2016 policy year property valuations will continue to be a key focus. As a reminder, it is underwriters' intent to have all buildings with a scheduled value of \$5,000,000 or more appraised once every five years. This service is included in the total annual cost. Members may also choose to have lower valued buildings appraised. The cost to have all or specific buildings appraised between \$25,000 and \$5,000,000 will be quoted at the time the request is made. The following table depicts key statistics relative to last year:

Year-over-Year Rate and Premium Comparison

<u>University of California Hastings College of Law</u>	<u>14-15</u> (at 02/19/2015)	<u>15-16</u>	<u>Variance</u>
Total Insured Values:	\$ 243,507,147	\$ 247,750,903	1.74%
Account Rate (per hundred dollars):	0.0675074	0.0721599	6.89%
Earthquake TIV:	\$ 0	\$ 0	N/A
Earthquake Limit:	Not Covered	Not Covered	N/A
*Total Annual Cost:	\$ 164,385.37	\$ 178,776.79	8.75%

* TOTAL COST includes: all premiums (except Cyber Enhancement option, if purchased), underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes

Thank you for your continued support of APIP. We look forward to working with you this next year. Please let us know if you have any questions about your Renewal Proposal.

EVIDENCE OF CRIME INSURANCE

ISSUE DATE (MM/DD/YY)

06/22/2015

THIS EVIDENCE OF COMMERCIAL PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

PRODUCER

ALLIANT INSURANCE SERVICES, INC.
1301 DOVE STREET, SUITE 200
NEWPORT BEACH, CA 92660
PH(949) 756-0271 / FAX (949) 756-2713
LICENSE NO. 0C36861

CODE

SUB-CODE

COMPANY

National Union Fire Insurance Company of Pittsburgh,
PA (AIG)

INSURED

ALLIANT CRIME INSURANCE PROGRAM (ACIP)
CRIME POLICY PARTICIPANT:

UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW
200 MCALLISTER STREET
SAN FRANCISCO, CA 94102

EVIDENCE NUMBER**POLICY NUMBER**

01-330-98-06

EFF DATE (MM/DD/YYYY)

7/1/2015

EXP DATE (MM/DD/YYYY)

7/1/2016

CONT. UNTIL**TERMINATED****IF CHECKED**☐

THIS REPLACES PRIOR EVIDENCE DATED:

PROPERTY INFORMATION

THE POLICIES OF INSURANCE LISTED ABOVE HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CRIME COVERAGE INFORMATION**COVERAGE / PERILS / FORMS****AMOUNT OF INSURANCE****DEDUCTIBLE**

EMPLOYEE THEFT INCLUDING FAITHFUL PERFORMANCE OF DUTY
FORGERY OR ALTERATION
INSIDE PREMISES THEFT OF MONEY AND SECURITIES
INSIDE PREMISES ROBBERY AND SAFE BURGLARY OTHER PROPERTY
OUTSIDE THE PREMISES
COMPUTER FRAUD
FUNDS TRANSFER FRAUD
MONEY ORDERS AND COUNTERFEIT PAPER CURRENCY

\$ 1,000,000

\$ 2,500

REMARKS (INCLUDING SPECIAL CONDITIONS)

ISSUED FOR PURPOSES OF EVIDENCING CRIME INSURANCE COVERAGE UNTIL RECEIPT OF COMPANY POLICY LISTED ABOVE.

SUBJECT TO POLICY TERMS, CONDITIONS AND EXCLUSIONS.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**ADDITIONAL INTEREST
NAME AND ADDRESS**

EVIDENCE OF INSURANCE

NATURE OF INTEREST☐

MORTGAGEE

☐

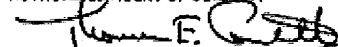
ADDITIONAL INSURED

☐

LOSS PAYEE

☒(OTHER)
EVIDENCE OF INSURANCE

SIGNATURE OF AUTHORIZED AGENT OF COMPANY





**CSAC EXCESS INSURANCE AUTHORITY
EXCESS WORKERS' COMPENSATION PROGRAM
MEMORANDUM OF COVERAGE
DECLARATIONS**

ITEM 1: COVERED PARTY: University of California Hastings College of the Law
ITEM 2: MEMORANDUM PERIOD: From July 1, 2015 to July 1, 2016, 12:01 a.m. local time of the Covered Party as stated herein
ITEM 3: STATE: California
ITEM 4: RETENTION AND INDEMNITY:

A. COVERED PARTY'S RETENTION:

\$ 250,000 each occurrence

B. LIMIT OF INDEMNITY:

Statutory (See attached Schedule of Limits and Coverage Providers)

The Authority's limit of indemnity, as set forth in ITEM 4 B includes pooled limits that apply to all Members and all Covered Parties combined for all losses as a result of any one occurrence.

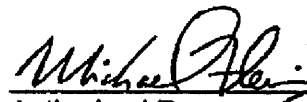
ITEM 5: MEMORANDUM NUMBER: EIA-PE 15 EWC-81
ITEM 6: ESTIMATED PAYROLL: \$ 29,789,929
ITEM 7: DEPOSIT PREMIUM: \$ 123,360 (inclusive of all layers & fees)

This premium is auditable based on final audited payroll

ITEM 8: FORMS AND ENDORSEMENTS ATTACHED AT INCEPTION: EWC MOC 7/1/2012, Endorsement No. U-1, U-2, U-3, U-4, U-5

Notice: The limits of indemnity shown below include various reinsurance and excess placements with specific limits which are inclusive and not excess of the limits stated above in Item 4.B. The limits of indemnity shown in Item 4.B. apply to all Members and all Covered Parties combined for all losses as a result of any one occurrence. Each Coverage Provider listed on the Schedule of Limits and Coverage Providers provides coverage on its own form so there may be some coverage variances as a result of different policy language. Please carefully review all coverage forms.

Countersigned by:


Authorized Representative
CSAC Excess Insurance Authority

Issue Date: June 26, 2015

**CSAC EXCESS INSURANCE AUTHORITY
EXCESS WORKERS' COMPENSATION PROGRAM
SCHEDULE OF LIMITS AND COVERAGE PROVIDERS
July 1, 2015 to July 1, 2016**

Notice: The limits of indemnity shown below include various reinsurance and excess placements with specific limits which are inclusive and not excess of the limits stated herein. The limits of indemnity shown below apply to all Members and all Covered Parties combined for all losses as a result of any one occurrence. Each Coverage Provider listed below provides coverage on its own form so there may be some coverage variances as a result of different policy language. Please carefully review all coverage forms.

No.	Limit of Indemnity	Coverage	Coverage Provider	Policy Number
A)	\$4,750,000 excess of \$250,000 This layer is reinsured by Wesco Insurance Company	Workers' Compensation and Employers' Liability	CSAC Excess Insurance Authority	EIA-PE 15 EWC-81
B)	\$45,000,000 excess of \$5,000,000 This layer is reinsured by ACE American Insurance Company	Workers' Compensation	CSAC Excess Insurance Authority	EIA-PE 15 EWC-81
C)	Statutory excess of \$50,000,000	Workers' Compensation	National Union Fire Insurance Company of Pittsburgh, PA	91-0614



GARAGEKEEPERS LEGAL LIABILITY

Confirmation of Coverage Bound

UC Hastings College of the Law

INSURANCE COMPANY: *AIX Specialty Insurance company*
A.M. BEST RATING: A XIV
STANDARD & POORS RATING: Not Rated
STATE COVERED STATUS: Non-Admitted
POLICY / COVERAGE TERM: July 1, 2015 - July 1, 2016

Policy Number: PKZ-CL-0020091-2

Limit of Liability
\$ 1,000,000 Per Location
\$ 350,000 Per Vehicle
\$ 2,000,000 Each Occurrence
\$ 1,000,000 Parking Operations E&O - Aggregate

Self-Insured Retention:
\$ 5,000 Each Occurrence except;
\$ 10,000 Each Occurrence for Theft
Includes Defense Cost

Policy Auditable: This policy will be subject to audit at the company's expense
90% minimum annual premium earned / 10% growth included

Total Annual Premium:
\$ 7,500.00 Policy Premium
\$ 225.00 Surplus Lines Tax
\$ 15.00 Surplus Lines Fee
\$ 7,740.00 Total Annual Premium

25% minimum earned premium.

Terrorism coverage as outlined in the Terrorism Risk Insurance Act (TRIA) can be added for an additional premium of \$188 + taxes/fees. *Rejected*

Inspection Information: The insured must comply with any recommendations that result from the inspection in order to remain in good standing with the insurance company.



TPA Information:

The policy is issued with a Self-Insured Retention, so a Third Party Administrator must handle all claims that fall within the SIR limit. Please read the included Important Notice Regarding Third-Party Administrators and Claims Handling; this must be completed prior to binding coverage.

Audit Information:

Semi-annual bordereau reporting. Additions and deletions of the insured's locations and spaces are reported via semi-annual bordereau (due within 30 days of the semi-annual and expiration dates), which the program administrator will provide. The information reported forms the basis for the final audit at the end of the policy term.



ALLIED WORLD ASSURANCE COMPANY
550 South Hope Street, Suite 1825, Los Angeles, CA 90071
Telephone: 213-416-1400 Fax: 213-416-1401

To: Mike Lee AmWINS Insurance 601 S. Figueroa Street, Ste 4350 Los Angeles, CA 90017	mike.lee@amwins.com	Date: 06/30/2015
Re: UC Hastings College of the Law – Medical Malpractice Miscellaneous Facilities		

**VIA EMAIL
BINDER**

Insured:	UC Hastings College of the Law	
Address:	200 McAllister Street San Francisco, CA 94102	
Policy Number:	0306-7510	
Policy Period:	From: 07/01/2015	To: 07/01/2016

Professional Liability (Claims Made):	
Limit:	\$1,000,000/\$3,000,000
Deductible:	\$5,000

Sexual Misconduct Liability Limit (Claims Made):	
Limit:	\$1,000,000/\$1,000,000
Deductible:	\$5,000

Retroactive Date:	08/20/2002	
Extended Reporting Option:	1 Year	150%
Extended Reporting Option 2:	3 Years	175%
Extended Reporting Option 3:	5 Years	200%
Premium:	\$12,182	

Premium Due Date:	30 days from the effective date of the policy
Carrier/Form:	Darwin Select Insurance Company / DRWN MM1000 OCC (12/2008)

Endorsements:
1. IL 00017 04 (11/08) – California - Suits Involving a Surplus Lines Broker - Remedies
2. IL 00038 00 (01/15) – DSIC Name Change Endorsement
3. SVC 00010 00 (10/2012)(DSI) – Service Of Suit
4. v2429 (1/2009) – Delete Insuring Agreement(s) (I.B., I.C., I.E., II.A., II.B., II.C.)
5. v2432 (1/2009) – Minimum Earned Premium (25%)
6. v2456 (03/2009) – Schedule B - Specific Insureds; Shared Limits
7. v2626 (7/2010) – Rolling IBNR Coverage - Extended Reporting Period For Departing Physician(s)
8. v2831 (11/2013) – Add Territory Clause

Binder subject to Insurer's receipt, review and acceptance of:
1. Surplus Lines Affidavit (We will handle)

All subjectivities to be resolved within 30 days after binding. Failure to do so may result in the voidance of any binder or coverage.

Surplus Lines Disclosure

This binder is being offered on a surplus lines basis. As the producing broker, it will be your responsibility to comply with regulatory requirements, including arranging for the payment of the applicable state tax and/or stamping fee should a policy be issued. You will be required to complete and return the attached Surplus Lines Affidavit prior to the release of the policy.

Thank you for choosing Darwin Select Insurance Company.

This Binder is authorized by Sue Chmielecki.

A handwritten signature in black ink, appearing to be "Sue Chmielecki", written in a cursive style.



ALLIED WORLD ASSURANCE COMPANY
550 South Hope Street, Suite 1825, Los Angeles, CA 90071
Telephone: 213-416-1400 Fax: 213-416-1401

To: Mike Lee AmWINS Insurance 601 S. Figueroa Street, Ste 4350 Los Angeles, CA 90017	Date: 06/30/2015
	mike.lee@amwins.com
Re: UC Hastings College of the Law – Medical Malpractice Primary Institutions	

**VIA EMAIL
BINDER**

Insured:	UC Hastings College of the Law	
Address:	200 McAllister Street San Francisco, CA 94102	
Policy Number:	0306-7511	
Policy Period:	From: 07/01/2015	To: 07/01/2016

Limit:	\$4,000,000 excess of \$1,000,000
Retro Date:	07/01/2008
Premium:	\$20,000

Premium Due Date:	30 days from the effective date of the policy
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Carrier/Form:	Darwin Select Insurance Company / DRWN E2000 (6/2004)
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Endorsements:
1. IL 00017 04 (11/08) – California - Suits Involving a Surplus Lines Broker - Remedies
2. IL 00038 00 (01/15) – DSIC Name Change Endorsement
3. SVC 00010 00 (10/2012)(DSI) – Service Of Suit
4. v1103 (8/2010) – Minimum Earned Premium (25%)
5. v1180 (4/2004) – Health Care Reporting Requirements (as expiring)
6. v1359 (2/2005) – Retroactive Date (07/01/2008)

Binder subject to Insurer's receipt , review and acceptance of:
1. Surplus Lines Affidavit (We will handle)

All subjectivities to be resolved within 30 days after binding. Failure to do so may result in the voidance of any binder or coverage.

Surplus Lines Disclosure

This binder is being offered on a surplus lines basis. As the producing broker, it will be your responsibility to comply with regulatory requirements, including arranging for the payment of the

applicable state tax and/or stamping fee should a policy be issued. You will be required to complete and return the attached Surplus Lines Affidavit prior to the release of the policy.

TERRORISM DISCLOSURE:

The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Terrorism Risk Insurance Act, as extended on December 22, 2005, is ___\$0___, and does not include any charges for the portion of losses covered by the United States government under the Act.

You should know that coverage provided by this policy for losses caused by certified acts of terrorism would be partially reimbursed by the United States government under a formula established by the Terrorism Risk Insurance Act, as extended on December 22, 2005. Under this formula, the United States government generally pays 90% (85% in 2007) of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage.

Thank you for choosing Darwin Select Insurance Company.

This Binder is authorized by Sue Chmielecki.

A handwritten signature in black ink, appearing to be 'Sue Chmielecki', written in a cursive style.

REPORT ITEM

1. **REPORT BY:** David Seward
2. **SUBJECT:** Review of College Checks & Electronic Transfers over \$50,000
3. **REPORT:**

Listed below are checks & electronic transfers issued by the College for the period of April 17, 2015 through July 15, 2015.

Date	Check/ Electronic Transfers No.	Vendor	Amount	Description
4/20/15	E0035279	Regents of the University of California	\$275,833.72	Employer contributions: UC Core and Healthnet for PPE 03/31/2015
4/28/15	E0035380	Interstate Grading Paving (IGP)	\$199,646.32	Application for Payment 6: McAllister Streetscape sidewalk infrastructure improvement for March 2015 service
4/29/15	E0035432	Regents University California	\$440,885.94	Employer/employee contributions to UC Retirement Plan for PPE 04/30/2015
5/5/15	ACH1370	State of California Franchise Tax Board	\$96,519.65	State withholding employee income tax payment for PPE 04/30/2015
5/5/15	ACH1371	Internal Revenue Service	\$571,728.26	Payment for federal income taxes, social security taxes and Medicare taxes (employee and employer share) for PPE 04/30/2015
5/11/15	E0035548	Regents of the University of California	\$266,750.47	Employer contributions: UC Core and Healthnet for PPE 04/30/2015
5/13/15	E0035546	Corp State Street	\$53,577.24	Retirement program costs for annuitants and employees – Other Post-Employment Benefits for PPE 04/30/2015
5/21/15	0261635	State Roofing Systems	\$58,470.00	Progressive billing for parking garage maintenance – March 2015 service
5/31/15	PC9003766	Wells Fargo Bank, N.A.	\$61,361.07	Recording of procurement card payments on general ledger for the month of May 2015
6/1/15	E0035723	Regents University California	\$448,739.97	Employer/employee contributions to UC Retirement Plan for PPE 05/31/2015
6/2/15	ACH1378	State of California Franchise Tax Board	\$112,476.73	State withholding employee income tax payment for PPE 06/30/2015
6/2/15	ACH1379	Internal Revenue Service	\$639,382.48	Payment for federal income taxes, social security taxes and Medicare taxes (employee and employer share) for PPE 06/30/2015

Date	Check/ Electronic Transfers No.	Vendor	Amount	Description
6/11/15	0261668	ABM Janitorial Services	\$169,380.51	Facilities custodial services in the 198, 200 McAllister buildings for the month of periods ending 03/31/2015 & 04/30/2015
6/11/15	E0035789	Corp State Street	\$53,628.69	Retirement program costs for annuitants and employees – Other Post-Employment Benefits for PPE 05/31/2015
6/11/15	E0035801	Regents of the University of California	\$274,733.63	Employer contributions: UC Core and Healthnet for PPE 05/31/2015
6/12/15	E0035811	Interstate Grading Paving (IGP)	\$563,874.86	Application for Payment 7.1: McAllister Streetscape sidewalk infrastructure improvement for April 2015 service
6/12/15	E0035815	State Roofing Systems	\$55,705.00	Progressive billing for parking garage maintenance – April 2015 service
6/18/15	0261789	ABM Janitorial Services	\$56,460.17	Facilities custodial services in the 198, 200 McAllister buildings for the month of periods ending 06/30/2015
6/29/15	E0035942	Interstate Grading Paving (IGP)	\$113,555.57	Application for Payment 8: McAllister Streetscape sidewalk infrastructure improvement for May 2015 service
6/29/15	E0035944	MKTHINK	\$65,876.11	Contract Documents Administration Engagement for 6 th Floor plan – February & March 2015 service
6/30/15	PC9003788	Wells Fargo Bank, N.A.	\$278,811.37	Recording of procurement card payments on general ledger for the month of June 2015
7/1/15	0261912	Pacific Gas & Electric	\$55,393.40	Utilities payment for the period of 2/7/2015-5/31/2015
7/1/15	ACH1385	Internal Revenue Service	\$613,466.85	Payment for federal income taxes, social security taxes and Medicare taxes (employee and employer share) for PPE 07/31/2015
7/2/15	ACH1386	State of California Franchise Tax Board	\$112,865.09	State withholding employee income tax payment for PPE 06/30/2015 MA Employee
7/2/15	E0035985	Regents University California	\$437,164.10	Employer/employee contributions to UC Retirement Plan for PPE 06/30/2015
7/10/15	E0036014	Corp State Street	\$52,746.67	Retirement program costs for annuitants and employees – Other Post-Employment Benefits for PPE 06/30/2015
7/10/15	E0036024	Rockridge Builders	\$116,617.50	Media Services Construction Remodel as per Bid Award; Application for Payment #1 May 2015 service

Date	Check/ Electronic Transfers No.	Vendor	Amount	Description
7/13/15	E0036032	Diablo Publications	\$83,543.45	Hastings magazine – Spring 2015 issue
7/13/15	E0036041	Regents of the University of California	\$258,565.99	Employer contributions: UC Core and Healthnet for PPE 06/30/2015
	29 Records Listed	TOTAL	\$6,587,760.81	

OPEN BOARD OF DIRECTORS MEETING

REPORT ITEMS

REPORT BY: THE EDUCATIONAL POLICY COMMITTEE

SUBJECT: (See below)

REPORTS:

- | | | |
|-----|--|-----------|
| 7.1 | Enrollment Updates on JD, MSL, and LLM Programs | (Oral) |
| 7.2 | Flex time JD Program Development | (Oral) |
| 7.3 | New Student Orientation and Professional Development (PREP) Programs | (Written) |
| 7.4 | Law Library Director Search | (Oral) |
| 7.5 | Promoting Academic Research | (Oral) |

TO: UC Hastings Board of Directors

FROM: Provost & Academic Dean Elizabeth L. Hillman

DATE: September 1, 2015

RE: JD Admissions Update, Fall 2015

This admissions update is accompanied by a series of data sets that appear in an accompanying spreadsheet entitled "2015 JD admissions data." The data sets include the following:

1. UC Hastings Summary Applicant Data
2. LSAC Summary Applicant Data (National Outlook)
3. UC Hastings Top Feeder Schools
4. Wait List Activity
5. Summer Melt Activity
6. LEOP
7. Transfers

The Class of 2018

This year we welcomed 292 incoming 1L's, a number which includes one deferral from last year and one restart. This is UC Hastings' smallest incoming class in many years. Although our initial 1L enrollment target was 320, we realized during the last six months that bringing in a class of 320 would lower our academic medians even further below the numbers of recent years. A deliberate decision was made to do whatever we could to hold the medians where they were, or, if possible, to increase them. This effort was made possible by a strategic decision to let the class "melt,"—that is, to allow the 1L enrollment target to decrease to preserve academic quality. Only 20% of this year's incoming class was enrolled from the waitlist, as compared with 39% of 2014's incoming class and 52% of 2013's entering class.

As a result of these decisions, our incoming 1L class metrics have risen slightly. The increases are not dramatic, but they are our first improvements since 2010. The Class of 2018's median LSAT is a 159 and the median UGPA is a 3.50. Overall, however, the 2015 admission cycle for UC Hastings was one in which the needle started to move in the right direction. Our task now is to build on these successes and continue the trajectory in 2016.

Applicants and National Outlook

In 2015, the number of JD applications submitted to UC Hastings went up for the first time since 2009. We received 3,613 applications this year, an increase of 16% over last year's total of 3,118. Possible causes for the increase in our applicant volume include being more aggressive about granting application fee waivers and a new, enhanced admissions viewbook that was introduced for this cycle.

Our increase in applications occurred even though the number of people applying to law school nationally continued to decline. Since 2010, when the number of people applying to law school was at its last peak (87,500), the number of applicants and applications have declined by 37% and 43% respectively.

Although our applicant pool was larger, it was slightly weaker than it has been in the past. The academic medians of our applicant pool this year were 156 on the LSAT and a 3.37 undergraduate GPA. For the past two cycles, the medians were 158 and 3.40. The lower quality of our applicant pool can most likely be attributed to a weaker pool nationally in terms of LSAT scores (see chart in the National Outlook tab of the accompanying spreadsheet) and to our continuing slide in the *US News & World Report* standings, where we are now ranked at 59.

Selectivity, Wait List, and Summer Melt

Because of our larger application pool this year, we were able to increase our selectivity. We offered admission to 42% of our applicants this year; last year we admitted 49% of our pool. As of our first deposit deadline, we had 308 enrollment deposits from 1,521 offers. The relatively low number of deposits from our initial round of offers meant that we needed to take some students off the waitlist. During the summer, we made six rounds of waitlist offers which yielded a total of 57 students enrolling from the waitlist. The enrollment from the waitlist is the lowest in many years, due mainly to the fact that we were permitted to come in with a smaller class size to preserve our incoming metrics.

At the same time we were working to enroll students from our waitlist, we were losing some of our depositors who were taken off waitlists at other schools. Fortunately, our “summer melt” numbers have been decreasing for the past several years, and that trend continued in 2015. 93 students who paid the enrollment deposit forfeited their places in the incoming class this year, compared with about 125 students for the past two cycles. In terms of percentage, this year’s slowdown in summer melt equates to a 26% decrease from the previous two application cycles. The most likely reason for this decline is the significantly higher scholarship offers we were able to make as part of our new Financial Aid Strategy.

Financial Aid Strategy

As a result of the low demand in the JD applicant pool and the uncertainties in the legal employment landscape during the last five years, financial aid at most law schools has morphed from a somewhat hybrid need-based grant plus merit-based scholarship approach to a merit-based approach as schools compete to enroll students with the highest LSAT scores and grade point averages. While we remain committed to offering need-based grants to students, we have also changed our financial aid strategy to larger merit-based scholarships to the incoming class which are more competitive with our peer schools.

LEOP Enrollment

Consistent with the increase in applications overall, the number of applicants to the LEOP program increased this year. LEOP applications increased by 34% from 2014. We made 196 offers of admission to LEOP applicants this year, which is 72 more than last year. Although we made more offers, our yield on LEOP offers dropped precipitously this year, to 27%. For the past several years, our LEOP yield has been above 40%. There does not appear to be a single explanation for this sudden drop, but the most likely cause is simply the heated competition among law schools to maintain enrollments. Historically, UC Hastings was the highest-ranked school most of our LEOP applicants were admitted to. Now, many of our LEOP applicants receive offers of admission and attractive financial aid packages from similarly ranked, and in some cases better ranked, law schools. Our LEOP applicants have more options than they used to. There are 52 LEOP students enrolled in the Class of 2018, which is 18% of our 1L’s.

TRANSFER APPLICANT DATA

Transfers	2011	2012	2013	2014	2015
Applicants	167	120	117	86	77
Admits	67	61	54	46	37
Admit Rate	40%	51%	46%	53%	48%
Enrolled	37	37	27	24	20
Yield	55%	61%	50%	52%	54%

Developing Professional Readiness

Class of 2018 J.D. Orientation
Associate Academic Dean Heather M. Field

UC HASTINGS

COLLEGE OF THE LAW

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Professional Readiness Education Program

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PREP Basics

- Series of workshops throughout the year.
- Sessions most Tuesdays 1:10-2:10 p.m. A few additional programs at other times.



Fall 2015 PREP Syllabus At-a-Glance

Date	Time	Session Title
8/25/2015	1:10-2:10	Law School Roadmap: From Here to the Bar Exam
9/1/2015	1:10-2:10	Basic Research Strategies
9/8/2015 (double session includes lunch)	noon-1:00	ASP Briefing & Class Preparation Workshop
9/15/2015	1:10-2:10	Confronting Substance Abuse among Law Students & Lawyers
9/22/2015 (double session includes lunch)	1:10-2:10	Know Your Stories
9/29/2015	noon-1:00	ASP Course Outlining Workshop
10/6/2015	1:10-2:10	Advanced Research Strategies
10/13/2015	1:10-2:10	Crafting a Law Resume
10/20/2015	1:10-2:10	ASP Exam Preparation Workshop
10/27/2015 (double session includes lunch)	1:10-2:10	War Stories & Warnings About Professionalism & Ethics (from People Who Really Know!) How to Write Successful Cover Letters Introduction to the Spring Statutory Elective
11/3/2015	noon-1:00	1L Job Search Toolkit
11/10/2015	1:10-2:10	Faculty Advising (includes lunch)
11/17/2015		No Session (LW&R assignment #3 due this week)
11/24/2015		No Session (Last academic Tuesday of the semester) No Session (Administrative Wednesday)

DEVELOPING PROFESSIONAL READINESS

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Detailed Session Information (Example)

AUGUST 25, 2015 (1:10-2:10 p.m.)

LAW SCHOOL ROADMAP: FROM HERE TO THE BAR EXAM (Elective)

Session Description: In this session, you will learn about the major milestones to expect during fall semester, the rest of your 1L year, the rest of law school, and through the bar exam. This session will help you plan for what you need to do (and when) for class/exam preparation, academic planning, career planning, and bar admission. This session will also provide a brief introduction to the bar exam.

How This Session Advances the Goals of PREP: Having a sense about what to expect and making a plan can help lead to success in any endeavor. Get information about the law school timeline so you can make a plan that works for you, that advances your law school success, and that improves your law school experience.

You Should Attend If:

- *You want to know what academic, career-related, and extracurricular events/deadlines to expect in the first semester of law school and beyond.
- *You want the information that will enable you to develop an individualized plan to balance your academic, professional, and personal priorities while in law school.
- *You want to know what you should do now (and what you should do later) to gain admission to the bar and, in particular, to ensure that you have a smooth moral character application process.
- *You want to know what the bar exam will entail and what you should do now to start preparing for it.

DEVELOPING PROFESSIONAL READINESS

UC HASTINGS
COLLEGE OF THE LAW

PREP Certificate

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 - Attend at least 21 sessions, as follows:
 - Attend 4 sessions that are required for all 1Ls;
 - 9/1/15 – Basic Research Strategies
 - 9/22/15 – Advanced Research Strategies
 - 11/3/15 – Faculty Advising
 - 3/22/16 – Academic Planning

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 - Attend 4 sessions that are required for all 1Ls;
 - Attend 8 sessions that are required for the 1L PREP Certificate;

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 - 9/15/15 – Know Your Stories
 - 9/29/15 – Crafting a Law Resume
 - 10/20/15 – How to Write Successful Cover Letters
 - 10/27/15 – 1L Job Search Toolkit
 - 1/26/16 – Passport to Practice
 - 2/16/16 – Identifying & Addressing Bias: Actionable Insights for Law Students & Lawyers
 - 2/23/16 – Emotional Intelligence
 - 4/5/16 – How to Succeed in Your Summer Job

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 - Attend 2 PREP Professionalism/Ethics sessions (out of 3 offered);



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 - *Attend 2 PREP Professionalism/Ethics sessions (out of 3 offered):*
 - 10/13/15 – War Stories & Warnings about Professionalism & Ethics (from People Who Really Know!)
 - 2/2/16 – How to Avoid Professionalism Pitfalls as a Summer Job Seeker (Part 1)
 - 2/9/16 (noon-1) – How to Avoid Professionalism Pitfalls as a Summer Job Seeker (Part 2)



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 - Attend 1 PREP Wellbeing session (out of 2 offered); and



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 - 9/8/15 – Confronting Substance Abuse among Law Students & Lawyers
 - 2/9/16 – Coping with Depression & Preventing Suicide among Law Students & Lawyers

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 - Attend 1 PREP Wellbeing session (out of 2 offered); and
 - Attend at least 6 additional PREP elective (or PREP-credited) sessions (out of at least 19 offered).



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8/25/15 – Law School Roadmap: From Here to the Bar Exam

9/8/15 (noon-1) – ASP Briefing & Class Preparation Workshop

9/22/15 (noon-1) – ASP Course Outlining Workshop

10/6/15 – ASP Exam Preparation Workshop

10/27/15 (noon-1) – Introduction to the Spring Statutory Elective

1/12/16 – Learning from Last Semester

3/15/16 – Self-Assessment

3/29/16 (noon-1 and 1:10-2:10) – Introduction to 2L/3L Opportunities (Parts 1 & 2)

Extra Professionalism/Ethics and Wellbeing sessions can count as PREP Elective Sessions.

This provides 2 additional opportunities to earn PREP Elective credit.

Many more PREP-credited elective opportunities during the year. See Blackboard for details.

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 - Have at least 1 individual meeting with a Career Office counselor after Oct. 15, 2015.



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 - Attend 1 PREP Wellbeing session (out of 2 offered); and
 - Attend at least 6 additional PREP elective (or PREP-credited) sessions (out of at least 19 offered).
 - Have at least 1 individual meeting with a Career Office counselor after Oct. 15, 2015.
- All students (regardless of whether they are pursuing the PREP Certificate) must attend the 4 sessions that are “Required for All 1Ls”.



PREP Logistics

- Materials
- Locations
- Assignments
- Attendance
- Absences & Make-ups
- Blackboard



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Specific Programs

- ✓ Law School Roadmap: From Here to the Bar Exam
- ✓ Basic Research Strategies
- ✓ ASP Briefing & Class Preparation Workshop
- ✓ ASP Course Outlining Workshop
- ✓ Advanced Research Strategies
- ✓ Introduction to the Spring Statutory Elective
- ✓ Faculty Advising
- ✓ Learning from Last Semester
- ✓ Academic Planning

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Specific Programs

- ✓ Confronting Substance Abuse among Law Students & Lawyers
- ✓ Faculty Advising
- ✓ Coping with Depression & Preventing Suicide among Law Students & Lawyers
- ✓ Identifying & Addressing Bias: Actionable Insights for Law Students & Lawyers
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Specific Programs

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- ✓ Faculty Advising
- ✓ Passport to Practice
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Specific Programs

- ✓ Introduction to the Spring Statutory Elective
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- ✓ Passport to Practice
- ✓ Academic Planning
- ✓ Intro to 2L/3L Opportunities (Parts 1 & 2)

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Specific Programs

- ✓ Know Your Stories
- ✓ Crafting a Law Resume
- ✓ How to Write Successful Cover Letters
- ✓ 1L Job Search Toolkit
- ✓ Faculty Advising
- ✓ Passport to Practice
- ✓ How to Avoid Professionalism Pitfalls (Parts 1 & 2)
- ✓ Emotional Intelligence

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Specific Programs

- ✓ Confronting Substance Abuse among Law Students & Lawyers
- ✓ War Stories & Warnings About Professionalism & Ethics
- ✓ How to Avoid Professionalism Pitfalls (Parts 1 & 2)
- ✓ Coping with Depression & Preventing Suicide among Law Students & Lawyers
- ✓ Identifying & Addressing Bias
- ✓ Emotional Intelligence
- ✓ Self-Assessment



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All Programs

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- Contribute to your ability to build a satisfying and successful career.

All Programs

You should pursue the 1L PREP Certificate if:

- ☐ You want to be better prepared to navigate the challenges of law school and legal practice.
- ☐ You want assistance identifying your interests.
- ☐ You want to be better able to find and take advantage of opportunities that will enable you to explore your interests and develop your talents.
- ☐ You want to signal to employers that you have made a significant investment in your professional development.
- ☐ You want to be better prepared to get, keep, and succeed in great jobs in the legal profession.
- ☐ You want to be better equipped to build a satisfying and successful career.

Developing Professional Readiness

Class of 2018 J.D. Orientation
Associate Academic Dean Heather M. Field

UC HASTINGS

COLLEGE OF THE LAW

EST. 1878

UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW
1L PROFESSIONAL READINESS
 2015-16

DETAILED 1L PREP SYLLABUS – FALL 2015

This detailed syllabus for the fall 2015 semester of 1L PREP provides a description of each session and an explanation of how each session advances the goals of 1L PREP. This detailed syllabus also provides student learning outcomes for the sessions that are required of all 1Ls, and, for all other sessions, a recommendation about who should attend each session. This information is intended to give you more insight into what to expect from 1L PREP and to help you leverage 1L PREP effectively to advance your professional development.

Please refer to Blackboard for location information for each session, homework to do in advance of certain sessions (including 9/29's Resume Workshop & 10/20's Cover Letter Workshop), session make-up information, workshop materials, and additional resources. The detailed syllabus for spring 2016 will also be posted on Blackboard.

AUGUST 25, 2015 (1:10-2:10 p.m.)

LAW SCHOOL ROADMAP: FROM HERE TO THE BAR EXAM (Elective)

Session Description: In this session, you will learn about the major milestones to expect during fall semester, the rest of your 1L year, the rest of law school, and through the bar exam. This session will help you plan for what you need to do (and when) for class/exam preparation, academic planning, career planning, and bar admission. This session will also provide a brief introduction to the bar exam.

How This Session Advances the Goals of PREP: Having a sense about what to expect and making a plan can help lead to success in any endeavor. Get information about the law school timeline so you can make a plan that works for you, that advances your law school success, and that improves your law school experience.

You Should Attend If:

- *You want to know what academic, career-related, and extracurricular events/deadlines to expect in the first semester of law school and beyond.
- *You want the information that will enable you to develop an individualized plan to balance your academic, professional, and personal priorities while in law school.
- *You want to know what you should do now (and what you should do later) to gain admission to the bar and, in particular, to ensure that you have a smooth moral character application process.
- *You want to know what the bar exam will entail and what you should do now to start preparing for it.

SEPTEMBER 1, 2015 (1:10-2:10 p.m.)

BASIC RESEARCH STRATEGIES (Required for all 1Ls)

Session Description: In conjunction with your LW&R class, the UC Hastings law librarians will provide a comprehensive overview of legal research basics. You will learn the difference between primary and secondary sources and how to interpret a legal citation. You will also learn how to use the basic tools of legal research, including annotated codes, headnotes, Key Numbers, and cite-checking tools.

How This Session Advances the Goals of PREP: The ability to conduct legal research in an efficient and cost-effective manner is an essential skill for lawyers, and strong legal research skills are critical to success in law school course work (including for LW&R, Moot Court, the research project you must undertake to satisfy the writing requirement for graduation, and many clinics/externships).

Student Learning Outcomes:

- *Understand the basic sources of law that comprise legal research.
- *Learn how to use annotated codes to find case law interpreting statutory and constitutional provisions.
- *Learn how to use the West Key Number system to find case law.
- *Learn how to use Shepard's and KeyCite to find new sources and validate primary authority.

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SEPTEMBER 8, 2015 (noon-1:00 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

ASP BRIEFING & CLASS PREPARATION WORKSHOP (Elective)

Session Description: By now, you have been briefing cases and attending class for a couple of weeks. In this interactive workshop, you will learn techniques to maximize your study time by creating more efficient and effective approaches to briefing and class participation. You will also learn how these skills connect directly with successful exam preparation.

How This Session Advances the Goals of PREP: This workshop helps you meet the intellectual and academic demands of law school.

You Should Attend If:

- *You want to improve the efficiency and/or effectiveness of your study time.
- *You want to learn how to become more prepared for (and more comfortable with) participating in class.
- *You want to understand how your current work will serve as the foundation for later success on your exams.

SEPTEMBER 8, 2015 (1:10-2:10 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

CONFRONTING SUBSTANCE ABUSE AMONG LAW STUDENTS & LAWYERS (Wellbeing -- Attend 1 of 2 for PREP certificate)

Session Description: David Mann (a Stanford Law School graduate, former Deputy Public Defender and solo criminal defense lawyer in SF, and current consultant to The Other Bar) uses himself as a case study of the addict attorney. He speaks about his battle with addiction and how substance abuse-related issues caused him to resign from the bar with disciplinary charges pending. As part of his presentation, Mr. Mann also provides a self-diagnosis exercise for anyone concerned that he/she might have a problem, and he discusses systemic and individual solutions, with references to specific strategies and resources available to law students and lawyers. Last year, students were completely engrossed by Mr. Mann's story, paying rapt attention and not packing up even though the session ran long. (We'll end on time this year!)

How This Session Advances the Goals of PREP: Substance abuse problems are more prevalent in the legal profession than in the general population. These issues can derail a student's academic performance, can prevent a student from getting a job, can lead to a student/lawyer losing his/her job, and can result in disciplinary action (including disbarment). You may face personal challenges with these issues or may observe them in a classmate, a supervisor, or co-worker. All of us in the legal profession can avoid (or at least mitigate) these career-derailing consequences by being able to recognize the signs that you or a colleague may have a substance problem and by knowing about resources that are available to help.

You Should Attend If:

- *You have ever known someone who had a problem with alcohol or drugs.
- *You want to understand how someone who has been very successful in school and in jobs can succumb to a substance abuse problem.
- *You want to be able to recognize the signs that indicate that you or a colleague may have a problem with substances.
- *You want to know what you can do to help yourself or a friend if you/he/she may be struggling with a substance problem.

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SEPTEMBER 15, 2015 (1:10-2:10 p.m.)**KNOW YOUR STORIES** (Required for PREP certificate)

Session Description: Storytelling connects the intellectual with the emotional, which is where decision-making happens. Come to this interactive workshop, and start practicing your story-telling skill as a way to inform others about your career path and goals. This session prepares you for the subsequent career-related PREP sessions because your stories are your raw materials for career development-related communication.

How This Session Advances the Goals of PREP: The ability to share information about yourself in a well-told story is a skill that will help you in every arena. In particular, knowing and being able to tell your own story well will help you in your job search: in networking, in your cover letters, and in your interviews.

You Should Attend If:

- *You want to be prepared to answer the following networking and interviewing questions confidently: "What brought you to law school?" "What kind of law do you want to practice?" "What kind of job do you want this summer?"
- *You want to be prepared to write compelling cover letters.
- *You want to better understand how you can leverage your experiences so far, even if not related to law, to present yourself to employers as a desirable candidate.

SEPTEMBER 22, 2015 (noon-1:00 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

ASP COURSE OUTLINING WORKSHOP (Elective)

Session Description: By now, you have many briefs and class notes. In this interactive workshop, you will learn ways to organize all that information so that you can ultimately apply it successfully on your exams. During the workshop, you will have the opportunity to use the distributed materials to practice your outlining skills and receive feedback.

How This Session Advances the Goals of PREP: This workshop helps you meet the intellectual and academic demands of law school. The ability to synthesize and organize information is critical to success on law school exams, on the bar exam, and in legal practice.

You Should Attend If:

- *You want to see different outlining techniques that have been proven successful on exams.
- *You want to practice outlining techniques to figure out which approaches work well for you.
- *You want help synthesizing all of the material you have learned so far.
- *You want to know what to do with all of your case briefs and class notes to help you get ready for exams.

SEPTEMBER 22, 2015 (1:10-2:10 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

ADVANCED RESEARCH STRATEGIES (Required for all 1Ls)

Session Description: Building on your LW&R coursework, the UC Hastings law librarians will discuss how to formulate an effective research strategy for a federal or state law research project. You will learn how to select and use topic-specific secondary sources to launch your legal research and how to use the advanced features of research systems such as Westlaw, Lexis, and Bloomberg Law to research efficiently and cost-effectively.

How This Session Advances the Goals of PREP: The ability to conduct legal research in an efficient and cost-effective manner is an essential skill for lawyers, and strong legal research skills are critical to success in law school course work (including for LWR, Moot Court, the research project you must undertake to satisfy the writing requirement for graduation, and many clinics/externships).

Student Learning Outcomes:

- *Learn how to develop and implement effective strategies for researching legal issues.
- *Learn how to identify the appropriate secondary source for researching a legal issue.
- *Learn how to use some of the more advanced features of Westlaw, Lexis, and Bloomberg Law.

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SEPTEMBER 29, 2015 (1:10-2:10 p.m.)**CRAFTING A LAW RESUME** (Required for PREP certificate)

Session Description: A law school resume differs significantly from other resumes you may have used in the past. This workshop will give you the basic structure that legal employers expect to see and will help you showcase your education and experience in the best possible way. **Don't forget to bring 2 copies of your resume!**

How This Session Advances the Goals of PREP: Your legal resume is an essential component of your application for jobs. Being able to draft a strong resume that presents your experience (whatever it is) to employers in a compelling way increases the likelihood that you will get a great job.

You Should Attend If:

- * You want to understand what legal employers expect on a resume.
- * Your first resume was the one you put together for law school applications.
- * You have professional experience prior to law school, and you want to know how to frame that experience for legal employers.
- * You have a resume that you know can be better.
- * You want to know how to craft your resume so that you can demonstrate to employers that you are a qualified and attractive candidate.

OCTOBER 6, 2015 (1:10-2:10 p.m.)**ASP EXAM PREPARATION WORKSHOP** (Elective)

Session Description: By now, you will be preparing for or you will have recently taken a midterm exam. During this interactive session, you will learn, practice, and review the essential components of a successful exam answer. Building on the materials you have used in prior ASP workshops, you will practice answering a short hypothetical. Then, you will receive feedback that will enable you to evaluate your strengths and weaknesses in exam writing.

How This Session Advances the Goals of PREP: This workshop helps you meet the intellectual and academic demands of law school. The ability to spot issues in a fact pattern, the ability to apply legal rules to new facts, and the ability to write out your legal analysis in response to a question are critical to success on law school exams, on the bar exam and in legal practice.

You Should Attend If:

- * You want to know what successful exam answers look like.
- * You want help figuring out what you are doing right when answering practice exam questions and what you should change.
- * You want to practice answering a short hypothetical that is similar to an exam question.
- * You want to receive feedback that will help you succeed on your exams.

OCTOBER 13, 2015 (1:10-2:10 p.m.)**WAR STORIES & WARNINGS ABOUT PROFESSIONALISM & ETHICS (FROM PEOPLE WHO REALLY KNOW!)** (Professionalism/Ethics -- Attend 2 of 3 for PREP certificate)

Session Description: Hear from speakers, including Judge Pat McElroy '78 and Ryan Harrison '14, about mistakes they have seen or made. Come hear stories that help you learn what not to do (and how not to do it).

How This Session Advances the Goals of PREP: Hearing from people in the legal field who have seen or made professional or ethical mistakes will help you develop your judgment about professionalism and ethical expectations in the legal profession, thereby helping you to land great career opportunities, keep (and advance in) those career opportunities, and ensure a strong professional reputation.

You Should Attend If:

- * You want to hear from a judge about what mistakes she has seen law students and junior lawyers make.
- * You want to hear from a recent grad about mistakes he has made, the consequences those mistakes have had on his career, and how he has coped.
- * You are worried that you might have something in your past that could be problematic for bar admission and you want guidance about what to do.
- * You want more insight into what you should/shouldn't do to ensure that you build a professional reputation in the legal community.

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*****Remember to meet with a Career Office counselor after October 15, 2015!*****

OCTOBER 20, 2015 (1:10-2:10 p.m.)

HOW TO WRITE SUCCESSFUL COVER LETTERS (Required for PREP certificate)

Session Description: In your job search, your first correspondence with prospective employers will often be through your cover letter. This workshop will show you the essential components of a cover letter and will help you understand how to draft a cover letter that will make a good first impression and that will convey what employers want to know—why you would be an asset to them. This workshop will also address the nuances of other career-related correspondence, including thank you letters, offer acceptances and declines, and more. All of this correspondence is important and shapes how employers view you. Learn how to make the impression you want to make. **Don't forget to bring 2 copies of your draft cover letter!**

How This Session Advances the Goals of PREP: Professional correspondence is a critical piece of your professional development. Being able to draft a compelling cover letter that explains why you would be an asset to the employer increases the likelihood that you will get a great job.

You Should Attend If:

- * You are planning your 1L summer job search.
- * You already have a job for this summer, and you want to know how to tailor your cover letter for future jobs in different settings.
- * You want to understand what employers want from student cover letters.
- * You want to learn how to use your professional correspondence to build a strong reputation among legal professionals with whom you might want to work.

OCTOBER 27, 2015 (noon-1:00 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

INTRODUCTION TO THE SPRING STATUTORY ELECTIVE (Elective)

Session Description: In this session, you will hear from the professors who are teaching the 1L statutory electives in the spring, and you will learn about the different course options and about each professor's course expectations. You will also learn how to register for your statutory elective.

How This Session Advances the Goals of PREP: Your choice of elective can help make you a stronger candidate for the type of summer job that interests you. If you learn about the options, you can make the choice that best advances your professional goals. Also, if you understand the learning objectives that are common to all of the statutory courses, you will be able to explain to prospective employers which skills you will build in the course and how those skills will make you an asset to them.

You Should Attend If:

- * You want to meet the professors who will be teaching the statutory electives.
- * You want to understand the course expectations for each statutory elective.
- * You want help figuring out which elective will best advance your professional goals.
- * You want to know how to register for your elective in the spring semester, and you want to know what could prevent you from being able to register on time.

OCTOBER 27, 2015 (1:10-2:10 p.m.)

→DOUBLE SESSION – Lunch provided between sessions for students who attend both sessions.

1L JOB SEARCH TOOLKIT (Required for PREP certificate)

Session Description: This program will address everything you need to know to start your 1L summer job search: What types of jobs do 1Ls typically line up? When and how will you apply and interview? What is your timeline? And what resources are available to you? This workshop will cover it all.

How This Session Advances the Goals of PREP: This session gives you the roadmap for your 1L summer job search. Making and following through on a plan for your summer job search will increase the likelihood that you will get a great job for next summer. What you will learn will help you in your job searches throughout law school and beyond.

You Should Attend If:

- * You want to know when, how, and to whom to apply for jobs this summer.

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NOVEMBER 3, 2015 (1:10-2:10 p.m.)**FACULTY ADVISING** (Required for all 1Ls)

Session Description: Have lunch with your Faculty Adviser, and get advice on your most pressing law school-related questions. Talk about job searching, selecting a statutory elective, preparing for exams, managing your time, planning for 2L & 3L years, and anything else that is important to you.

How This Session Advances the Goals of PREP: Your faculty adviser is an ally who is here to help you navigate whatever challenges you face in law school, to connect you with whatever resources would help you achieve your law school (and post-law school) goals, and to support you and your success in law school.

Student Learning Outcomes:

- *Access faculty perspectives about job searching, statutory electives, exam prep, and other law school-related issues.
- *Explore questions other people have about law school.
- *Reconnect with your faculty adviser and your classmates in your advising group.

NOVEMBER 10, 2015 – NO SESSION (LW&R assignment #3 due this week)**NOVEMBER 17, 2015 – NO SESSION** (Last academic Tuesday of the semester)**NOVEMBER 24, 2015 – NO SESSION** (Administrative Wednesday)

ADDITIONAL 1L PREP-CREDITED ELECTIVE OPPORTUNITIES THROUGHOUT THE SEMESTER

As explained in the 1L PREP program description, you must earn 6 PREP elective credits in order to earn the 1L Professional Readiness Certificate. But we encourage you to attend more!

We want you to select electives that advance *your* professional development. Thus, PREP elective credit is offered not only for elective sessions that are put on through PREP (including a second Wellbeing session or a third Professionalism/Ethics session—that is, sessions in those categories that you attend beyond the PREP certificate requirements), but also for certain other programs from across the College that advance the goals of PREP.

Please see Blackboard for more details. Briefly, you may also earn PREP elective credit by attending, and submitting via Blackboard a brief reflection paper in response to, any of the below programs.

- FTC “Start with Security” Data Security Conference (Sept. 9, 2015)
- Glass Ceiling for Female Professionals, Executives, and Managerial Employees in Japan (Sept. 18, 2015)
- Conference on the 25th Anniversary of the Americans with Disabilities Act (Sept. 25-26, 2015)
- Career Office Sponsored Small Firm Networking Event (Oct. 14, 2015)
- Advancing Equal Access to Justice: Barriers, Dilemmas & Prospects Conference (Nov. 12-13, 2015)
- What It’s Like to Practice Criminal Law (date TBD)
- What It’s Like to Be a Litigator (date TBD)
- What It’s Like to Practice Transactional Law (date TBD)

For conferences, you generally must register in advance, you must attend a session that is 90-minute or longer for a single PREP elective credit, and you may earn a maximum of two (2) PREP elective credits per conference.

Additional conferences/programs that can serve as PREP-credited sessions may be added to this over time.

For additional details about earning PREP elective credit through College-wide programs and for the most current list of eligible programs, please see the Blackboard page.

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UNIVERSITY OF CALIFORNIA HASTINGS COLLEGE OF THE LAW
1L PROFESSIONAL READINESS
2015-16

1L PROFESSIONAL READINESS EDUCATION PROGRAM (PREP)

PREP is a professional development program that is intended to help you thrive in, and be prepared to navigate the challenges of, your law school experience and your legal career.

Specifically, PREP aims to:

- Help you contend with the intellectual, interpersonal, and emotional demands of law school and legal practice;
- Help you identify your interests and help you identify opportunities that will enable you to explore, and develop the skills for success in, those areas of interests;
- Help you get, keep, and succeed in great jobs in the legal profession; and
- Contribute to your ability to build a satisfying and successful career.

Professional Readiness Certificate

Each student who successfully meets the program requirements (set forth below) by the end of the 2015-16 academic year will receive a 1L Professional Readiness Certificate.

A student who earns the 1L Professional Readiness Certificate will be able to put this designation on his/her resume. In addition, each student who earns a 1L Professional Readiness Certificate will be invited to attend the Professional Readiness Certificate Award Reception in the spring.

Professional Readiness Certificate Requirements

To earn the 1L Professional Readiness Certificate, a student must do all of the following:

- Attend a minimum of 21 PREP sessions during the 2015-16 academic year, including:
 - All 4 sessions that are required for all 1Ls;
 - All 8 sessions that are required for the 1L PREP certificate (4 in fall, 4 in spring);
 - 2 PREP Professionalism/Ethics sessions (out of 3 offered);
 - 1 PREP Wellbeing session (out of 2 offered);
 - At least 6 additional PREP elective (or PREP-credited) sessions (out of at least 19);and
- Have at least 1 individual meeting with a Career Office counselor after Oct. 15, 2015.

Programs Required of All Students: Each student must attend the 4 programs designated as “required for all 1Ls” regardless of whether the student is pursuing the PREP Certificate.

PREP Logistics

Syllabus, Schedule & Session Information:

- The *at-a-glance syllabus* lists each session, its date/time, and its category (e.g., Required for PREP certificate, Professionalism/Ethics, Elective, etc.).
- The *detailed syllabus* lays out the details of the program, including each session's description and an explanation of how each session advances the goals of PREP. The detailed syllabus also articulates student learning outcomes for the sessions required for all 1Ls and, for other sessions, provides recommendations about who should attend.
- Please consult the Professional Readiness Blackboard page for (a) additional information about each PREP session (e.g., location, homework, etc.), and (b) information about the wide variety of PREP-credited electives beyond the regularly scheduled PREP sessions.

Times/Dates:

- 1L PREP sessions will be held from 1:10 to 2:10 p.m. most Tuesdays during fall and spring semesters.
- Additional 1L PREP sessions will be held during select Tuesday free hours (noon-1:00). Please see the syllabus for the dates of the noon-1:00 sessions. On any day with a "double" (i.e., PREP programs held both noon-1 and 1:10-2:10), lunch will be provided for students who attend both. Lunch will also be provided at the 11/3 Faculty Advising PREP session.
- Additional programs that can count as PREP-credited electives are held on various dates/times throughout the year. Please see the syllabus and Blackboard page for more information about these additional events that you can attend to earn PREP elective credit.

Locations: Room assignments vary depending on the program. Session locations will be posted on Blackboard before each week's session. Please check Blackboard for the location information.

Assignments: Any homework assignments will be posted on Blackboard in advance of the session. Two important assignments to note:

- You must review the resume handout, craft a law resume, and bring 2 hard copies of your resume to the 9/29/15 Crafting a Law Resume workshop.
- You must review the cover letter handout, draft a cover letter in response to one of the four posted job postings, and bring 2 hard copies of your cover letter to the 10/20/15 How to Write Successful Cover Letters workshop.

Any student who does not do the assignment will not receive credit for attending the session. Any additional assignments (unlikely but possible) will be posted on Blackboard in advance of the session.

Attendance: To receive credit for attending a session, you must sign the attendance sheet. If you are more than 5 minutes late for a session or if you leave more than 5 minutes early from a session, you will not receive credit for attending. Please remember that it is your responsibility to ensure that you sign the attendance sheet for each session. You may not sign in for anyone other than yourself.

Absences & Make-ups:

- There are enough Professionalism/Ethics, Wellbeing, and elective sessions to allow for limited absences, as your schedule demands.
- If you must miss a required session (either “Required for all 1Ls” or “Required for PREP certificate”) and your absence is for *good cause*, you will be allowed to make up the session, but this will be allowed for a maximum of 3 required sessions throughout the year.
- Please see Blackboard for information about make-up assignments. Information about make-up assignments will generally be posted only *after* the relevant session occurs.

Workshop Materials: Materials from the workshops will generally be posted on the Blackboard page so that you can refer back to the materials as needed.

Reasonable Accommodations: UC Hastings is committed to making 1L PREP accessible to all students. If you need accommodations for this program due to a documented disability, please contact the administrative assistant for the Disability Resource Program (DRP), Vicki Ainslie, at DRP@uchastings.edu or 415-581-8948. Classroom-based accommodations cannot be made until you are registered with DRP, and DRP has provided Dean Field with an official Faculty Letter. Accommodations cannot be made retroactively, and it can take some time to complete the registration process, so contacting DRP early in the semester is highly encouraged. DRP keeps all documentation confidential.

Dean Field's contact information:

Office: #200-352

Phone: (415) 565-4682

Email: fieldh@uchastings.edu

YOU SHOULD PURSUE THE 1L PREP CERTIFICATE IF:

- You want to be better prepared to navigate the challenges of law school and legal practice.
- You want assistance identifying your interests.
- You want to be better able to find and take advantage of opportunities that will enable you to explore your interests and develop your talents.
- You want to signal to employers that you have made a significant investment in your professional development.
- You want to be better prepared to get, keep, and succeed in great jobs in the legal profession.
- You want to be better equipped to build a satisfying and successful career.

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Welcome to UC Hastings!

Thursday, August 20, 2015

Electives and 1-on-1 Meeting

The 1-on-1 Meetings will be in the Gold Reading Room, 3rd FL, 198 Bldg. Sign up at bit.ly/UCH_1L_Meetings. Sign up for Electives at bit.ly/UCH_Electives.

10:00—11:00 Rm. A	JD/MBA Program, Professor Morris Ratner
10:00—11:00 620A	F-1 Visa Orientation, Mei Cooley
11:00—12:00 Rm. B	Student Health Services and UC Student Health Insurance Plan (UCSHIP), Laurie Brookner
11:30—1:00 ARC	Older and Wiser Law Students, Professor Lois Schwartz, Mike Stonebreaker
12:00—12:30 Library Circulation Desk	1L Library Tour, Hadas Livnat
1:00—1:30 Library Circulation Desk	1L Library Tour, Hadas Livnat
1:00—2:00 Tower Gymnasium, 100 Bldg.	Yoga in the Tower, Wataya Roberson
2:00—2:30 Library Circulation Desk	1L Library Tour, Hadas Livnat
3:00—3:30 Library Circulation Desk	1L Library Tour, Hadas Livnat
5:00—5:30 Library Circulation Desk	1L Library Tour, Hadas Livnat
1:00—2:00 Office of Student Services, 200 Bldg., Rm 254, to go offsite	Student Tour of the United States Court of Appeals for the Ninth Circuit, Professor Robert Schwartz, Vince Moyer
1:30—2:30 Career Office	Career Office Open House, Fairuz Abdullah, all Career Office staff
1:30—3:00 Tour begins in the Lobby of the Tower, 100 Bldg.	A Walking Tour of the Tenderloin—It's More Than What You've Heard, Professor Alina Ball, Professor Ascanio Piomelli
2:30—3:00 ARC	Personal Finance Session and Budgeting for Law School, Victor Ho
3:00—5:00+ ARC	IL Unplugged, ASUCH
4:00—6:00 Office of Student Services, to go offsite	Walk (Some) Hills of San Francisco, Professor Marsha Cohen
4:00—5:00 Office of Student Services, to go offsite	Mission Burrito Tour, Sean Larsen, 2L, ASUCH

Friday, August 21, 2015

Electives and 1-on-1 Meeting

The 1-on-1 Meetings will be in the Gold Reading Room, 3rd FL, 198 Bldg. Sign up at bit.ly/UCH_1L_Meetings. Sign up for Electives at bit.ly/UCH_Electives.

6:30—8:30 Start offsite, walk to campus	Walk with the Chancellor & Dean, Chancellor & Dean Frank H. Wu
8:45—9:45 The Beach, 198 Bldg.	Morning Run, Provost & Academic Dean Elizabeth Hillman, members of UC Hastings Legal Eagles Running Club
9:00—10:00 Office of Student Services, to go offsite	Tour of the California Supreme Court, Chuck Marcus, Hilary Hardcastle
9:30—10:30 ARC	The Happiness Advantage, Sari Zimmerman, Annabrooke Temple
10:30—11:30 Rm. B	Culture Finder: Museums, Music, and More, Professor Jill Bronfman
12:30—1:30 Tower Gymnasium, 100 Bldg.	Yoga in the Tower, Wataya Roberson
1:00—2:00 Office of Student Services, to go offsite	Student Tour of the United States Court of Appeals for the Ninth Circuit, Vince Moyer
1:30—2:30 Rm. A	Introduction to Academic Planning, Associate Academic Dean Heather M. Field
3:00—4:00 Rm. A	Transition from Scientist to Lawyer, Professor Robin Feldman
3:30—5:00 + Office of Student Services, to go offsite	Golden Gate Park Icebreakers and Activities, Sara Tobin, 2L, Ryan Brodovsky, 2L
5:30—7:00 Office of Student Services, to go offsite	New Student Happy Hour with APALSA- Join APALSA and other student organizations for a back-to-school happy hour in nearby Hayes Valley.

Hospitality Suite!

We will have a hospitality suite set up in the Office of Student Services (200 Bldg., Rm. 254), on both Thursday and Friday from 8:45 AM to 4:00 PM. Please stop by for coffee, tea, and snacks before or after attending your chosen electives or your one-on-one meeting.

Please also note that all tours and events departing from campus will start in the Office of Student Services unless otherwise indicated. Please be prompt as tours must depart on time.

Thank you!



UC Hastings

Welcomes

The Class of 2018

FALL 2015

ORIENTATION

200 McAllister St.

San Francisco, CA 94102

NOTE: Please wear your orientation name badge throughout Orientation.

Monday, August 17, 2015

Welcome to Law School; Welcome to the Profession
Dress in business or business casual attire
to take professional photo and pledge!

- 9:00—9:45**
Patio 198 Bldg.
aka "The Beach"
- 10:00—10:20**
Louis B. Mayer
Lounge (LBML)
198 Bldg.
- 10:20—11:00**
LBML
198 Bldg.
- 11:10—12:00**
198 Bldg.
- 12:10—1:00**
The Beach
198 Bldg.
- 1:10—2:00**
198 Bldg.
- 2:10—2:35**
Alumni Reception
Center (ARC)
200 Bldg., 2nd Fl.
- 2:40—3:05**
ARC
- 3:15—5:00**
LBML
198 Bldg.
- 5:10—6:00**
Dining
Commons
200 Bldg., 2nd Fl.
- Breakfast & Registration**
Receive Orientation Packet! Take a professional photo in the Shark Tank (200 Bldg., 1st Fl.) anytime today.
- Welcome to UC Hastings**
Frank H. Wu, Chancellor & Dean
Bryan Zerbe, Director of Admissions
Rupa Bhandari, Assistant Dean, Student Services
Nicholas Lansdown, ASUCH President
- Your Legal Education at UC Hastings**
Elizabeth L. Hillman, Provost & Academic Dean
Heather M. Field, Associate Academic Dean
Nancy Stuart, Associate Dean for Experiential Learning
- Meet Your Faculty**
Section 1, Rm. G, 2nd Fl.
Section 2, Rm. C, 2nd Fl.
Section 3, Rm. H, 2nd Fl.
Section 4, Rm. F, 2nd Fl.
- LUNCH with Faculty Advisers**
Pick up lunch on The Beach and go to meeting location. See Orientation Packet for meeting spot.
- Introduction to the U.S. Legal System**
Section 1, Dean Frank H. Wu
Section 2, Dean Elizabeth L. Hillman
Section 3, Dean Heather M. Field
Section 4, Dean Nancy Stuart
- Sections 1 & 2:**
Developing Professional Readiness PREP
- Sections 3 & 4 To Do Time:**
Take Professional Photo/Claim Your Locker/ Get Your Student ID Card
- Sections 3 & 4:**
Developing Professional Readiness PREP
- Section 1 & 2 To Do Time:**
Take Professional Photo/Claim Your Locker/ Get Your Student ID Card
- Ethical Dilemmas & Decisions for Law Students & Professionalism Pledge**
A discussion of dilemmas law students may face. Students will also take a professionalism pledge with a judge.
- Chancellor & Dean's Welcome Reception**

Monday Night: Read Assignment on Blackboard for Sample Class/Sign up for Individual session and Thursday & Friday Electives.

Tuesday Night: Brief a Case — You will receive the assignment during Orientation on Tuesday.

Tuesday, August 18, 2015

The Life of a Law Student
Wear your UC Hastings T-shirt, any UCH gear, or blue & gold for Spirit Day!

- 8:30—9:00**
Coffee & Breakfast on The Beach
- MORNING SCHEDULED BY SECTION**
- Section 1:**
9:00—9:40 Giving Legal Advice (40 min) Rms. A, B, E
Rm. A: \$1A, \$1B, \$1C; Rm. B: \$1D, \$1E; Rm. E: \$1F, \$1G
- 9:50—10:30 Maintaining Balance (40 min) Rm. C
- 10:40—12:10 Legal Reasoning (90 min) Rm. G
- Section 2:**
9:00—9:40 Maintaining Balance (40 min) Rm. C
- 9:50—10:30 Giving Legal Advice (40 min) Rms. A, B, E
Rm. A: \$2A, \$2B, \$2C; Rm. B: \$2D, \$2E; Rm. E: \$2F, \$2G
- 10:40—12:10 Legal Reasoning (90 min) Rm. H
- Section 3:**
9:00—10:30 Legal Reasoning (90 min) Rm. G
- 10:40—11:20 Giving Legal Advice (40 min) Rms. A, D, E
Rm. A: \$3A, \$3B; Rm. D: \$3C, \$3D; Rm. E: \$3E, \$3F
- 11:30—12:10 Maintaining Balance (40 min) Rm. C
- Section 4:**
9:00—10:30 Legal Reasoning (90 min) Rm. H
- 10:40—11:20 Maintaining Balance (40 min) Rm. C
- 11:30—12:10 Giving Legal Advice (40 min) Rms. A, B, D
Rm. A: \$4A, \$4B, \$4C; Rm. B: \$4D, \$4E; Rm. D: \$4F, \$4G
- 12:20—1:20 LUNCH with Faculty Advisers
- Pick up lunch on The Beach. See Orientation Packet for meeting spot.
- EARLY AFTERNOON SCHEDULED BY SECTION**
- 1:30—3:30 Meet the Departments— Learn about Services and Resources: Career Office Q & A, Meet the Librarians, Student Health Services, Financial Aid, IT
- Section 1, Rm. G, 2nd Fl.
Section 2, Rm. C, 2nd Fl.
Section 3, Rm. H, 2nd Fl.
Section 4, Rm. F, 2nd Fl.
- 3:35—3:40 ALL SECTIONS MEET IN LBML
- 3:40—4:00 Raise a Glass to the New Class
- 4:00—4:45 Meet & Mingle with Alumni (Mixer)

Homework:

Monday Night: Read Assignment on Blackboard for Sample Class/Sign up for Individual session and Thursday & Friday Electives.

Tuesday Night: Brief a Case — You will receive the assignment during Orientation on Tuesday.

Wednesday, August 19, 2015

Ready for Action

- 8:30—9:00**
Coffee & Breakfast on The Beach
- MORNING SCHEDULED BY SECTION**
- Section 1:**
9:00—9:40 Giving Legal Advice (40 min) Rms. A, B, E
Rm. A: \$1A, \$1B, \$1C; Rm. B: \$1D, \$1E; Rm. E: \$1F, \$1G
- 9:50—10:30 Maintaining Balance (40 min) Rm. C
- 10:40—12:10 Legal Reasoning (90 min) Rm. G
- Section 2:**
9:00—9:40 Maintaining Balance (40 min) Rm. C
- 9:50—10:30 Giving Legal Advice (40 min) Rms. A, B, E
Rm. A: \$2A, \$2B, \$2C; Rm. B: \$2D, \$2E; Rm. E: \$2F, \$2G
- 10:40—12:10 Legal Reasoning (90 min) Rm. H
- Section 3:**
9:00—10:30 Legal Reasoning (90 min) Rm. G
- 10:40—11:20 Giving Legal Advice (40 min) Rms. A, D, E
Rm. A: \$3A, \$3B; Rm. D: \$3C, \$3D; Rm. E: \$3E, \$3F
- 11:30—12:10 Maintaining Balance (40 min) Rm. C
- Section 4:**
9:00—10:30 Legal Reasoning (90 min) Rm. H
- 10:40—11:20 Maintaining Balance (40 min) Rm. C
- 11:30—12:10 Giving Legal Advice (40 min) Rms. A, B, D
Rm. A: \$4A, \$4B, \$4C; Rm. B: \$4D, \$4E; Rm. D: \$4F, \$4G
- 12:20—1:20 LUNCH with Faculty Advisers
- Pick up lunch on The Beach. See Orientation Packet for meeting spot.
- EARLY AFTERNOON SCHEDULED BY SECTION**
- 1:30—3:30 Meet the Departments— Learn about Services and Resources: Career Office Q & A, Meet the Librarians, Student Health Services, Financial Aid, IT
- Section 1, Rm. G, 2nd Fl.
Section 2, Rm. C, 2nd Fl.
Section 3, Rm. H, 2nd Fl.
Section 4, Rm. F, 2nd Fl.
- 3:35—3:40 ALL SECTIONS MEET IN LBML
- 3:40—4:00 Raise a Glass to the New Class
- 4:00—4:45 Meet & Mingle with Alumni (Mixer)

ORIENTATION ELECTIVE PROGRAM

Personalize Your Orientation: The following electives are all designed to help you better plan for and succeed in your law school and professional career; to introduce you further to the campus, neighborhood, and city; and to help you build connections with the students, faculty, and staff that you will be spending your time at UC Hastings with. Please choose some electives from the following list for August 20th and August 21st, keeping in mind that some are space-limited on a first-come, first-served basis. To get the most out of this process, we suggest that you design a well-rounded curriculum for yourself, by choosing some community building events, some academic or professional events, and some events that will introduce you to the campus or neighborhood. Thank you!

AUGUST 20, 2015

JD/MBA Program: This session is for students who want to learn more about the concurrent JD/MBA program. Professor Morris Ratner spearheads JD/MBA concurrent degree programming at UC Hastings, and worked closely with UC Davis GSM to create this new program: "By cultivating our students' abilities to think strategically along both legal and business dimensions," says Ratner, "UC Hastings and UC Davis GSM will train more sophisticated lawyers and businesspeople with the potential to find success in numerous arenas."

- Presenters: Professor Morris Ratner, in conjunction with the UC Davis GSM
- 10:00—11:00 AM
- Room A, 198 Bldg, 1st Floor

F-1 Visa Orientation: This session is mandatory for incoming and transfer JD students who are on F-1 status.

- Presenter: Mei Cooley
- 10:00—11:00 AM
- Room 620A, 200 Bldg, 6th Floor

Student Health Services and UC Student Health Insurance Plan (UCSHIP): Learn more about Student Health Services, UC SHIP health insurance, and the health insurance waiver process. Representatives from UC Hastings Student Health Services will speak about services offered at your campus health clinic. Anthem Blue Cross and Delta Dental representatives will go into detail about UCSHIP coverage/ benefits and answer your questions.

- Presenter: Laurie Brookner
- 11:00 AM—12:00 PM
- Room B, 198 Bldg, 1st Floor

Older and Wiser Law Students: This group includes students who are 28 or older who have had a wider collection of experiences before coming to law school. We are pleased to have this chance to welcome, congratulate, and feed you, and also to talk with you about how to best use your life experience in the law school environment. Lunch provided.

- Presenters: Professor Lois Schwartz; Associate Director Mike Stonebreaker
- 11:30 AM—1:00 PM
- ARC, 200 Bldg, 2nd Floor

1L Library Tour: Learn more about the library and its resources, including a physical tour of the library, introduction to the call number system, basic catalog searching, and research resources on the library website. Maximum 6 per session.

Maximum 6 per session.

- Presenter: Hadas Livnat, Reference Librarian
- 12:00—12:30 PM, 1:00—1:30 PM, 2:00-2:30 PM, 3:00—3:30 PM, 5:00—5:30 PM
- Library Circulation Desk, 200 Bldg, 4th Floor

Yoga in the Tower: Join us for a yoga session on the historic McAllister Tower basketball courts. Yoga will be offered every weekday during the academic year—come get a feel for it now.

- Presenter: Wataya Robertson
- 1:00—2:00 PM
- Tower Gymnasium, 100 McAllister, Basement

Student Tour of the United States Court of Appeals for the Ninth Circuit: A 45-minute tour of the headquarters for the United States Court of Appeals for the Ninth Circuit (a National Historic Landmark), which hears appeals from lower court decisions in the federal courts of nine Western states. During the tour you will learn how the Ninth Circuit Court of Appeals works, gain some history of the Courthouse, and find out where you would go to attend an oral argument (required by several Hastings professors).

We will walk 3/10th of a mile to the courthouse; everyone entering the building needs to pass through security screening, and a government-issued photo ID (such as driver's license or passport) is required (your UC Hastings ID is not sufficient).

Maximum 15 per session.

- Presenters: Professor Robert Schwartz, Vince Moyer

- 1:00—2:00 PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

Career Office Open House: Come enjoy tea and snacks as you get to know the Career Office and how you can best make use of it at UC Hastings.

- Presenters: Fairuz Abdullah, all Career Office staff
- 1:30—2:30 PM
- Career Office, 200 Bldg, 2nd Floor

A Walking Tour of the Tenderloin—It's More Than What You've Heard: Come see a fuller picture of our neighborhood on a tour led by Professors Alina Ball and Ascanio Piomelli, who teach clinics in which students represent community groups and businesses in the neighborhood. Among the sites: a renovated park, a national forest, and a yellow brick path.

Maximum 10 per session.

- Presenters: Professor Alina Ball, Professor Ascanio Piomelli
- 1:30—3:00 PM
- The tour will begin in the lobby of the Tower (100 McAllister Street)

Personal Finance Session and Budgeting for Law School: A discussion of best practices for budgeting during law school, introduction to personal finance, and chance for Q & A with the Office of Financial Aid.

- Presenter: Victor Ho
- 2:30—3:00 PM
- ARC, 200 Bldg, 2nd Floor

1L Unplugged: You've just finished a week of Orientation and the whirlwind of law school is about to begin. You may be tired, excited, and nervous simultaneously, but 1L Unplugged is here to help. We've been exactly where you were and are here to answer your questions about classes, cold calling, and campus life. Come get a leg up and start school on the right foot. See you there!

If you would like to submit a question for 1L Unplugged beforehand, please email it to ASUCH@uchastings.edu by Aug 20, at noon.

- Presenters: Ryan Brodovsky and ASUCH
- 3:00—4:00 PM
- ARC, 200 Bldg, 2nd Floor

Walk (Some) Hills of San Francisco: San Francisco is a great walking town, but it has its ups and downs. We'll walk up from the Tenderloin, through the "TenderNob" and look at/walk in to some of the grand edifices of Nob Hill, before heading down, and then up Russian Hill. A walk down (and then up!) the (supposedly) "crookedest street in the world" is optional before a snack break at a professor's home just a few yards away; those who wish to continue on will go down to the majestic views from the Municipal Pier. Then on your own to eat and drink by the bay, or just grab a bus back to wherever.

(TOTAL WALK DISTANCE: about 3 miles. Wear comfortable shoes, bring your water bottle, and remember SF weather changes rapidly: we can start out in the sun and finish in the fog.)

- Presenter: Professor Marsha Cohen
- 4:00—6:00 PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

Mission Burrito Tour: Eat burritos and do some good. Join some upper class students for a tour of the Mission to eat some local delicacies (aka burritos). Bonus: you might get a tour of the pirate store at 826 Valencia and a chance to hear about opportunities to get involved with this great community nonprofit.

- Presenters: Sean Larsen and other 2L students
- 4:00—5:00 PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

AUGUST 21

Walk with the Chancellor and Dean: Walk to UC Hastings with Chancellor & Dean Frank H. Wu. When he's not riding his motorcycle, Dean Wu is a very avid walker, and would like to welcome you to UC Hastings and show you the beautiful city of San Francisco.

The route from the Inner Sunset neighborhood to Golden Gate Park, through the Panhandle, and over Alamo Square Park, is mostly flat. It is about 4.5 miles, which should take less than an hour and a half. To meet Dean Wu at the starting point at 9th Avenue and Pacheco you could ride the MUNI to the Forest Hill/Laguna Honda station and walk an additional .7 miles on a moderate upward slope. Dean Wu will also meet students at a rendezvous by the DMV office on Fell.

If you're interested, please RSVP to binge@uchastings.edu no later than 5pm on Thursday, August 20th.

- Presenter: Chancellor & Dean Frank H. Wu
- 6:30—8:30 AM
- Start offsite, walk to campus

Morning Run: Meet Provost & Academic Dean Elizabeth Hillman and some members of UC Hastings Legal Eagles (the running club) on the Beach in your running shoes by 8:45 am for a leisurely run through the Tenderloin and Hayes Valley to Alamo Square and back.

- Presenters: Provost & Academic Dean Elizabeth Hillman, Isaac Jackson, 2L
- 8:45—9:45 AM
- The Beach, 198 McAllister, The Patio

Tour of the California Supreme Court: A student tour of California's highest court, led by Assistant Clerk/Administrator Jorge Navarrete and UC Hastings librarians.

Maximum 20 per session.

- Presenter: Chuck Marcus, Hilary Hardcastle
- 9:00—10:00 AM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

The Happiness Advantage: Do you have to be successful to be happy? What is the key to better performance and productivity, higher creativity and more energy? Come watch the now famous, fast-moving and entertaining talk by psychologist and author Shawn Achor who talks about the happy secret to boosting productivity.

We'll follow the talk with a discussion of some of the practical tips suggested for boosting positivity to help you perform better. This is based on real science and studies of business outcomes across all fields.

- Presenters: Sari Zimmerman, Annabrooke Temple
- 9:30—10:30 AM
- ARC, 200 Bldg, 2nd Floor

Culture Finder: Museums, Music, and More: How to find the city's best performing and fine arts, including free and low-cost options. We'll talk about San Francisco and Bay Area venues for watching and/or joining the scene- new bands to classical, fringe theater to Broadway, crafts to Picasso.

- Presenter: Professor Jill Bronfman
- 10:30—11:30 AM
- Room B, 198 Bldg, 1st Floor

Yoga in the Tower: Join us for a yoga session on the historic McAllister Tower basketball courts. Yoga will be offered every weekday during the academic year—come get a feel for it now.

- Presenter: Wataya Robertson
- 12:30—1:30 PM
- Tower Gymnasium, 100 McAllister, Basement

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We will walk 3/10th of a mile to the courthouse; everyone entering the building needs to pass through security screening, and a government-issued photo ID (such as driver's license or passport) is required (your Hastings ID is not sufficient).

Maximum 15 per session.

- Presenter: Vince Moyer
- 1:00—2:00 PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

Introduction to Academic Planning: You don't need to worry about long-term academic planning right now. We will have plenty of resources to help you with this as the year progresses. But if you have burning academic planning questions (How do you get from here to graduation in the way that best advances your individual academic goals? What are the requirements for graduation, participation in extracurricular activities, etc.?), you can attend this session for some answers and to get a head start on your law school career.

- Presenter: Associate Academic Dean Heather Field
- 1:30—2:30 PM
- Room A, 198 Bldg, 1st Floor

Transition from Scientist to Lawyer: UC Hastings offers an array of opportunities for students with a background in the hard sciences, and it begins the moment you step foot on campus. As an example of our commitment to students in the field, Professor Robin Feldman teaches an optional one-unit class in legal writing and analysis for first-year students tailored specifically to those who had previously engaged in scientific scholarship. It is a unique course, and we do not know of any other law school in the country that also offers a similar opportunity.

- Presenter: Professor Robin Feldman
- 3:00—4:00 PM
- Room A, 198 Bldg, 1st Floor

Golden Gate Park Icebreakers and Activities: Join some of your ASUCH (student government) officers in icebreakers and other fun activities in Golden Gate Park.

- Presenters: Sara Tobin, 2L, Ryan Brodovsky, 2L
- 3:30—5:00+ PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

New Student Happy Hour with APALSA: Join APALSA and other student organizations for a back-to-school happy hour in nearby Hayes Valley.

- Presenters: APALSA and UC Hastings' student organizations
- 5:30—7:00 PM
- Meet at Office of Student Services to go offsite, 200 Bldg, 2nd Floor

Friday, August 21, 2015

Electives and 1-on-1 Meeting

The 1-on-1 Meetings will be in the Gold Reading Room, 3rd Fl., 198 Bldg.
Sign up at bit.ly/UCH_1L_Meetings. Sign up for Electives at bit.ly/UCH_Electives.

6:30—8:30
Start offsite, walk to campus

8:45—9:45
The Beach, 198 Bldg.

9:00—10:00
Office of Student Services, to go offsite

9:30—10:30
ARC

10:30—11:30
Rm. B

12:30—1:30
Tower Gymnasium, 100 Bldg.

1:00—2:00
Office of Student Services, to go offsite

1:30—2:30
Rm. A

3:00—4:00
Rm. A

3:30—5:00 +
Office of Student Services, to go offsite

5:30—7:00
Office of Student Services, to go offsite

Walk with the Chancellor & Dean,
Chancellor & Dean Frank H. Wu

Morning Run,
Provost & Academic Dean Elizabeth Hillman, members of UC Hastings Legal Eagles Running Club

Tour of the California Supreme Court,
Chuck Marcus, Hilary Hardcastle

The Happiness Advantage,
Sari Zimmerman, Annabrooke Temple

Culture Finder: Museums, Music, and More,
Professor Jill Bronfman

Yoga in the Tower, Wataya Roberson

Student Tour of the United States Court of Appeals for the Ninth Circuit, Vince Moyer

Introduction to Academic Planning,
Associate Academic Dean Heather M. Field

Transition from Scientist to Lawyer,
Professor Robin Feldman

Golden Gate Park Icebreakers and Activities,
Sara Tobin, 2L, Ryan Brodovsky, 2L

New Student Happy Hour with APALSA
Join APALSA and other student organizations for a back-to-school happy hour in nearby Hayes Valley.

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Please also note that all tours and events departing from campus will start in the Office of Student Services unless otherwise indicated. Please be prompt as tours must depart on time.

Thank you!



UC Hastings

Welcomes

Transfer & Visiting Students

Fall 2015 Orientation

August 18, 2015

200 McAllister St.
San Francisco, CA 94102

Tuesday, August 18, 2015

Spirit Day!

Wear your UC Hastings T-shirt, any UCH gear, or blue & gold for Spirit Day!

- 8:50 Registration 3rd Fl. Student Lounge, 198 Bldg.
- 9:00—9:30 Chancellor & Dean's Welcome and Breakfast - 3rd Fl., Sutro Rm.
- 9:30—10:00 Logistics & Resources - 3rd Fl., Rm. K
Email/Blackboard
Health Services
- 10:05—11:05 Public Safety Orientation - 3rd Fl., Rm. K
- 11:05—11:45 Plan a Smooth Academic Transition - 3rd Fl., Rm. K
Elizabeth L. Hillman, Provost & Academic Dean
Heather M. Field, Associate Academic Dean
Gina Barnett, Registrar and Director of Institutional Research
Toni Young, Assistant Dean, Legal Research & Writing (LW&R) & Moot Court

Sign up for Academic Conference (where you will finish registering for classes)

- 11:45—12:30 Seize Opportunities at UC Hastings - 3rd Fl., Rm. K
Heather M. Field, Associate Academic Dean
Richard Boswell, Associate Dean for Global Programs
Tom McCarthy, Director, O'Brien Center for Scholarly Publications and College Events Center
Nancy Stuart, Associate Dean for Experiential Learning
Toni Young, Assistant Dean, LW&R & Moot Court
- 12:35—1:35 LUNCH with New Classmates & Student Leaders
Pick up lunch on The Beach. Return to Rm. K.
- 1:35—2:25 Getting to Know the Campus
A team competition with clues and prizes to learn more about the UC Hastings campus and resources.
- 2:30 Return info to LBML, Lobby, 198 Bldg., and then go to Rm. K.
- 2:35—4:00 Fiscal Services, Financial Aid, and Library - (25 min each) Rm. K
- 4:00—4:30 Make the Career Office Work for You - 3rd Fl., Rm. K
Annabrooke Temple, Associate Director for Career Development, Office of Career & Professional Development
- 4:30—5:30 Disorientation: Make Change Through Student Organizations
Hosted by HPILF. Enjoy food and drinks! Dining Commons, 200 Bldg., 2nd Fl.

Thursday, August 20, 2015

Electives and 1-on-1 Meeting

The 1-on-1 Meetings will be in the Gold Reading Room, 3rd Fl., 198 Bldg.
Sign up at bit.ly/UCH_1L_Meetings. Sign up for Electives at bit.ly/UCH_Electives.

- 10:00—11:00 JD/MBA Program, Professor Morris Ratner
Rm. A
- 10:00—11:00 F-1 Visa Orientation, Mei Cooley
620A
- 11:00—12:00 Student Health Services and UC Student Health Insurance Plan (UCSHIP), Laurie Brookner
Rm. B
- 11:30—1:00 Older and Wiser Law Students, Professor Lois Schwartz, Mike Stonebreaker
ARC
- 12:00—12:30 1L Library Tour, Hadas Livnat
Library Circulation Desk
- 1:00—1:30 1L Library Tour, Hadas Livnat
Library Circulation Desk
- 1:00—2:00 Yoga in the Tower, Wataya Roberson
Tower Gymnasium, 100 Bldg.
- 2:00—2:30 1L Library Tour, Hadas Livnat
Library Circulation Desk
- 3:00—3:30 1L Library Tour, Hadas Livnat
Library Circulation Desk
- 5:00—5:30 1L Library Tour, Hadas Livnat
Library Circulation Desk
- 1:00—2:00 Student Tour of the United States Court of Appeals for the Ninth Circuit, Professor Robert Schwartz, Vince Moyer
Office of Student Services, 200 Bldg., Rm 254, to go offsite
- 1:30—2:30 Career Office Open House, Fairuz Abdullah, all Career Office staff
Career Office
- 1:30—3:00 A Walking Tour of the Tenderloin—It's More Than What You've Heard, Professor Alina Ball, Professor Ascanio Piomelli
Tour begins in the Lobby of the Tower, 100 Bldg.
- 2:30—3:00 Personal Finance Session and Budgeting for Law School, Victor Ho
ARC
- 3:00—5:00+ IL Unplugged, ASUCH
ARC
- 4:00—6:00 Walk (Some) Hills of San Francisco, Professor Marsha Cohen
Office of Student Services, to go offsite
- 4:00—5:00 Mission Burrito Tour, Sean Larsen, 2L, ASUCH
Office of Student Services, to go offsite

REPORT ITEM

1. **REPORT BY:** Eric Dumbleton, Chief Development Officer,
Institutional Advancement
2. **SUBJECT:** Fundraising Report/Capital Campaign Update
 - Overview of FY14-15 Results
 - 10K and Above Gift Report
 - Campaign Comparison Year to Date Raised Report
 - FY15-16 Goals: Campaign Planning & Performance Report
 - Gala/Reunion Update
3. **REPORT:** Written
4. **Overview of Fundraising FY 14-15 Results**

Fiscal year 2014 – 2015 is the fourth year of the UC Hastings 7-year fundraising campaign.

As of the end of June 30, 2015, UC Hastings has raised \$4,681,807 towards its overall FY2014 – 2015 goal of \$6,985,000. This includes new cash and new pledges of \$4,541,807 (campaign goal \$6,000,000) and new revocable and irrevocable planned gifts of \$140,000 (campaign goal \$985,000).

After 4 years, UC Hastings has raised \$24,969,499 or 50% of the overall campaign goal of \$50 million.

Attached are the Fundraising Status Reports as of June 30, 2015 (end of the FY) and the FY15-16 Goals, including:

- Contribution Details
- Campaign Priorities
- Giving by Source
- \$10K & Above Gift Report
- Campaign Comparison Year to Date Raised Report
- FY15-16 Goals: Campaign Planning & Performance Report

Contributions detail as of 6/30/15

- **Current use funds**
 - Unrestricted support: As of June 30, 2015, total unrestricted funds raised are \$1,093,117.
 - Restricted support: As of June 30, 2015, total restricted (or allocated) funds raised are \$2,000,607.
- **Capital purposes**
 - Endowment funds: As of June 30, 2015, total endowment funds raised are \$1,448,083. These are restricted endowment funds.

	FY2012-13	FY2013-14	FY 2014-15
	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>
Current Operations			
Unrestricted	\$979,515	\$1, 277,775	\$1,093,117
Restricted	\$4,294,205	\$5, 061,860	\$2,000,607
Capital Purposes			
Endowment	-	-	-
Unrestricted			
Endowment	\$389,472	\$50,498	\$1,448,083
Restricted			
TOTAL	\$5,663,192	\$6,390,133	\$4,541,807

Campaign Priorities

Fundraising results for the period ending June 30, 2015 are provided for review. Highlights and major variances are noted below.

- **Campaign priorities**

- Student support: 7-year campaign goal is \$7.5 million; after 4 years, amount raised is \$249,268. In FY 2014-15, we raised \$88,409 for student support, the highest amount in a campaign year so far.
- Faculty chairs: 7-year campaign goal is \$7.5 million; after 4 years, amount raised is \$2,005,000. The largest gift received is \$1 million for the Eucalyptus Foundation Endowed Chair.
- Centers and Clinics: 7-year campaign goal is \$5 million; after 4 years, amount raised is \$6,873,302.
- Online Education & Technology: 7-year campaign goal is \$2.5 million; after 4 years, no funds have been raised in support of this priority.
- Capital projects: 7-year campaign goal is \$2.5 million; after 4 years, \$150 has been raised in support of this priority.

Priorities	FY2012- 13 <u>Actuals</u>	FY2013- 14 <u>Actuals</u>	FY2014- 15 <u>Actuals</u>	Campaign Total	Goal
Scholarships	\$2,725,169	\$1,944,877	\$897,025	\$6,730,686	\$15,000,000
Unrestricted Support	\$979,515	\$1,277,775	\$1,093,117	\$4,477,084	\$10,000,000
Student Support	\$65,070	\$51,284	\$88,409	\$249,268	\$7,500,000
Faculty Chairs	\$0	\$5,000	\$1,000,000	\$2,005,000	\$7,500,000
Centers & Clinics	\$1,790,155	\$2,800,584	\$1,375,071	\$6,873,302	\$5,000,000
Online Ed & Technology	\$0	\$0	\$0	\$0	\$2,500,000
Capital Projects	\$0	\$0	\$150	\$150	2,500,000

Giving by Source

Fundraising results for the period ending June 30, 2015 are provided for review.

- **Giving by source:**
 - **Directors:** FY 2014 – 2015 goal is \$250,000; \$139,608 in new gifts or pledges has been raised as of June 30, 2015. 66% (8) of Directors made a gift this fiscal year.
 - **Governors:** FY 2014 – 2015 goal is \$350,000; \$104,398 in new gifts or pledges has been raised as of June 30, 2015. 95% (41) of the Governors made a gift this fiscal year.
 - **Trustees:** FY 2014 – 2015 goal is \$1,550,000; \$475,066 in new gifts or pledges has been raised as of June 30, 2015. 86% (49) of the Trustees made a gift this fiscal year.
 - **Alumni** (excludes alumni who are Directors, Governors, Trustees, Faculty or Staff): FY 2014 – 2015 goal is \$1,500,000; \$1,070,383 in new gifts or pledges has been raised as of June 30, 2015. 8% (1,594) of alumni made a gift this fiscal year.
 - **Faculty and staff:** FY 2014 – 2015 goal is \$225,000; \$184,270 in gifts has been received as of June 30, 2015. 24% (93) of faculty and staff made a gift this fiscal year.

Gala & Reunion Update

Attached is information about the 2015 Honors Gala and Reunion.

- 2015 UC Hastings Honors Gala Sponsorship Opportunities
- 2015 UC Hastings Honors Gala Gift Detail & Summary Report
- 2015 Gala/Reunion Advertisement

Gift Detail Report \$10K and above

Include records with these Dates: 7/1/2015 to 8/26/2015

Constituent Name	Date	Fund Description	Cash	Pledges	Matching Gifts
Leon A. & Esther F. Blum Foundation	7/1/2015	Blum Foundation Scholarship	\$185,533.04	\$0.00	\$0.00
Schwab Charitable Fund	7/1/2015	UC Hastings Foundation	\$10,000.00	\$0.00	\$0.00
Chancellor and Dean Frank H. Wu	7/1/2015	Oshima Family Scholarship Fund	\$0.00	\$25,000.00	\$0.00
Jewish Community Federation	7/10/2015	Maier, Bernard and Joan Scholarship*	\$20,000.00	\$0.00	\$0.00
Silicon Valley Community Foundation	7/10/2015	Vorsatz '79, Mark & Liz Scholarship	\$10,000.00	\$0.00	\$0.00
Catherine Valentine	7/11/2015	Center for WorkLife Law	\$10,000.00	\$0.00	\$0.00
Kirkland & Ellis Foundation	7/22/2015	Center for WorkLife Law	\$10,000.00	\$0.00	\$0.00
Sandi L. Nichols '81	8/14/2015	UC Hastings Foundation	\$0.00	\$12,500.00	\$0.00
Emanuel Law Group	8/18/2015	Moot Court Program	\$10,000.00	\$0.00	\$0.00
Grand Totals:			\$255,533.04	\$37,500.00	\$0.00

9 Gift(s) listed

9 Donor(s) listed

Campaign Comparison Year to Date Raised Report

Gift campaign	7/1/2013 to 8/26/2013				7/1/2014 to 8/26/2014				7/1/2015 to 8/26/2015			
	Number of Gifts	Total given	Avg given per gift	Number of Gifts	Total given	Avg given per gift	Number of Gifts	Total given	Number of Gifts	Total given	Avg given per gift	Number of Gifts
Centers & Programs	25	\$232,011	\$9,280	65	\$129,250	\$1,988	44	\$65,461			\$1,488	
Clinical Education	2	\$525	\$263	3	\$3,632	\$1,211	0	\$0			\$0	
Faculty	10	\$33,633	\$3,363	2	\$750	\$375	0	\$0			\$0	
Financial Aid	15	\$209,746	\$13,983	19	\$73,473	\$3,867	12	\$246,641			\$20,553	
Library	0	\$0	\$0	0	\$0	\$0	1	\$50			\$50	
Miscellaneous	5	\$8,953	\$1,791	7	\$15,270	\$2,181	20	\$13,550			\$678	
Student Organizations	3	\$800	\$267	19	\$2,240	\$118	26	\$9,423			\$362	
Unrestricted	144	\$304,014	\$2,111	110	\$64,779	\$589	173	\$137,794			\$796	
	204	\$789,682	\$3,871	225	\$289,393	\$1,286	276	\$472,919			\$1,713	

[illegible]

UC HASTINGS
REUNION 2015 WEEKEND

SEPTEMBER 25 AND 26, 2015

— AN OPPORTUNITY TO CONNECT WITH FELLOW MOVERS AND SHAKERS —

HONORS GALA

Friday, September 25, 2015
Reception, Dinner & Ceremony, After Party
5:00-10:00 pm

The Westin St. Francis Hotel
335 Powell Street
San Francisco, CA 94102

Join us to celebrate the accomplishments
of our award recipients:

Justice Marvin R. Baxter '66 Alumnus of the Year
Xochitl Carrion '07 Rising Alumna of the Year
Richard Marcus Distinguished Faculty of the Year

*The Honors Gala offers a means to support the
Justice Marvin and Jane Baxter Fund for Moot Court.*

REUNION

Classes of '65, '70, '75, '80, '85, '90,
'95, '00, '05, and '10

Saturday, September 26, 2015
Reunion Cocktails & Dinner
6:00-11:00 pm

Palace Hotel
2 New Montgomery Street
San Francisco, CA 94105

Reminisce and create new memories
with your classmates.

2015 UC HASTINGS HONORS GALA

SPONSORSHIP OPPORTUNITIES

FRIDAY, SEPTEMBER 25, 2015

THE WESTIN ST. FRANCIS HOTEL

5:00pm—Reception

6:00pm—Dinner and Ceremony

8:00pm—Dancing

HONOREES

Justice Marvin R. Baxter '66
Alumnus of the Year

Xochitl Carrion '07
Rising Alumna of the Year

Richard Marcus
Distinguished Faculty of the Year



**"EVERYTHING I'VE HAD
THE PRIVILEGE TO DO
IN PUBLIC SERVICE IS
BECAUSE OF UC HASTINGS,
ONE OF THE FINEST LAW
SCHOOLS IN AMERICA."**

JUSTICE MARVIN R. BAXTER '66

IN OPPORTUNITY

2015 UC HASTINGS HONORS GALA

SPONSORSHIP LEVELS AND BENEFITS

	Level	Cost
Premier Sponsorship (tables of 10)	Leader	\$20,000
	Partner	\$15,000
	Esquire	\$10,000
Sponsorship	Scholar (5 seats)	\$5,000
	Associate (2 seats)	\$2,500

In addition to recognizing our distinguished honorees, the Honors Gala offers a means to support the Justice Marvin and Jane Baxter Fund for Moot Court at University of California Hastings College of the Law. All funds raised through sponsorship, ticket sales, and donations, in excess of actual event costs, will be held as restricted but expendable for this purpose. If you wish to change your designation of net proceeds to the UC Hastings fund or another UC Hastings program, you may do so by contacting Laura Jackson, Managing Director of Development at jacksonl@uchastings.edu or 415-565-4621.

POTENTIAL SPONSORSHIP REACH

Alumni mail recipients	19,000
Alumni email recipients	11,700
Northern California Alumni	10,700
Bay Area Practicing	5,400
Bay Area Firm Partners/Shareholders	830
Bay Area In House Counsel	90
Bay Area Public Interest/Service	860
San Francisco Practicing	2,700
Southern California Alumni	3,800
Members of the California Bench	170
Expected Honors Gala Attendance	400

SPONSORSHIP OPPORTUNITIES

	Premier Sponsorship			Sponsorship	
	Leader	Partner	Esquire	Scholar	Associate
Dinner/Ceremony Presence					
Stage/Dais Banner	X				
2017 Right of First Refusal	X				
Registration Table Poster	X	X			
Verbal Podium Recognition	X	X	X		
Reserved Premier Dinner/Ceremony Seating: 1 table (10 seats)	X	X	X		
Reserved Sponsorship Dinner/Ceremony Seating: 5 seats				X	
Reserved Sponsorship Dinner/Ceremony Seating: 2 seats					X
Sponsor Nametags for Attendees	X	X	X	X	X
Special Amenity at each place setting	X	X	X	X	X
"Step-and-Repeat" Photo Backdrop Name/Logo Placement	X				
Full-Screen Slide Show Logo/Name Placement	X	X			
Shared-Screen Slide Show Logo/Name Placement			X	X	X
VIP Reception Tickets	5	2	1		
Visibility					
Gala Program Recognition	Full page	Half page	Quarter page	X	X
Welcome Letter in Gala Program	X				
Recognition In Social Media	X	X	X		
Fall UC Hastings Magazine Placement	X	X	X		
Invitation Placement	X	X	X		
Placement on Reminder Emails	X	X	X		
Web Presence					
Gala Partners Web Presence	X	X	X		

Gift Detail and Summary Report Honors Gala Sponsorship 2015

Constituent Name	Date	Fund Description	Cash	New Pledge	Matching Gifts	Total Amount
Anonymous	7/17/2015	UC Hastings Honors Gala	\$2,400.00	\$0.00	\$0.00	\$2,400.00
	7/17/2015	UC Hastings Honors Gala Ticket	\$100.00	\$0.00	\$0.00	\$100.00
Marvin and Jane R. Baxter '66	7/25/2015	UC Hastings Honors Gala	\$9,500.00	\$0.00	\$0.00	\$9,500.00
	7/25/2015	UC Hastings Honors Gala Ticket	\$500.00	\$0.00	\$0.00	\$500.00
California State University - Fresno	7/16/2015	UC Hastings Honors Gala	\$9,500.00	\$0.00	\$0.00	\$9,500.00
	7/16/2015	UC Hastings Honors Gala Ticket	\$500.00	\$0.00	\$0.00	\$500.00
Peter J. Engstrom '85	6/30/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
	6/30/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
Richard O. Frazee Sr. '66	7/16/2015	UC Hastings Honors Gala Ticket	\$150.00	\$0.00	\$0.00	\$150.00
	7/16/2015	UC Hastings Honors Gala	\$2,850.00	\$0.00	\$0.00	\$2,850.00
Patricia Glaser	7/31/2015	UC Hastings Honors Gala Ticket	\$50.00	\$0.00	\$0.00	\$50.00
	7/31/2015	UC Hastings Honors Gala	\$950.00	\$0.00	\$0.00	\$950.00
Glaser Weil Fink Jacobs & Shapiro	8/3/2015	UC Hastings Honors Gala Ticket	\$50.00	\$0.00	\$0.00	\$50.00
	8/3/2015	UC Hastings Honors Gala	\$1,450.00	\$0.00	\$0.00	\$1,450.00
Hanson Bridgett	7/9/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
	7/9/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
C. Robert Jameson '66	8/3/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
	8/3/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
Keker & Van Nest	8/20/2015	UC Hastings Honors Gala Ticket	\$100.00	\$0.00	\$0.00	\$100.00
	8/20/2015	UC Hastings Honors Gala	\$2,400.00	\$0.00	\$0.00	\$2,400.00
Keller Rackauckas	8/18/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
Keller Rackauckas	8/18/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
Thomas R. Malcolm '66	8/14/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
	8/14/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
William C. O'Neill '07	7/30/2015	UC Hastings Honors Gala Ticket	\$125.00	\$0.00	\$0.00	\$125.00
	7/30/2015	UC Hastings Honors Gala	\$2,375.00	\$0.00	\$0.00	\$2,375.00
Pachulski Stang Ziehl & Jones	6/12/2015	UC Hastings Honors Gala	\$9,500.00	\$0.00	\$0.00	\$9,500.00
	7/29/2015	UC Hastings Honors Gala Ticket	\$500.00	\$0.00	\$0.00	\$500.00
Basil N. Plastiras '75	7/20/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
	7/20/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00

Gift Detail and Summary Report Honors Gala Sponsorship 2015

Constituent Name	Date	Fund Description	Cash	New Pledge	Matching Gifts	Total Amount
Robert K. Sall '78	6/11/2015	UC Hastings Honors Gala	\$2,400.00	\$0.00	\$0.00	\$2,400.00
Sempra Energy	6/11/2015	UC Hastings Honors Gala Ticket	\$100.00	\$0.00	\$0.00	\$100.00
	6/23/2015	UC Hastings Honors Gala	\$9,500.00	\$0.00	\$0.00	\$9,500.00
Walkup Melodia Kelly Wecht & Schoe	6/23/2015	UC Hastings Honors Gala Ticket	\$500.00	\$0.00	\$0.00	\$500.00
	8/17/2015	UC Hastings Honors Gala Ticket	\$250.00	\$0.00	\$0.00	\$250.00
Eric J. Wersching '03	8/17/2015	UC Hastings Honors Gala	\$4,750.00	\$0.00	\$0.00	\$4,750.00
	6/19/2015	UC Hastings Honors Gala	\$2,375.00	\$0.00	\$0.00	\$2,375.00
	6/19/2015	UC Hastings Honors Gala Ticket	\$125.00	\$0.00	\$0.00	\$125.00
Paul H. Yong '88	7/17/2015	UC Hastings Honors Gala	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	7/17/2015	UC Hastings Honors Gala	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Grand Totals:			\$95,000.00	\$0.00	\$2,000.00	\$97,000.00

40 Gift(s) listed

21 Donor(s) listed

REPORT ITEM

1. **REPORT BY:** Alex A. G. Shapiro, Director,
 Communications & Public Affairs
2. **SUBJECT:** Communications Update
 - UC Hastings in the News
3. **REPORT:** Written
4. **BACKGROUND:**

Compendium of UC Hastings related stories, news items and other content as prepared by Alex A.G. Shapiro dated May 08, 2015 to July 20, 2015.

REPORT ITEM

1. **REPORT BY:** Alex A.G. Shapiro, Director,
 Communications & Public Affairs
2. **SUBJECT:** Communications Update
 - UC Hastings Magazine & Editorial
3. **REPORT:** Oral

4. **BACKGROUND:**

Editorial Director Jessica Kraft to report on “Who We Talk about When We Talk about UC Hastings!”

REPORT ITEM

REPORT BY: Chancellor & Dean Frank H. Wu

SUBJECT: Report of the Chancellor & Dean

REPORT: Oral

- 9.1 Introduction of new Chief Development Officer
- 9.2 Report on Action Taken in Closed Session Regarding Gifts and Appointments (To Be Report Out After Closed Session)
- 9.3 Chancellor & Dean's Annual Report Detailing the Activities Intended for the Next Fiscal Year to Further the College's Long-Range Plan (To be distributed)
- 9.4 Other Informational Items: Academic Programs, Student Services, External Relations and Personnel

ACTION ITEM

1. **REPORT BY:** Director Sandi Thompson, Chair
Advancement & Communications Committee
2. **SUBJECT:** General recommendation action for slate
of appointment of the UC Hastings Foundation
Trustees

3. RECOMMENDATION:

Proposed action from the Board of Directors A&C Committee to accept and recommend the slate of FY15-18 Foundation Board of Trustees. The slate was voted on by the Foundation at its May 30th meeting, contingent on the full Board of Directors approval at the general meeting on September 11, 2015.

Proposed Resolution:

The general acceptance of the FY15-18 newly appointed Trustees contingent on the approval of the Board of Directors at its September 11, 2015 meeting.

A – Peter Engstrom '85
A – Jessica Leal '09
A – Paula Leibovitz Goodwin '79
A – Scott Morris '76
A – Rosanna Neagle '81
A – Sandi Nichols '81

4. BACKGROUND:

The following is the slate of new & renewing Trustees selected by the UC Hastings Foundation Nominating Committee: (Please Note: A – Appointed; E – Elected)

Renewing Nominees

E – Debra Bogaards '81
A – Peter Engstrom '85
E – Robert Freitas '77
E – Constance Kim '03
E – Jennifer Keller '78
A – Scott Morris '76
E – Paul Salvaty '93

New Nominees

A – Jessica Leal '09
A – Paula Leibovitz Goodwin '79
A – Rosanna Neagle '81
A – Sandi Nichols '81
E – Veronica Rossman '97
E – Somnath Raj Chatterjee '94

A total of 13 board positions were available for the FY15-18 roster. 12 positions' term expired in 2015 and one replacement seat due to an early resignation from Brandi Galvin Morandi '97 (term was to expire in 2017).

Of the 12 board positions ending June 30, 2015, six current Trustees are renewing for consecutive second terms as allowable under the Foundation bylaws. They are Debra Bogaards '81, Peter Engstrom '85, Robert Freitas '77, Jennifer Keller '78, Constance Kim '03 and Paul Salvaty '93.

Former Trustee, Scott Morris '76 was invited to re-join the Foundation after being off the board for one year as required under the bylaws. Morris previously served two consecutive terms as a Trustee.

Out of the 12 positions, 6 seats are appointed by the Directors, and 6 seats are elected by the Trustees. As shown in the attached Appointed/Elected Allocation chart, the overall balance remains at 50% appointed by the Directors, plus 1, as mandated in the Operating Agreement between the College and the Foundation.

It will be recommended at the December 4, 2015 Board of Directors general meeting that the (6) Board-appointed positions on the Foundation board be approved. (Please see Appointed/Elected Allocation chart for appointed position allocations)

The Nominating Committee, chaired by Debra Bogaards '81, conducted an intensive review of potential candidates. The criteria included identifiable leadership, demonstrated affinity and giving capacity, and diversity in geography, practice area/occupation, ethnicity and gender.

All the nominees were recommended by Trustees, Directors, administrators or staff. The nominees were personally briefed by members of the Nominating Committee regarding board responsibilities, including the minimum annual gift requirement of \$2,500 increasing to \$5,000 FY2016.

Attachments:

- Biographies for each of the nominees
- Appointed/Elected Allocation Chart

Slate of FY15-16 New & Renewing Foundation Trustees Recommended for Appointment by the Board of Directors



Peter J. Engstrom '85

Peter J. Engstrom has over 25 years of experience working on complex civil litigation and alternative dispute resolution. He has been named one of the top lawyers in the Bay Area by *The Lawyer* magazine and has been recognized as a Super Lawyer in Northern California. He regularly contributes articles on cross-border litigation topics to the *San Francisco* and *Los Angeles Daily Journal*.

Peter is Baker & McKenzie International's General Counsel. He previously served as a member of the firm's global Executive Committee and as managing partner of the firm's North American region, and he also managed the firm's San Francisco and Palo Alto offices. Peter is the North America representative on the firm's Global Diversity and Inclusion Committee, and serves as its representative in the Leadership Council on Legal Diversity, an organization of chief legal officers and law firm leaders dedicated to advancing diversity in the legal profession.

Peter's experience in commercial and business litigation includes jury and bench trials in state and federal court, administrative agency proceedings, and alternative dispute resolution in California and several other states, as well as international cross-border venues. His experience spans a broad range of contract, business tort and statutory liability issues in a number of industries.



Jessica N. Leal '09

Jessica Leal is a litigation associate in the Redwood Shores office of Freitas Angell & Weinberg LLP. Jessica received her J.D. from the University of California, Hastings College of the Law and her B.A. from the University of California, Berkeley.

Jessica's practice focuses on antitrust and competition litigation, complex commercial litigation, and patent litigation. Jessica has represented numerous Fortune 100 companies, technology firms, and financial institutions on both the plaintiff and defense side. She has handled multidistrict litigation and class action cases in state and federal courts. Jessica has been recognized by Super Lawyers Magazine as a Northern California Rising Star for the past two years running in the field of antitrust litigation. As a member of the successful defense trial team in *Best Buy Co. v. AU Optronics (In re TFT-LCD (Flat Panel) Antitrust Litigation)*, Jessica and her colleagues were honored as nominees for Global Competition Review's 2014 Litigation of the Year Award.

While at Hastings, Jessica served as an Articles Editor for *Hastings Communications and Entertainment Law Journal*, worked for the State of California Department of Justice supporting the Office of the Attorney General's Tort Division, and served as a judicial extern for Honorable Judge Robertson in the San Francisco Superior Court. Prior to joining FAWLAW, Jessica worked in the United States District Court, Northern District of California's Pretrial Services Office, lived in Rome, Italy, and worked in Washington, D.C. for the United States Department of Justice.

Jessica is a member of the University of California, Berkeley and Hastings Alumni Associations, the American Bar Association Section of Antitrust Law, and the Committee on Federal Courts for the State Bar of California. In addition, she is an avid Cal Football fan through thick and thin. Fog or sun in San Francisco, you can find Jessica running or biking Crissy Field or the Presidio in preparation for her next race.



Paula Leibovitz Goodwin '79

Paula Leibovitz Goodwin is a partner at Schiff Hardin in the Private Clients, Trusts and Estates Group in the firm's San Francisco office. She has been advising individuals and families in the planning and administration of their estates for more than 30 years. She has a deep knowledge of California's unique issues, including the community property structure, high income taxes and property tax rules.

Paula's practice includes preparing living trusts, wills, power of attorneys, retirement and life insurance beneficiary forms, and providing and implementing related tax advice. Her decedent estate administration practice includes postmortem trust administration, probates and federal estate tax return preparation. For more than 15 years, Paula taught accountants and lawyers in a graduate tax program at Golden Gate University. She has also served as president of both the Diablo Valley Estate Planning Council and the East Bay Estate Planning Council.

Amongst Paula's myriad of experiences and honors, she assisted a client who won a Nobel Prize in successful charitable planning, which was subsequently emulated by another Nobel Prize winner. Other awards and honors include: named a

"Northern California Super Lawyer" in Estate Planning and Probate (2007-2014); AV Rated – Martindale-Hubbell; Outstanding Faculty Member, Golden Gate University School of Taxation (1989); Outstanding Friend of Education, Contra Costa County and Orinda Union School District by the Association of California School Administrators (2002).

Paula is also committed to her community and its schools. Paula is currently a committee member on the City of Orinda's Finance Advisory Committee and a member of the Books for the Barrios Board of Directors. Paula has served as one of the founding Board members on the Orinda Community Foundation and has been president of the Educational Foundation of Orinda, the Orinda Intermediate School Parents Club and the Del Rey Elementary School Parents Club.

Paula received her J.D. from the University of California, Hastings College of the Law in 1979 and a LLM in Taxation at the Golden Gate University School of Law in 1980. She received a B.A. from the University of Colorado in 1975.



Scott Morris '76

Scott Morris is Senior Vice President and General Counsel of Trilogy International Partners LLC, a Bellevue, Washington, company that operates wireless telecommunications networks in New Zealand, Bolivia and the Dominican Republic. Before joining Trilogy when it was founded in 2006, Scott served as General Counsel to Western Wireless International Corporation in 2005, an international wireless communications operator (whose management team established Trilogy).

From 2000 to 2004, Scott was Senior Vice President and General Counsel for Terabeam Corporation, a manufacturer of broadband wireless equipment. Previously he was Senior Vice President of External Affairs for AT&T Wireless Services, Inc., and held senior legal positions at McCaw Cellular Communications and Viacom Cable.



Rosanna Marrero Neagle '81

Rosanna Marrero Neagle is Vice President of Legal Affairs for Nestlé Dreyer's Ice Cream Company, headquartered in Oakland, California. In this role, she oversees all legal matters, including intellectual property, commercial transactions, sales and distribution matters, employment and corporate governance. Nestlé Dreyer's is a producer and marketer of ice cream and frozen dessert products founded in 1928 as *Edy's Grand Ice Cream* in Oakland, California by Joseph Edy and William Dreyer. Nestlé Dreyer's Ice Cream is a wholly owned subsidiary of Nestlé S.A., headquartered in Switzerland, and part of Nestlé USA's operations

Previously, Rosanna was Senior Vice President and General Counsel of Clif Bar & Co. Prior to that, from 1993 to 2006, Rosanna served in several executive-level legal positions at Levi-Strauss & Co. From 2002-2006, she was Regional General Counsel of the company's North American division. From 1999-2002, Rosanna served as Regional General Counsel of the company's Europe, Africa and Middle East division located in Brussels, Belgium. In these capacities, Rosanna developed and oversaw legal support for commercial transactions, sales and distribution strategies, antitrust compliance, intellectual property and employment matters. Prior to 1999, Rosanna was associate general counsel for the company's U.S. manufacturing and field operations.

Rosanna's professional affiliations include the American Bar Association, the California Bar Association, the Minority Corporate Counsel Association and the American Association of Corporate Counsel. Rosanna also serves on the board of Centro Legal, a legal services organization located in Oakland. Centro Legal provides direct legal services to low-income, immigrant and Latino communities in the areas of housing, employment, immigration and works with low-income youth of color to help them attend and graduate from college.

Rosanna holds a bachelor's degree in Psychology from the University of California, Berkeley. She earned her juris doctorate in 1981 from the University of California, Hastings College of Law.



Sandi L. Nichols '81

Sandi L. Nichols has over 30 years of experience in litigating and counseling clients in environmental, natural resources, land use and other real-estate related matters, primarily handling compliance and litigation under the federal Clean Water Act, the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA) and the California Environmental Quality Act (CEQA). Sandi has handled all phases of litigation, including state and federal court trials and appeals, largely relating to contaminated soil, sediments, groundwater, and surface waters. She also counsels and represents clients on compliance and litigation matters relating to industrial storm water permitting requirements, vapor intrusion issues, environmental insurance coverage and real estate litigation. Her clients include major ports, commercial, industrial, and retail real estate owners and developers, agricultural mills, and major energy, utility and telecommunications companies.

Prior to joining Allen Matkins in 2007, Sandi was the Managing Partner of the California Offices of Stoel

Rives (2001-2006). She began her legal career with Washburn, Briscoe & McCarthy in 1981 and was its Managing Shareholder from 1996 until the merger with Stoel Rives in 2001. Sandi serves as the firm-wide Chair of the Allen Matkins Environmental and Natural Resources Group.

Sandi has been recognized in the *Best Lawyers in America* (2009-2014); *Chambers USA* (2013-2014), *Super Lawyers Northern California* in Environmental Litigation (2004-2014); Top Rated Lawyers-AV® Preeminent™ Guide to Energy, Environmental & Natural Resources Law (2012-2014); Martindale-Hubbell® A-V Preeminent; Martindale-Hubbell® Bar Register of Preeminent Women Lawyers™-AV Preeminent; *San Francisco Business Times* Best Lawyers in the Bay Area (2009-2012); *San Francisco Magazine's* San Francisco's Top Attorneys (2010-2014), Top 100 Attorneys (2012) and Top 50 Women Attorneys (2012-2014); *The International Who's Who of Environment Lawyers* (2013); *Who's Who in American Law*; *Who's Who of Emerging Leaders of America*.

Sandi has served on the UC Hastings Alumni Board of Governors since 2012, and as a UC Hastings alumni mentor for many years. Her community involvement has also included serving as coach for the Menlo School National Mock Trial Team (2002-2008); Chair, Crocker Middle School Site Council, Hillsborough, CA (1999-2001); Board of Trustees, The Carey School, San Mateo, CA (1995-1998), President, Carey School Parents Association (1994-1995); and AYSO Soccer Coach, Burlingame, CA (1990-1997).

Sandi is a graduate of UCLA, and received her J.D. from UC Hastings in 1981. While at UC Hastings, Sandi served as the Associate Research Editor for *COMMENT Law Journal* (1980-81) and as the Teaching Assistant for Criminal Law (1979-80). Sandi lives in Hillsborough with her husband of 32 years, Paul Nichols (UC Hastings '82), and has two grown sons.

Slate of FY15-18 New & Renewing Trustees Elected by the Foundation Board of Trustees



Debra Bogaards '81
Executive Committee, Secretary
Nominating Committee, Chair

With almost 35 years of successful trial experience, Debra has devoted thousands of hours to the craft of taking expert depositions, giving opening statements and picking a jury.

Debra also is deeply involved in her legal and home communities. Of her many achievements, awards, offices and memberships, Debra is most proud of her 2007 induction into the Litigation Counsel of America, a national trial lawyer honorary society composed of less than half of one percent of American lawyers. She has a record of long service to the Legal Aid Society of Marin, where she advocates for those without access to legal representation. Recently, she provided successful representation of one of the families who lost their daughter in the San Bruno PG&E pipeline explosion.

After earning an advanced legal certification in Austria, Debra worked in Europe, and married her husband, also an attorney, Pieter Bogaards, in DeRijp, the Netherlands. Their family includes two adult daughters, and residing in Marin County, Debra loves long-distance cycling, and she has already completed the Audi Best Buddies Challenge, riding from Big Sur to San Simeon. She also serves as an alumni advisor for the UC Hastings Cycling team. Her daughter, Danielle Bogaards, is now a 3L at UC Hastings.



Robert Freitas '77

Bob Freitas is a founding partner of Freitas Angell & Weinberg LLP, a Redwood Shores, California firm specializing in intellectual property litigation, antitrust counseling and litigation, representation of policyholders in insurance recovery claims and litigation, and complex litigation for technology companies. Before helping to establish FAW in 2011, Bob was a partner in the Intellectual Property, Antitrust, and Litigation practices of Orrick, Herrington & Sutcliffe LLP, in Menlo Park, California. He worked at Orrick from 1978 to 2011.

Bob is a 1977 graduate of University of California, Hastings College of the Law, and a 1974 graduate of the University of Oregon.



Constance Kim '03
Executive Committee, Treasurer

Constance Kim is an attorney with Connon Wood LLP, where her practice focuses on commercial litigation, employment law, intellectual property, and international arbitration matters. In addition to counseling clients on their compliance duties and business objectives, she is intimately involved in managing and developing their case strategies. She litigates in various forums and jurisdictions throughout

the United States and is licensed to practice in California and the District of Columbia.



Jennifer Keller '78

Jennifer Keller is one of California's premier trial lawyers. She has tried over 150 cases to jury verdict, ranging from complex civil matters — including business and intellectual property cases — to white collar to murder. Jennifer has received innumerable awards for excellence as a trial lawyer and excels at "bet the company" litigation. Her firm, Keller Rackauckas LLP, has been named by the Los Angeles and San Francisco Daily Journals as one of California's "Top Boutiques" in litigation.

Jennifer captained MGA in *Mattel v. MGA*, to a win Reuters called "an astonishing loss" for Mattel and the L.A. Times deemed "a stunning reversal of fortune" for MGA. Just two years earlier Jennifer won California's largest business jury verdict of 2009 with \$350 million awarded to her venture capitalist client in *Auerbach v. Daily*. She also represented Standard & Poors in *United States v. McGraw-Hill Companies*, the government's civil suit claiming S&P inflated the value of certain mortgage-backed securities.

Jennifer is listed annually in "The Best Lawyers in America®" and is among the Lawdragon 500 Leading Lawyers in America. In 2012, *California Lawyer Magazine* named her a "California Attorney of the Year" for extraordinary achievements in litigation. She appears routinely in the *Los Angeles Daily Journal* as one of California's Top 100 Lawyers and Top Women Lawyers. She is the only person ever to be named by the Orange County Trial Lawyers Association as Business Litigation Trial Lawyer of the Year (in 2010) and as Criminal Defense Trial Lawyer of the year (in 2000). Jennifer is a fellow of the Litigation Counsel of America, an invitation-only organization limited to the top one-half of one percent of the nation's attorneys.

She is also a member of the invitation-only Chancery Club of Los Angeles, comprised of the Southland's most distinguished lawyers.

Jennifer is active in the community. She is the former President of the Orange County Bar Association, serves as a Trustee of Chapman University, is board member of the Anti-Defamation League of Orange County and Long Beach, is a board member of the Southern California chapter of the International Women's Forum, and serves on the board of directors of the Democratic Foundation of Orange County. She counts as present and former clients a number of judges, public officials, law enforcement officers, CEOs, CFOs, lawyers, physicians, professional athletes, venture capitalists and entrepreneurs, as well as Fortune 500, publicly traded and privately held companies.



Paul Salvaty '93
Executive Committee, President

Paul Salvaty is a litigation partner with Glaser Weil Fink Jacobs Howard Avchen & Shapiro LLP, with expertise in complex commercial and antitrust litigation. Having represented numerous major companies and public agencies in federal and state actions, he has recovered over \$100M on behalf of his clients.

Paul currently serves as VP and President-Elect on the boards of the Legal Aid Foundation the Association of Business trial lawyers, as well as serving as President to the Board of the UC Hastings Foundation. In addition, he chairs the ABA Section of Intellectual Property's Committee 409 (Antitrust Matters) and is Secretary of the Executive Committee of the Los Angeles County Bar's Antitrust and Unfair Business Practices Section.

Paul was formerly a litigation partner with O'Melveny & Myers LLP for several years, and he clerked for the

Honorable Dickran Tevzian, United States District Court for the Central District of California, the Honorable Kim M. Wardlaw, United States District Court for the Central District of California, and externed for the Honorable Richard Gadbois, United States District Court for the Central District of California.



Somnath Raj Chatterjee '94

Raj Chatterjee is a trial lawyer and litigation partner at Morrison Foerster LLP. His expertise is in complex business litigation and white collar criminal defense. He has represented clients in state and federal courts around the United States and in a variety of arbitral forums. His cases have involved a wide spectrum of matters, including complex contractual issues, energy and natural resource issues, including air pollution, energy, and water litigation, unfair competition, securities laws, fraud, trade secrets, fiduciary obligations, defamation, and myriad state and federal criminal laws. He also has extensive experience representing healthcare entities in contractual disputes and has advised clients with internal criminal investigations.

Raj has held leadership roles in several bar associations and non-profit organizations. He is currently a member of the Board of Directors for the California Bar Foundation. Among other positions, he has served as President of the South Asian Bar Association of Northern California and as a Commissioner on the State Bar of California Commission on Judicial Nominees Evaluation.

Raj received a B.A from the University of California, Santa Barbara, in 1991 and his J.D. from the University of California, Hastings College of the Law, in 1994. In law school, Raj was elected to the Order of the Coif and the Thurston Society and was an

executive articles editor for the Hastings International and Comparative Law Review. After graduating from U.C. Hastings, Raj served as a law clerk in the U.S. District Court, Central District of California, to the Hon. A. Andrew Hauk. Since then, Raj has taught legal research and writing at U.C. Hastings and has been involved in various programs at the law school.

When not practicing law, Raj likes to spend time with his family, which includes his wife, Trina Chatterjee, who is a 1998 graduate of U.C. Hastings, and their two sons, Robi and Sid. Raj also plays in an adult soccer league and serves as a referee for youth soccer clubs in the East Bay.



Veronica Rossman '97

Veronica Rossman is an Assistant Federal Public Defender for the Districts of Colorado and Wyoming. She serves in the Appellate Division, representing indigent criminal defendants before the Tenth Circuit Court of Appeals and the United States Supreme Court. Veronica has special expertise and interest in white-collar criminal defense.

Veronica earned a JD from UC Hastings, where she was Editor-in-Chief of the Constitutional Law Quarterly. She earned a BA in Comparative Literature from Columbia University, completing her degree in three years. Born in Moscow, Russia, Veronica is fluent in Russian.

After graduating from UC Hastings, Veronica clerked for the Honorable A. William Maupin, Chief Justice of the Nevada Supreme Court (ret.), worked as a staff attorney for the Ninth Circuit Court of Appeals, and practiced antitrust law and appellate litigation with a San Francisco-based international law firm. Prior to

joining the Federal Defender, Veronica completed a two-year position as a Visiting Assistant Professor at the University of Denver, Sturm College of Law, teaching federal civil procedure, legal writing, and appellate advocacy.

Veronica was recently selected to join the Tenth Circuit's Criminal Pattern Jury Instruction Committee. She is President-Elect of the Faculty of Federal Advocates, a bench-bar organization committed to enhancing advocacy and professionalism in the District of Colorado. Veronica is also a member of the Federal Bar Association and the ABA's Council of Appellate Lawyers.

Veronica lives in Denver with her husband and daughter. When not at the office, Veronica can be found volunteering at her daughter's school, exploring the Colorado outdoors, and enjoying Denver's vibrant local arts scene.

Veronica lives in Denver with her husband and daughter. When not at the office, Veronica can be found volunteering at her daughter's school, exploring the Colorado outdoors, and enjoying Denver's vibrant local arts scene.

UC Hastings Foundation Appointed/Elected Allocation

Name	Term Expiration / Renewal	Current / Past Officers	Appointed by Board of Directors	Elected by Board of Trustees
EXECUTIVE COMMITTEE				
Paul Salvaty '93	2018	President		✓
Robert Sall '78	2017	1 st VP		✓
Eric Wersching '03	2017	2 nd VP		✓
Debra Bogaards '81	2018	Secretary		✓
Constance Kim '03	2018	Treasurer		✓
Paul Yong '88	2017	Fundraising Chair (AD Hoc)		✓
	6		0	6
BOARD OF TRUSTEES				
Frank W. Busch II '00	2016		✓	
Joan Cassman '77*	2016	Past Officer		✓
Ron Dolin '09	2016		✓	
Michael Ehrlich '96	2016		✓	
Elizabeth England '78	2016			✓
Shannon Fallon '90*	2016	Past Officer		✓
John D. Fiero '88	2016		✓	
Michael M. Fleming '75	2016		✓	
Gail Flesher '88*	2016	Past Officer		✓
Tom Gede '81*	2016	Past Officer		✓
Dennis Ghan '77	2016		✓	
Thomas H. Gibson '75	2016		✓	
Mike Kelly '76	2016		✓	
John Lim '82	2016			✓
Leo Martinez '78	2016	Past Officer	✓	
Tom Miller '73	2016		✓	
Jane Pandell '81*	2016	Past Officer		✓
Basil Plastiras '75*	2016	Past Officer		✓
Guy Rounsaville '68	2016		✓	
Mai Shiver '92	2016		✓	
Glenn Von Tersch '98*	2016	Past Officer		✓
	21		12	9
BOARD OF TRUSTEES				
Khaldoun Baghdadi '97	2017		✓	
Thomas A. Brackey '92	2017		✓	
Scott Elliott '92	2017		✓	
Mary Ferrer Hansbury '97	2017		✓	
Tracy Jolles Holland '97	2017		✓	
Steve John '00	2017		✓	
Jeffrey T. Makoff '85	2017		✓	
Nancy Miller '78	2017			✓
Mary Creer Richardson '97	2017			✓
Carl "Chip" Robertson '98*	2017	Past Officer		✓
Scot A. Sher '97	2017			✓
Grover Wickersham '76	2017			✓
	12		7	5

UC Hastings Foundation Appointed/Elected Allocation

Name	Term Expiration / Renewal	Current / Past Officers	Appointed by Board of Directors	Elected by Board of Trustees
BOARD OF TRUSTEES				
Peter Engstrom '85	2018		✓	
Robert Freitas '77*	2018	Past Officer		✓
Jennifer Keller '78	2018			✓
Jessica Leal '09	2018		✓	
Paula Leibovitz Goodwin '79	2018		✓	
Scott Morris '76	2018		✓	
Rosanna Neagle '81	2018		✓	
Sandi Nichols '81	2018		✓	
Veronica Rossman '97	2018			✓
Somnath Raj Chatterjee '94	2018			✓
	10		6	4
Ex Officio Member (+1) <i>Dean Frank H. Wu</i>	1		1	
TOTAL MEMBERS	49 (+1)		25(+1)	24

Notes:

- *Past Officers and board members are “elected” by the Board of Trustees*
- *Members are “appointed” by the Board of Directors*
- *2 consecutive (3 year) term limits applicable, unless Past Officer exemption*

**Past Officer*

OPEN BOARD OF DIRECTORS MEETING

Director Comments and Board Announcements

This is a time reserved for Directors who wish to briefly comment on Board matters, provide a reference to staff or other resources for factual information, or direct staff to place items on the future agenda.

OPEN BOARD OF DIRECTORS MEETING

The Board Will Go Into Closed Session at Approximately 11:00 A.M.

The Board will adjourn to the Closed Session to consider the items listed on the Closed Session Agenda. At the conclusion of the Closed Session, the Board will reconvene the Open Session prior to adjourning the meeting, to report on any actions taken in Closed Session for which a report is required by law.